



KEIGHLEY TOWN COUNCIL

Minutes of the Civic Centre & Strategy (CCS) Committee held at the Civic Centre, North Street, Keighley on Wednesday 16 November 2022.

Present:

Councillor Corkindale - Chairman
 Councillor Abberton
 Councillor Shohid
 Councillor Kirby – Ex Officio

Also Present:

Joe Cooney, Town Clerk
 Brian Morris, Operations Manager

Minute Ref	Agenda Item
028/2022 (CCS)	Welcome from Chairman Cllr Corkindale welcomed members to the meeting.
029/2022 (CCS)	Apologies for Absence Cllrs Graham, Mahmood, M Walker
029/2022 (CCS)	Declaration of Interest RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.
030/2022 (CCS)	Public Question Time None.
031/2022 (CCS)	Minutes RESOLVED Members approved the minutes of the meeting of the Watch & Transport Committee held on Wednesday 19 October 2022.
032/2022 (CCS)	Progress Report Members received a progress update on decisions taken at the last committee meeting on Wednesday 19 October 2022. NOTED

033/2022 (CCS)	<p>Town Plan</p> <p>Members received an update report from the Assistant Town Clerk/CDO on the town plan progress.</p> <p>RESOLVED members noted the Town Plan progress.</p>
034/2022 (CCS)	<p>Budget Report</p> <p>Members received an update report from the Responsible Financial Officer on the allocated committee budget.</p> <p>NOTED.</p>
035/2022 (CCS)	<p>Health & Safety Update</p> <p>Members were updated on the outcome of the Council's annual Health & Safety inspection regimes.</p> <p>RESOLVED Members note the report.</p>
036/2022 (CCS)	<p>Former Cells Area</p> <p>Members discussed the long term uses for the former cells area on the ground floor.</p> <p>RESOLVED to defer the item to allow time for greater discussion.</p> <p>RESOLVED to arrange an informal meeting to discuss the future uses and provide a report to a future committee meeting.</p>
037/2022 (CCS)	<p>Ground Floor Office Space</p> <p>Members considered a report from the Town Clerk on the future uses of the ground floor office area.</p> <p>RESOLVED members approve the reconfiguration of the ground floor office space.</p> <p>RESOLVED members delegate authority to the Town Clerk to undertake the necessary works required to reconfigure the space.</p> <p>RESOLVED members delegate authority to the Town Clerk to, in accordance with the Council's Procurement Policy, to spend up to £10,000 on the reconfiguration work.</p> <p>RESOLVED members approve the sum of £10,000 be taken from the Estates Capital Reserve to undertake the works.</p> <p>RESOLVED members approved the vacated offices on the first floor to be repurposes into meeting rooms and made available to hire.</p>
038/2022 (CCS)	<p>External Signage</p> <p>Members considered a report from the Town Clerk on the designs for new external signage above North Street entrance.</p>

	RESOLVED members approved design 1 for the signage. With the words Keighley Civic Centre next to the Town Council logo.
039/2022 (CCS)	<p>Future Agenda Items</p> <p>Members requested the following items be added to the next committee agenda:-</p> <ul style="list-style-type: none"> - External building lighting on Spencer Street <p>RESOLVED to add the above items to the next committee agenda.</p>
027/2022 (CCS)	<p>Date of next meeting</p> <p>RESOLVED The date of the next meeting of this committee will be held on Wednesday 18 January 2023.</p>

Signed Date

Chair

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