



KEIGHLEY TOWN COUNCIL

Mr. Joe Cooney
Town Clerk to the Town Council
4 July 2022

Email: townclerk@keighley.gov.uk

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **Allotment & Landscape Committee** which will be held at Keighley Civic Centre, North Street, Keighley, BD21 3RZ on Monday 11 July 2022 at 6pm.

Mr. Joe Cooney
Town Clerk

COMMITTEE MEMBERSHIP

Cllr M. Dowse - Chairman	Cllr J. Lawless
Cllr L. Wrench – Vice Chairman	Cllr A. Walker
Cllr J. Adams	Cllr J. Kirby – Ex-officio
Cllr P. Cook	
Cllr. C Graham	

*Committee Terms of Reference are contained within the Scheme of Delegation.

ADJOURNMENT FOR PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting:

- Members of the public wishing to speak are to have given three working days' notice to the Town Clerk; this may be waived at the Chairman's discretion.
- Any member of the public shall not speak for more than five minutes.
- In the event of more than three members of the public wishing to address the Council then priority will be determined by the Chairman, based on subject matter.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided after the meeting.

Recording at Council Meetings is allowed at Council, committee and sub-committee meetings which are open to the public, subject to:- (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Town Council's Recording of Meetings Policy. Anyone wishing to record must contact the Town Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

AGENDA

1. Welcome from Chairman

Members are reminded to consult the Standing Orders regarding conduct at meetings. Member's attention is particularly drawn to Standing Order 1.

2. Apologies for absence

Members are asked to receive apologies of absence for this meeting.

3. Declarations of Interest

To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

- i) Declarations of Interest from Members
- ii) Declarations of Interest from Officers

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the Agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes – For Decision

Members are asked to approve the minutes of the Allotment & Landscape Committee held on Monday 13 June 2022.

Copy attached

6. Progress Report – For Noting

To receive the progress report following the last meeting held Monday 13 June 2022.

Copy attached

7. Allotment Officers Report – For Decision

To receive a Progress Update from the Allotments & Landscapes Officer.

Copy attached

8. Budget – For Noting

To consider a report from the Town Clerk detailing the committee budget for 2022/23.

Copy attached

9. Town Plan – For Noting

To consider the attached report from the Assistant Town Clerk/CDO on the Town Plan objectives the Policies & Governance Committee is responsible for.

Copy attached

10. Guardhouse Allotments – For Noting

To receive a verbal update on the work undertaken at the Guardhouse Allotment site.

11. Allotment Surgeries – For Decision

i) To note the first Allotment surgery will be held on Saturday 30 July 1.30pm at Arncliffe Road and Castle Hills

ii) To agree any further allotment surgery dates

12. Yorkshire in Bloom – For Discussion

Councillors are asked to commence discussions on Yorkshire in Bloom entries for 2023.

13. Future Items – For Decision

Councillors are asked to suggest any agenda items for future meetings.

14. Date of next meeting

The date of the next meeting of this committee will be held on Monday 10 October 2022 at 6.00pm.

OFFICER SUPPORT TO THE MEETING

Officers scheduled to attend: Joe Cooney, Town Clerk
Phil Hanson, Allotments Officer

APOLOGIES

Contact the office during normal opening hours (01535) 872126
Email: sarah.kissack@keighley.gov.uk

Late apologies should be made by phone to the senior officer scheduled to attend.



KEIGHLEY TOWN COUNCIL

Minutes of the Allotment & Landscape (AL) Committee held at Keighley Civic Centre, North Street, Keighley, BD21 3RZ on Monday 14 June 2022

Present: Councillor Adams
Councillor Cook
Councillor Dowse
Councillor A Walker
Councillor Wrench
Councillor Kirby – Ex Officio

Also Present: Joe Cooney, Town Clerk

001/2022 (AL) Election of Chairman

Cllr Dowse was proposed by Cllr Adams and Seconded by Cllr Cook.

RESOLVED that Cllr Dowse be elected Chairman for the Municipal year 2022/23

002/2022 (AL) Election of Vice Chairman

Cllr Wrench was proposed by Cllr Adams and Seconded by Cllr Cook.
Cllr A Walker was proposed by Cllr A Walker and seconded by Cllr Kirby.

