



KEIGHLEY TOWN COUNCIL

Minutes of the Allotment & Landscape (AL) Committee held at Keighley Civic Centre, North Street, Keighley, BD21 3RZ on Monday 14 June 2022

Present: Councillor Adams
Councillor Cook
Councillor Dowse
Councillor A Walker
Councillor Wrench
Councillor Kirby – Ex Officio

Also Present: Joe Cooney, Town Clerk

001/2022 (AL) Election of Chairman

Cllr Dowse was proposed by Cllr Adams and Seconded by Cllr Cook.

RESOLVED that Cllr Dowse be elected Chairman for the Municipal year 2022/23

002/2022 (AL) Election of Vice Chairman

Cllr Wrench was proposed by Cllr Adams and Seconded by Cllr Cook.
Cllr A Walker was proposed by Cllr A Walker and seconded by Cllr Kirby.

On being put to the vote it was;

RESOLVED that Cllr Wrench be elected Vice Chairman for the Municipal year 2022/23.

003/2022 (AL) Apologies for absence

Cllr Lawless

RESOLVED to approve and accept the above apologies.

004/2022 (AL) Declarations of Interest

RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

005/2022 (AL) Public Question Time

None.

006/2022 (AL) Minutes

RESOLVED to confirm the minutes of the meeting held on Monday 14 March 2022 be confirmed as a true record of the proceedings and signed by the Chair.

007/2022 (AL) Progress Report

To receive the progress report following the last meeting held Monday 14 March 2022.

008/2022 (AL) Allotment Officers Report

Members considered the written report from the Allotment & Landscapes Officer.

RESOLVED That Members note the report.

RESOLVED to request a copy of the generic plot inspection report.

009/2022 (AL) Budget Report

Members considered a report from the Town Clerk on the committee budget allocation.

RESOLVED Members note the report.

010/2022 (AL) Town Plan

Members considered a report from the Assistant Town Clerk/CDO on the committee's Town Plan objectives.

RESOLVED to note the report

011/2022 (AL) Guardhouse Allotment Site

Members considered a report from the Town Clerk on the repair work being undertaken at Guardhouse Allotment Site.

RESOLVED to note the report

012/2022 (AL) Allotment Surgeries

Members agreed dates, times and locations for the first committee allotment surgeries.

RESOLVED to hold the first Allotment surgery on Saturday 30 July 2022, 1.30pm Arncliffe Road followed by Castle Hills.

013/2022 (AL) Meeting for all Tenants

Members considered holding a meeting for tenants but given the plan to hold allotment surgeries it was felt a meeting wasn't required.

RESOLVED not to arrange a meeting for all tenants at the current time.

014/2022 (AL) Empty Plots & Waiting List

Members considered a report from the Allotments & Landscape Officer on the current number of empty plots and waiting lists.

RESOLVED to note the report

015/2022 (AL) Barrier Baskets & Hanging Baskets

Members considered a report from the Town Clerk relating to the future arrangements for Barrier Baskets and Hanging Baskets in the Town Centre.

RESOLVED members agreed to take on responsibility for the annual maintenance of Town Centre barrier baskets and hanging baskets.

RESOLVED members requested the Town Clerk explores the options with Bradford MDC to take over the maintenance of the 6 trees and 5 planting tubs on North Street, adjacent to the former Keighley College site.

RESOLVED members requested the committee receives an update on the outcome of the discussions with Bradford MDC.

016/2022 (AL) Festive Lights

Members considered a report from the Town Clerk detailing quotes for festive lighting in the Town Hall Square.

RESOLVED members considered the 3 quotes received for the festive light's installation in the Town Hall Square.

RESOLVED members approved Contractor A's quote for £18,855 for the provision of festive lights in the Town Hall Square.

RESOLVED members delegated to the Town Clerk the authority to confirm the contractual arrangements.

RESOLVED the committee requests an update on installation plans at their next meeting.

017/2022 (AL) Future items for Agendas

Councillors requested the following items be included on a future agenda

Allotment Surgeries
Yorkshire in Bloom

RESOLVED the above items would be included on future agendas.

018/2022 (AL) Date of Next Meeting

RESOLVED to note the date of the next scheduled meeting of this Committee will be held on Monday 11 July 2022 at 6.00pm.

Signed

Date

Chair

DRAFT