



KEIGHLEY TOWN COUNCIL

Minutes of the Finance & Audit (FA) Committee held on Monday 18 July 2022, 6:00pm at the Civic Centre, North Street, Keighley.

Present: Councillor Curtis – Chairman
Councillor Abberton
Councillor Adams
Councillor Wood
Councillor Maunsell – Ex Officio

In Attendance: Peter Clarke, RFO

016/2022 (FA) Welcome from the Chairman

Cllr Curtis welcomed the members to the meeting.

017/2022 (FA) Apologies for absence

Members received apologies of absence for this meeting from Cllr Akhtar & Cllr Ahmed.

018/2022 (FA) Declarations of Interest

RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

019/2022 (FA) Public Question Time

None.

020/2022 (FA) Minutes – For Decision

RESOLVED Members approved the minutes of the meeting of the Finance & Audit Committee held on Monday 20 June 2022 as a true and correct record.

021/2022 (FA) Progress Report

RESOLVED – Members noted the report on decisions taken at the committee meeting on Monday 20 June 2022.

022/2022 (FA) Town Plan

Members considered a report from the Assistant Town Clerk/CDO on the Town Plan objectives.

RESOLVED Members noted the update.

023/2022 (FA) Quarter 1 Finance Position Statement for 2022-23

Members reviewed the Quarter 1 Finance Position Statement for 2022-23 from the RFO.

RESOLVED Members noted the report.

024/2022 (FA) Period 3 Standing Financial Reports

i) Bank Reconciliation & Month End Report

Members received the bank reconciliation and month end report for June 2022.

RESOLVED members noted the updated.

ii) June Payments

Members received details of payments made in June.

RESOLVED members ratified and affirmed the payments made.

iii) Budget Virements

None

iv) Monthly Spot Check

Members received an update from Cllrs Abberton & Adams on the June spot check. No issues were reported except an incorrect date on one invoice.

RESOLVED members noted the update.

v) To appoint 2 members to undertake the monthly spot check.

RESOLVED Cllrs Abberton and Adams would undertake the monthly spot check for July.

025/2022 (FA) Grant Applications

Members considered a report from the RFO detailing grant applications received.

RESOLVED Members approved the £3,550 Grant application from Lund Park Community Group for three events in Lund Park.

RESOLVED Members approve the £1,164 Grant application from Lund Park Community Group for a defibrillator.

RESOLVED Members refused the £10,000 Grant application from Keighley Musical Theatre Company for a contribution towards the Replacement retractable tiered seating for Victoria Hall. The grant was refused on the basis that the grant was for capital expenditure and the applicant does not own or have a long-term lease on the asset. It should be noted the asset remains the property of Bradford Council.

RESOLVED Members approved the £3,440 Grant application from Friends of Holden Park for repairs to the benches in Holden Park.

RESOLVED Members approved the £2,000 Grant application from Keighley & Airedale Business Awards for sponsorship and promotion of the Keighley & Airedale Business Awards.

RESOLVED Members approved the £360 Internal Ward Development Grant submitted by Cllr Kamal Hussain to provide sponsorship of a litter bin on Westburn Ave.

026/2022 (FA) Future Items

RESOLVED Members requested the “Cost of the Parish Poll” to be included as a future agenda item.

027/2022 (FA) Date of Next Meeting

RESOLVED The date of the next meeting of this committee will be held on Monday 19 September 2022.

Signed **Date**
Chair