On being put to the vote it was;

RESOLVED that Cllr Wrench be elected Vice Chairman for the Municipal year 2022/23.

003/2022 (AL) Apologies for absence

Cllr Lawless

RESOLVED to approve and accept the above apologies.

004/2022 (AL) Declarations of Interest

RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

005/2022 (AL) Public Question Time

None.

006/2022 (AL) Minutes

RESOLVED to confirm the minutes of the meeting held on Monday 14 March 2022 be confirmed as a true record of the proceedings and signed by the Chair.

007/2022 (AL) Progress Report

To receive the progress report following the last meeting held Monday 14 March 2022.

008/2022 (AL) Allotment Officers Report

Members considered the written report from the Allotment & Landscapes Officer.

RESOLVED That Members note the report.

RESOLVED to request a copy of the generic plot inspection report.

009/2022 (AL) Budget Report

Members considered a report from the Town Clerk on the committee budget allocation.

RESOLVED Members note the report.

010/2022 (AL) Town Plan

Members considered a report from the Assistant Town Clerk/CDO on the committee's Town Plan objectives.

RESOLVED to note the report

011/2022 (AL) Guardhouse Allotment Site

Members considered a report from the Town Clerk on the repair work being undertaken at Guardhouse Allotment Site.

RESOLVED to note the report

012/2022 (AL) Allotment Surgeries

Members agreed dates, times and locations for the first committee allotment surgeries.

RESOLVED to hold the first Allotment surgery on Saturday 30 July 2022, 1.30pm Arncliffe Road followed by Castle Hills.

013/2022 (AL) Meeting for all Tenants

Members considered holding a meeting for tenants but given the plan to hold allotment surgeries it was felt a meeting wasn't required.

RESOLVED not to arrange a meeting for all tenants at the current time.

014/2022 (AL) Empty Plots & Waiting List

Members considered a report from the Allotments & Landscape Officer on the current number of empty plots and waiting lists.

RESOLVED to note the report

015/2022 (AL) Barrier Baskets & Hanging Baskets

Members considered a report from the Town Clerk relating to the future arrangements for Barrier Baskets and Hanging Baskets in the Town Centre.

RESOLVED members agreed to take on responsibility for the annual maintenance of Town Centre barrier baskets and hanging baskets.

RESOLVED members requested the Town Clerk explores the options with Bradford MDC to take over the maintenance of the 6 trees and 5 planting tubs on North Street, adjacent to the former Keighley College site.

RESOLVED members requested the committee receives an update on the outcome of the discussions with Bradford MDC.

016/2022 (AL) Festive Lights

Members considered a report from the Town Clerk detailing quotes for festive lighting in the Town Hall Square.

RESOLVED members considered the 3 quotes received for the festive light's installation in the Town Hall Square.

RESOLVED members approved Contractor A's quote for £18,855 for the provision of festive lights in the Town Hall Square.

RESOLVED members delegated to the Town Clerk the authority to confirm the contractual arrangements.

RESOLVED the committee requests an update on installation plans at their next meeting.

017/2022 (AL) Future items for Agendas

Councillors requested the following items be included on a future agenda

Allotment Surgeries
Yorkshire in Bloom

RESOLVED the above items would be included on future agendas.

018/2022 (AL) Date of Next Meeting

RESOLVED to note the date of the next scheduled meeting of this Committee will be held on Monday 11 July 2022 at 6.00pm.

Signed **Date**

Chair



REPORT FROM: ASSISTANT TOWN CLERK

TO: ALLOTMENTS & LANDSCAPES COMMITTEE

DATE: 11 JULY 2022

Report Author: Joe Cooney

Tel No: 01535 872126

Email: joe.cooney@keighley.gov.uk

**PROGRESS REPORT ON DECISIONS TAKEN AT THE
ALLOTMENTS & LANDSCAPES MEETING DATED 13
JUNE 2022**

Item No	Committee Decision	Update
1.	Allotment Officer Report Request a copy of the Inspection Report	Included in the Allotment Officer report on agenda.
2.	Allotment Surgeries First date agreed Saturday 30 July 1.30pm at Arncliffe Road	Noted
3.	Barrier & Hanging Baskets Members agreed to take on responsibility for the annual maintenance of Town Centre barrier baskets and hanging baskets. (6 trees and 5 planting tubs on North Street, adjacent to the former Keighley College site.)	Contact has been made with BMDC, awaiting response on the next steps.

