



KEIGHLEY TOWN COUNCIL

Minutes of the Policy & Governance (PG) Committee held Civic Centre, North Street, Keighley, BD21 3RZ on Tuesday 4 October 2022

Present: Councillor Westerman - Chairman
Councillor Abberton
Councillor Akhtar
Councillor M Walker
Councillor Maunsell – Ex Officio

Also Present: Joe Cooney, Town Clerk
Cllr Paul Cook, Observing

Minute Ref	Agenda Item
042/2022 (PG)	Welcome from Chairman Cllr Westerman welcomed members to the meeting.
043/2022 (PG)	Apologies for Absence Cllr Kates Cllr Curtis RESOLVED to accept and record the above apologies.
044/2022 (PG)	Declaration of Interest RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.
045/2022 (PG)	Public Question Time None.
046/2022 (PG)	Minutes RESOLVED Members approved the amended minutes of the meeting of the Policies & Governance Committee held on Tuesday 6 September 2022.
047/2022 (PG)	Progress Report Members received a progress update on decisions taken at the last committee meeting on Tuesday 6 September 2022.

	NOTED.
048/2022 (PG)	<p>Town Plan</p> <p>Members received an update report from the Assistant Town Clerk/CDO on the town plan progress.</p> <p>RESOLVED members noted the Town Plan progress.</p>
049/2022 (PG)	<p>Draft Budget</p> <p>Members considered a report from the Town Clerk regarding the Committee budget for 2023/24.</p> <p>RESOLVED members noted the proposed budget for financial year 2023/24.</p> <p>RESOLVED members requested the Town Clerk present the current year spend for each budget line to the next meeting.</p> <p>RESOLVED to defer the final decision on the committee budget to the November meeting.</p>
050/2022 (PG)	<p>Post Office Lawkholme Lane Consultation</p> <p>Members considered a report from the Town Clerk detailing a consultation by the Post Office on a new Pay & Drop facility on Lawkholme Lane.</p> <p>RESOLVED not to submit a response to the public consultation.</p>
051/2022 (PG)	<p>Community Emergency Action Plan</p> <p>Members considered a report from the Town Clerk on the current Community Emergency Action Plan.</p> <p>RESOLVED members requested the Town Clerk update the Emergency Action Plan and report back to the next meeting in November.</p>
052/2022 (PG)	<p>Green Space Campaign</p> <p>Members considered two draft letters to be sent to Homes England and Secretary of State for Levelling Up, Housing and Communities relating to the future of the Green Space.</p> <p>RESOLVED members adding a question to the Homes England letter regarding what would be classed as regeneration of the site.</p> <p>RESOLVED members approved both letters and instructed the Town Clerk to send the letters to the relevant recipients.</p>
053/2022 (PG)	<p>Items for a future agenda</p> <p>None.</p>

054/2022 (PG)	Date & time of next meeting The next meeting will be on Tuesday 1 November 2022.

Signed Date
 Chair

DRAFT