



KEIGHLEY TOWN COUNCIL

Minutes of the Civic Centre & Strategy (CCS) Committee held at Keighley Civic Centre, North Street, Keighley, BD21 3RZ on Wednesday 9 June 2022

Present: Councillor Abberton
Councillor Bernardini
Councillor Corkindale
Councillor Graham
Councillor Wood
Councillor M Walker
Councillor Kirby – Ex Officio

Also Present: Joe Cooney, Town Clerk
Councillor Lawless - Observing

001/2022 (CCS) Election of Chairman

Cllr Corkindale proposed by Cllr M Walker seconded by Cllr Abberton.

RESOLVED that Cllr Corkindale be elected Chairman for the Municipal year 2022/23.

002/2022 (CCS) Election of Vice Chairman

Cllr Graham proposed by Cllr Kirby seconded by Cllr Wood

Cllr M Walker proposed by Cllr Corkindale seconded by Cllr Abberton

RESOLVED that Cllr Graham be elected Vice Chairman for the Municipal year 2022/23.

003/2022 (CCS) Apologies for absence

Cllr Mahmood

RESOLVED to accept the above apologies.

004/2022 (CCS) Declarations of Interest

RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

005/2022 (CCS) Public Question Time

None.

006/2022 (CCS) Minutes

RESOLVED to confirm the minutes of the meeting held on Wednesday 8 April 2022 be confirmed as a true record of the proceedings and signed by the Chair.

007/2022 (CCS) Progress Report

NOTED – to note the Progress Report on decisions taken at the meeting on Wednesday 8 April 2022.

008/2022 (CCS) Town Plan

Members considered a report from the Assistant Town Clerk/CDO on the Town Plan progress.

NOTED – the update on the Town Plan.

009/2022 (CCS) Budget

Members considered a report from the Town Clerk on committee budget allocation for 2022/23.

NOTED – the report on the committee budget.

RESOLVED to have the budget as an item on all future agendas for the remainder of the municipal year.

010/2022 (CCS) Audio & Lighting Upgrade

Members considered a report from the Town Clerk detailing information on quotes received for the upgrade to the audio and lighting provision in the main hall and bar area.

RESOLVED members noted a budget of £8,500 has been allocated for the project.

RESOLVED members noted the three quotations received which are outlined in Appendix A, B and C.

RESOLVED members appointed Contractor A as the lowest cost quote, £5,679.70 to undertake the audio and lighting upgrades.

RESOLVED members delegated to the Town Clerk the implementation of the project to meet operational requirements.

RESOLVED members delegated to the Town Clerk the authority to spend the remaining sum from the allocated £8,500 budget to install, if possible, dimmable lights in the Main Hall.

011/2022 (CCS) External Repairs

Members considered a report from the Town Clerk relating to external repairs to the Civic Centre.

RESOLVED to authorise the repair to the wooden panels on Spencer Street side of the building and on the internal roof.

RESOLVED to request details quotes for all remaining works to be presented to the next committee meeting for decision.

RESOLVED to determine what colour options are possible for the railings and building frontage and information reported to the next committee meeting.

012/2022 (CCS) Future Agenda Items

Civic Centre Hire Charges – Cllr Graham

013/2022 (CCS) Date of Next Meeting

RESOLVED to note the date of the next scheduled meeting of this Committee will be held on Wednesday 14 September 2022 at 6.00pm.

Signed Date

Chair

DRAFT