<p>4.</p>	<p>Festive Lights</p> <p>Members approved Contractor A's quote for £18,855 for the provision of festive lights in the Town Hall Square.</p> <p>Members delegated to the Town Clerk the authority to confirm the contractual arrangements.</p> <p>The committee requested an update on installation plans at their next meeting.</p>	<p>Contract has been signed and first part of installations will commence in August. Christmas tree element will be installed mid-November.</p>
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KEIGHLEY TOWN COUNCIL

Item 7

REPORT TO ALLOTMENT & LANDSCAPES COMMITTEE



REPORT AUTHOR	Allotment & Landscapes Officer Phil Hanson
EMAIL	Phil.hanson@keighley.gov.uk
Date	Monday 11 July 2022

SUBJECT	Allotment & Landscapes Officers Report
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PURPOSE:

1. To update members on the work of the Allotment & Landscapes Officer.

RECOMMENDATION(s):

2. Members note the report.

REASONS FOR RECOMMENDATION:

3. To provide an overview of the work of the Allotment & Landscapes Officer.

SUMMARY OF KEY POINTS:

Arncliffe Road

4. All plots are currently occupied, however, 5 warning letters have been issued to tenants for untidy/uncultivated plots.
5. There are currently 66 names on the waiting list.
6. 12 inspections have been undertaken in June and July.
7. New notices added to noticeboards reminding tenants to lock the gate when they enter/leave the site.
8. Work will commence this month to clear the brambles on the site.
9. The findings of the Internal Auditor are set out in section 2 of the reported included as Appendix A to this report.

Bracken Bank

10. There are 37 names on the waiting list
11. A key will be provided to BMDC to allow them access via the site to undertake grass cutting.

Castle Hills

12. There are 38 names on the waiting list
13. There are 4 plots currently available, However, CH14 and CH43, are inaccessible until work is undertaken to reopen the footpath through the whole site. CH55, and CH37 requires a large clear out of all rotten sheds. Once done the plot could be split to create three additional plots.
14. There is potential to create another 5 or 10 plots if a new access can be created and fenced off as necessary.
15. 10 inspections have been carried out in June.
16. Several large trees require inspecting to ensure they aren't in danger of falling. Two quotes have been submitted to inspect the trees, one further quote is required before proceeding with the work.

East Morton

17. There are currently 20 people on the waiting list.
18. There are no plots available, however, 2 new tenants have undertaken any work yet so warning letters have been issued.
19. 9 inspections have been carried out in June.
20. The allotment association have taken over the shaded plot on the bottom right of the site, to use for nature.
21. Orchard has been planted; trees are now dead as they were planted too late (bare root trees).

Granby Drive

22. There are 43 names on the waiting list.
23. There are currently no vacant plots.
24. BMDC have been informed about the gate from the playing field with large gap underneath. Repairs are still outstanding and BMDC have been reminded.
25. Quotes to replace the fencing will be obtained.

Guardhouse

26. There are currently 54 names on the waiting list.

- 27. 13 letters sent 21 June 2022 to new applicants offering plots at Guardhouse Only 5 have responded, but one has since moved away from Keighley.
- 28. 12 letters sent 4 July 2022 to new applicants offering plots at Guardhouse. At the time of writing this report no responses had been received.
- 29. There are several vacant plots, but they require surveying for asbestos and fly-tipped rubbish before being re-let to new tenants.
- 30. Still waiting contractor to complete the platform and steps to plots GH45/47 which couldn't be finish due to vandalism.
- 31. The new entrance barrier lock is due to be installed on 5 July 2022.
- 32. Fly tipped rubbish has now been removed from the bottom plot. Still awaiting contractor to give quote for removal of rubbish from other plots.

Hard Ings

- 33. There are currently 37 names on the waiting list.
- 34. 8 inspections carried out between April and June.
- 35. NTQ sent for HI385 for dangerous site with gas bottles, fires, broken glass, piles of rubbish, food cooked and eaten in shed with unwashed crockery, washing being done in the shed, has been left to clear his plot within 28 days.

