



Mr. Joe Cooney
Clerk to the Town Council

Wednesday, 21 June 2023
Email: townclerk@keighley.gov.uk

YOU ARE HEREBY SUMMONED TO ATTEND an extraordinary meeting of the **Full Council** on **Tuesday, June 27, 2023**, at **18:30** in the **Civic Centre, North Street, Keighley, BD21 3RZ**.

Mr. Joe Cooney

Town Clerk

ADJOURNMENT FOR PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting:

- Members of the public wishing to speak are to have given three working days' notice to the Town Clerk; this may be waived at the Chairman's discretion.
- Any member of the public shall not speak for more than five minutes.
- In the event of more than three members of the public wishing to address the Council then priority will be determined by the Chairman, based on subject matter.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided after the meeting.

Recording at Council Meetings is allowed at Council, committee and sub-committee meetings which are open to the public, subject to:- (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Town Council's Recording of Meetings Policy. Anyone wishing to record must contact the Town Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

AGENDA

37/2023 TC Election of Town Mayor

To elect the Town Mayor to serve for the remainder of the 2023/24 municipal year.

37.1/2023 TC Declaration of Office

The Town Mayor will sign the Declaration of Office.

37.2/2023 TC New Mayors Opening Remarks

The Town Mayor will provide their opening remarks

38/2023 TC Apologies for Absence

Members are asked to receive apologies of absence for this meeting.

39/2023 TC Minutes

To approve the draft minutes of the Keighley Town Council meeting held on Thursday 22 June 2023

40/2023 TC Date of Next Meeting

The next Town Council meeting will be held on Thursday 28 September 2023, 6.00pm, Council Chamber, Keighley Town Hall, Bow Street, Keighley

OFFICER SUPPORT TO THE MEETING

Officers scheduled to attend: Joe Cooney (Town Clerk)
Pip Gibson (Deputy Town Clerk)

APOLOGIES

Contact the office during normal opening hours (01535) 872126.
Email: joe.cooney@keighley.gov.uk

Late apologies should be made by phone to the senior officer scheduled to attend.

