



Mr. Joe Cooney
Clerk to the Town Council

Tuesday, 16 May 2023
Email: townclerk@keighley.gov.uk

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **Public Spaces & Assets Committee Meeting** on **Monday, September 4, 2023**, at **18:00 - 20:00** in the **Committee Meeting Room, Civic Centre, Keighley.**

Mr. Joe Cooney

Town Clerk

ADJOURNMENT FOR PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting:

- Members of the public wishing to speak are to have given three working days' notice to the Town Clerk; this may be waived at the Chairman's discretion.
- Any member of the public shall not speak for more than five minutes.
- In the event of more than three members of the public wishing to address the Council then priority will be determined by the Chairman, based on subject matter.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided after the meeting.

Recording at Council Meetings is allowed at Council, committee and sub-committee meetings which are open to the public, subject to:- (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Town Council's Recording of Meetings Policy. Anyone wishing to record must contact the Town Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

AGENDA

18 / 2023 PSA Welcome from Chairman

Members are reminded to consult the Standing Orders regarding conduct at meetings. Member's attention is particularly drawn to Standing Order 1.

19 / 2023 PSA Election of Vice Chairman

To elect a Vice Chairman for the Municipal year 2023/24.

20 / 2023 PSA Apologies for Absence

Members are asked to receive apologies of absence for this meeting.

21 / 2023 PSA Declarations of Interest

To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

- i) Declarations of Interest from Members
 - ii) Declarations of Interest from Officers
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22 / 2023 PSA Public Participation & Question Time

Members of the public are advised that they are welcome to ask questions about items on the Agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

23 / 2023 PSA Minutes

Members are asked to approve the minutes of the Public Spaces & Assets Committee held on Monday 5 June 2023.

24 / 2023 PSA Progress Report

To receive the progress report following the last meeting held Monday 5 June 2023.

25 / 2023 PSA Police/Crime Report

To receive a verbal update on Policing issues across Keighley.

26 / 2023 PSA	Highways Report To receive a verbal update on highways across Keighley.
27 / 2023 PSA	CCTV & SID To consider a report on CCTV and Speed Indication Devices (SID).
28 / 2023 PSA	Town Hall Square To consider a report on the Town Hall Square planting.
29 / 2023 PSA	Town Centre Planting To receive an update on the planting scheme across the Town.
30 / 2023 PSA	Budget Report To receive a report from the Responsible Finance Officer on the Committee's budget allocation.□□□□□□□□□□
31 / 2023 PSA	Allotments & Landscapes Officer Report To consider a report from the Allotments & Landscapes Officer.
32 / 2023 PSA	Civic Centre Report To consider a report from the Operations Manager on the Civic Centre.
33 / 2023 PSA	Canal & River Trust Litter Bins To receive a verbal update from the Deputy Town Clerk.
34 / 2023 PSA	Road Safety Show Report To receive an update from the Community Development & Policy Officer on the Road Safety Show.
35 / 2023 PSA	Boundary Signs To consider a report on the maintenance of the Council's boundary signs.
36 / 2023 PSA	Grit Bin Report

To consider a report on the Council's grit bin service.

37 / 2023 PSA Draft Budget 2024/25

To consider the Committee Budget request for 2024/25 to be submitted to the Budget Working Group.

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18 / 2023 PSA - WELCOME FROM CHAIRMAN

Members are reminded to consult the Standing Orders regarding conduct at meetings. Member's attention is particularly drawn to Standing Order 1.

19 / 2023 PSA - ELECTION OF VICE CHAIRMAN

To elect a Vice Chairman for the Municipal year 2023/24.

20 / 2023 PSA - APOLOGIES FOR ABSENCE

Members are asked to receive apologies of absence for this meeting.

21 / 2023 PSA - DECLARATIONS OF INTEREST

To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

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