Marley

- 36. There are currently 8 names on the waiting list.
- 37. 17 inspections carried out up to the end of June.
- 38. There is vacant plot which has been offered to the next on the waiting list. New tenant taken this plot.

Oakworth

- 39. There are currently 33 names on the waiting list and no vacant plots.

Selborne Grove

- 40. There are currently 32 names on the waiting list.
- 41. 27 inspections carried out in since April 2022.
- 42. Work has been undertaken to cut back hedges and debris/refuse removed from inside.
- 43. The access codes will be updated shortly. Letters will be sent to tenants informing them of the update access code.
- 44. A broken standpipe tap has been replaced.

Westfield Crescent

45. There are 35 names on the waiting list.
46. The site is experiencing flooding of the bottom three plots. Contact has been made with Yorkshire Water, BMDC and Environment Agency but the source has yet to be identified.

Westfield Crescent

47. There are 19 names on the waiting list
48. Currently no plots available
49. 5 inspections have been carried out in June 2022.
50. The area under the trees being adopted by tenants to create wildlife area.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION:

51. None directly arising from this report.

TOWN PLAN IMPLICATIONS:

52. Meets the Town Plan Key Objectives: CP016

CLIMATE CHANGE IMPLICATIONS:

53. N/A.

COMMUNITY IMPACT:

54. N/A.

POLICY IMPLICATIONS:

55. N/A.

DETAILS OF CONSULTATION:

56. N/A.

BACKGROUND PAPERS:

57. Appendix A – Inspection Report

FURTHER INFORMATION PLEASE CONTACT: Joe Cooney,
joe.cooney@keighley.gov.uk, 01535 872126

Allotment Inspection

Site	Overall condition
Allotment	
Inspected by	Inspected on

Cultivation status

Plants encroaching neighbouring allotment

Hazards							
Asbestos	<input type="checkbox"/>	Boundary	<input type="checkbox"/>	Hedges	<input type="checkbox"/>	Fencing	<input type="checkbox"/>
Gates	<input type="checkbox"/>	Communal paths / roads	<input type="checkbox"/>	Refuse	<input type="checkbox"/>	Carpets	<input type="checkbox"/>
Water supply	<input type="checkbox"/>	Water storage	<input type="checkbox"/>	Ponds	<input type="checkbox"/>	Trees	<input type="checkbox"/>
Vermin / pest control	<input type="checkbox"/>	Fertilisers / chemicals	<input type="checkbox"/>	Fuel	<input type="checkbox"/>	Bonfires	<input type="checkbox"/>
Compost bins	<input type="checkbox"/>	Glass	<input type="checkbox"/>	Trip hazards	<input type="checkbox"/>	Signs	<input type="checkbox"/>
Fire prevention	<input type="checkbox"/>	Structures (sheds/buildings)	<input type="checkbox"/>	Fixtures / fittings	<input type="checkbox"/>	Other	<input type="checkbox"/>

Action taken	Action required
Notes	

KEIGHLEY TOWN COUNCIL

Item 8

REPORT TO THE ALLOTMENTS & LANDSCAPE COMMITTEE



REPORT AUTHOR	Responsible Financial Officer (RFO) Peter Clarke
EMAIL	peter.clarke@keighley.gov.uk
Date	Wednesday 11 July 2022

SUBJECT	Qtr 1 Finance Position Statement for 2022-23
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PURPOSE:

1. This report provides Members with an update on the forecast year-end financial position of the Allotment & Landscape Committee for 2022-23. It outlines the revenue budgets and the year-end financial position based on information at the end of June 2022.

RECOMMENDATIONS:

2. That the report is noted.

REASONS FOR RECOMMENDATION:

3. The report is to update the Committee.

INTRODUCTION:

4. This report is the first monitoring report presented to Members of the Allotment & Landscape Committee on the Committee's 2022-23 budget. It provides the forecast revenue and capital financial position of the Committee at the 31st March 2023.
5. This report gives details of expenditure by budget heading and makes note of significant variances.

ALLOTMENT WATER CHARGES:

6. The Council has a number of allotment sites which tenants have access to water. This is a service which the Council makes charges for and is invoiced as part of the normal rent invoice process.

7. The current spending against budget is detailed below:

	Gross Budget £	Net Budget £	Variance
Aireworth & Marley	220	55	(99)
Arncliffe Road	702	176	297
Castle Hills	1,019	255	349
East Morton	496	124	(139)
Granby Drive	234	59	(91)
Guardhouse	716	179	(172)
Hard Ings	372	93	240
Oakworth	152	38	(18)
Selborne Grove	882	220	309
St Johns	207	52	46
Total Spent	5,000	1,250	723

8. The above figures show there is currently an overspend against budget. Based on the current consumption the Council is projecting an overspend of £2,892 at the end of the financial year 2022/23.
9. Since the 1st April 2022 the committee has spent £2k on water charges.
10. The sites of concern are Arncliffe Rd, Castle Hills, Hard Ings & Selborne Grove.

BUDGET:

11. The total budget for the committee is £65k.
12. This budget includes; £20k for Allotment Repairs (Day to Day), £5k for Allotments (Major Projects), £5k for allotment water charges, £25k for Town Hall Square (Repairs & Maintenance) & £10k for Festival Lights & Christmas Tree.
13. Since the 1st April 2022 the committee has spent £2.5k on Allotment Repairs (Day to Day).
14. This included £328 at Aireworth & Marley, £1,017 at Castle Hills, £9 at Hard Ings, £590 at Selborne Grove.
15. In addition, there was £614 of expenditure that was not allocated to any particular allotment.
16. There was also £2,171 of expenditure at Guardhouse. This expenditure however was covered by a specific earmarked reserve for Guardhouse.
17. Further expenditure of £141 was made in regards to Estates Vehicle expenses.
18. Since the 1st April 2022 the committee has spent £549 on Town Hall Square.
19. In addition, there has been expenditure of £20,055 On Festival Lights and Christmas Tree. £10k of this has been covered by £9k earmarked reserve for Festival Lights and £1k from Community Infrastructure Levy.

20. The committee's remaining revenue budget is £50k.
21. This includes £17.5k for Allotment Repairs (Day to Day), £5k for Allotments (Major Projects), £3k for allotment water charges & £24.5k for Town Hall Square.
22. In addition to the Committee's Revenue budget the Committee has access to a Capital budget of £5.8k.
23. This Capital budget is a restricted earmarked Reserve for Guardhouse allotment and can only be spent on that site.

INCOME:

24. In total the Committee has received £4.5k support grant from Bradford Council.
25. Allotment rental income is invoiced in September as per the regulations.

TOWN PLAN IMPLICATIONS:

26. N/A.

CLIMATE CHANGE IMPLICATIONS:

27. N/A.

COMMUNITY IMPACT:

28. N/A.

POLICY IMPLICATIONS:

29. N/A.

DETAILS OF CONSULTATION:

30. N/A

APPENDICES:

31. N/A.

BACKGROUND PAPERS:

32. N/A.

FURTHER INFORMATION PLEASE CONTACT: Peter Clarke,
peter.clarke@keighley.gov.uk, 01535 872126

KEIGHLEY TOWN COUNCIL

Item 9

REPORT ON TOWN PLAN PROGRESS



REPORT AUTHOR	Pip Gibson Assistant Town Clerk/CDO
EMAIL	pip.gibson@keighley.gov.uk
Date	Monday 11 July 2022

SUBJECT	TOWN PLAN REPORT
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PURPOSE:

1. To inform Members of the progress made towards the Town Plan Key Objectives.

RECOMMENDATION(s):

2. That Members choose a third representative from the Committee to attend the Town Plan Steering Group meeting in the absence of the Chair or Vice Chair.
3. That Members use this information to make decisions and allocate funding where applicable with specific reference to the Committee's areas of responsibility within the Town Plan.

REASONS FOR RECOMMENDATION:

4. The Council is responsible for the delivery of the Town Plan, either through the implementation of its own projects and activities, individually, in partnership with key service providers or by commissioning projects and services from third party organisations, groups and individuals.

SUMMARY OF KEY POINTS:

5. Forthcoming Town Plan Steering Group meeting dates: 13 July 2022, 21 September 2022, 14 December 2022 and 1 March 2023.
6. The Town Plan 2020-23 sets out the Council's aims and objectives over a 3-year period. This year will see the final year of the Plan.
7. The Town Plan Steering Group meets quarterly to develop and monitor a general strategic approach and champion the Town Plan's vision and objectives.

8. It is important that all Members are involved in the delivery of the Town Plan.
9. Chairs of Committees are asked to add to the Town Plan proposed Actions for their respective Committees in advance of the Town Plan Steering Group meetings.
10. It is the responsibility of the Chair of each Committee to attend the Town Plan Steering Group and to share this Committee's progress. If the Chair cannot attend, he/she must arrange for the Vice Chair or elected third Member of the Committee to attend.
11. The Chair of each Committee will share the discussion had at each Town Plan Steering Group meeting with Members of their Committee at their next meeting.
12. The Key Objectives, attached as Appendix A, detail the responsibilities of this Committee over the life of the Plan.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION:

13. With the exception of staffing and essential running costs, all other Council funding including Committee Budgets should be allocated with reference to Town Plan Objectives.

TOWN PLAN IMPLICATIONS:

14. All decisions should be made with direct reference to the Town Plan.

CLIMATE CHANGE IMPLICATIONS:

15. Wherever appropriate climate change considerations are factored into all activities implemented with reference to the Town Plan.

POLICY IMPLICATIONS:

16. There are no new policy implications arising from this report.

DETAILS OF CONSULTATION:

17. In some circumstances consultations may have taken place.

BACKGROUND PAPERS:

18. Town Plan.

FURTHER INFORMATION PLEASE CONTACT:

Pip Gibson, Assistant Town Clerk/CDO pip.gibson@keighley.gov.uk

Town Plan 2020-2023

Key Objective	What we will do	Timescale	Who's responsible	Actions 2022/23
Civic Pride				
CP009	Promote civic pride and public participation.	Ongoing (2020-23)	All Councillors and staff	Events Programme 2022. CD Funded: Mini Bounce Planet; Youth Arts Development Programme; Outdoor Education Programme; People's Planters. Ward Funding: Bookmarks; Bin Sponsorship (Todley Hall Rd); Play in Parks; Grant Funded: Keighley in Bloom; Children's Literature Festival; TEDx; Ma Kelly's Kitchen; Keighley Cricket Club; Lund Park Community Group; Keighley Lions;
Community Development				
CD007	Establish Allotment Associations and create a web-based allotment forum.	Short Term (2020/21)	Allotments and Landscapes Committee	Whatsapp group set up for Marley. Site visit to Selborne carried out. Site visits planned for all sites
Developing the Local Environment				
DLE006	Ensure that Keighley Town Hall Square and war memorial is maintained to a high standard.	Ongoing (2020-23)	Allotments and Landscapes Committee	Contract in place to maintain Town Hall Square gardens. Bench to be reinstated July 22.
DLE009	Undertake a survey of Town Council land and prepare accurate site maps.	Short Term (2020/21)	Allotments and Landscapes Committee	ACTION COMPLETED 2020/21
DLE010	Undertake appropriate groundwork preparations to facilitate the implementation of the "Peoples' Trees" initiative.	Short Term (2020/21)	Allotments and Landscapes Committee	ACTION COMPLETED 2020/21
DLE011	Increase the Number of available allotment plots.	Medium Term (2021/22)	Allotments and Landscapes Committee	Total plots created in 2021/22 = 25
DLE012	Help to create a cleaner and greener Keighley by providing refuse and recycling bins in key locations.	Medium Term (2021/22)	Allotments and Landscapes Committee	Bins have been sponsored by Councillors via Ward Funding at Todley Hall Road, Dendrum Close, Fell Lane.
DLE014	Improve the accessibility and security of allotment sites.	Long Term (2022/23)	Allotments and Landscapes Committee	Guardhouse - gate lock to be fixed
DLE016	Identify publicly owned areas of land and assets that could be brought under the management of Keighley Town Council to secure their future and/or encourage more community access.	Long Term (2022/23)	Allotments and Landscapes Committee	BMDC sites were refused in 2022.