



KEIGHLEY TOWN COUNCIL

Minutes of the meeting of the **Events & Community Action Committee** held at the on Wednesday 7 June 2023 commencing at **18:00 - 20:00**.

Present: Cllr. A Shohid, Cllr. C Abberton, Cllr. M Nazam, Cllr. L Haynes, Cllr. M Rafiq, Cllr M Ibraheem

Apologies: Cllr L Kelly

Also In Attendance: Pip Gibson, Deputy Town Clerk, Louise Soothill, Community Development & Policy Officer, Cllr E Bailey, observing, Cllr M Muazzam, observing, Cllr N Rasak, observing, Hassan Ali, Safeguarding Through Communities.

Minute Ref	Agenda Item
1/2023 ECA	<p>Election of Committee Chairman To elect a Chairman for the Municipal year 2023/24.</p> <p>Cllr Nazam proposed Cllr Shohid seconded by Cllr Abberton.</p> <p>RESOLVED that Cllr Shohid be elected Chairman for the Municipal year 2023/24.</p>
2/2023 ECA	<p>Election of a Vice Chairman To elect a Vice Chairman for the Municipal year 2023/24.</p> <p>Cllr Haynes proposed Cllr Haynes seconded by Cllr Nazam. Cllr Abberton proposed Cllr Abberton seconded by Cllr Shohid.</p> <p>On being put to the vote it was:</p> <p>RESOLVED that Cllr Abberton be elected Vice Chairman for the Municipal year 2023/24.</p>
3/2023 ECA	<p>Apologies for absence Members are asked to receive apologies of absence for this meeting.</p> <p>Cllr L Kelly</p>

<p>4/2023 ECA</p>	<p>Declarations of Interest To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.</p> <p>i) Declarations of Interest from Members ii) Declarations of Interest from Officers</p> <p>Cllr Nazam declared a personal and prejudicial interest at Item 9/2023, point 8.</p>
<p>5/2023 ECA</p>	<p>Public Question Time and Participation Members of the public are advised that they are welcome to ask questions about items on the Agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item. Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.</p> <p>None.</p>
<p>6/2023 ECA</p>	<p>Previous Committee Minutes Members are asked to approve the minutes of:-</p> <p>RESOLVED to confirm the minutes of the meetings held on:</p>
<p>6.1/2023 ECA</p>	<p>Community Development Committee Minutes from Wednesday 8 March 2023.</p> <p>RESOLVED to confirm the minutes of the Community Development Committee meeting held on Wednesday 8 March 2023 be confirmed as a true record of the proceedings and signed by the Chair.</p>
<p>6.2/2023 ECA</p>	<p>Events & Leisure Committee Minutes from Thursday 16 March 2023.</p> <p>RESOLVED to confirm the minutes of the Events & Leisure Committee meeting held on Thursday 16 March 2023 be confirmed as a true record of the proceedings and signed by the Chair.</p>
<p>7/2023 ECA</p>	<p>Budget Report To note the attached budget update from the Responsible Finance Officer.</p>

	<p>Noted.</p>
<p>8/2023 ECA</p>	<p>Community Development Officer Report To consider new Project Proposals and receive an update on previous Projects.</p> <p>RESOLVED Members noted the updates on current Projects.</p> <p>RESOLVED Members approved the £750 Project Proposal for Yorkshire Day Town Hall Square Activities.</p> <p>RESOLVED Members approved the £1500 Project Proposal for the Try Something Summer Project.</p> <p>RESOLVED Members approved the £750 Project Proposal for a Ward Engagement Fund.</p> <p>RESOLVED Members approved the £3100 Project Proposal for Mini Bounce & Play In Parks Project.</p> <p>RESOLVED Members gave delegated authority to the Deputy Town Clerk to choose appropriate venues, in liaison with Bradford Community Play & Development team, for the Mini Bounce & Play In Parks Project.</p> <p>RESOLVED Members gave delegated authority to the Deputy Town Clerk, in consultation with the Chair, to approve Project Proposals to the value of £4,000 per proposal during the period 8 June 2023 – 5 September 2023.</p>
<p>9/2023 ECA</p>	<p>Events Officer Report To consider the attached report from the Events Officer on forthcoming events including an update on past events.</p> <p>RESOLVED Members noted the updates of past and upcoming events.</p> <p>Cllr Nazam left the room.</p> <p>Safeguarding Through Communities gave a verbal update on the Eid Event that the Town Council procured out to them.</p> <p>RESOLVED Members noted the update on the Eid Event from Safeguarding Through Communities.</p> <p>RESOLVED Members chose catering provider Option 2 to cater for the Community Awards.</p>

<p>10/2023 ECA</p>	<p>Downstairs Project Report To note the first quarter update from Keighley Urban Meadows.</p> <p>Cllr Nazam returned to the room.</p> <p>Members noted the update in the Downstairs Project 1st quarter report.</p>
<p>11/2023 ECA</p>	<p>Sporting Event A Member of the previous Events & Leisure Committee asked that this agenda item be added for discussion.</p> <p>A non-voting Councillor talked to the Committee about a sporting event at Riddlesden Cricket Club. Members advised an application to the Council's Community Grant Scheme and discussions with Ward Cllrs for that area might help.</p>
<p>12/2023 ECA</p>	<p>Items for Future Agenda To consider items for inclusion on future agendas.</p> <p>None.</p>
<p>13/2023 ECA</p>	<p>Date of next meeting The date of the next meeting of this committee will be held on Wednesday 6 September 2023 at 6.00pm.</p> <p>RESOLVED to note the date of the next scheduled meeting of this Committee will be held on Wednesday 6 September 2022 at 6.00pm.</p>

Meeting ended at **19:10**

Signed:
Chair

Date: