



## KEIGHLEY TOWN COUNCIL

Minutes of the Civic Centre & Strategy (CCS) Committee held at Keighley Civic Centre, North Street, Keighley, BD21 3RZ on Wednesday 20th April 2022

**Present:** Councillor Corkindale - Chairman  
Councillor Abberton  
Councillor M Walker  
Councillor Wood  
Councillor Shohid  
Councillor Adams – Ex Officio

**Also Present:** Joe Cooney, Town Clerk  
Brian Morris, Contracts & IT Officer

### **067/2021 (CCS) Welcome & Fire Instructions**

The Chairman opened the meeting and reminded all present about the arrangements should the fire alarm activate.

### **068/2021 (CCS) Apologies for absence**

No apologies were received.

### **069/2021 (CCS) Declarations of Interest**

**RESOLVED** there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

### **070/2021 (CCS) Public Question Time**

None.

### **071/2021 (CCS) Minutes**

**RESOLVED** Members approved the minutes of the meeting of the Civic Centre & Strategy Committee Meeting held Thursday 16 February 2022.

### **072/2021 (CCS) Progress Report**

To receive the progress report following the last meeting held Wednesday 16 February 2022.

**RESOLVED** to note the report.

**073/2021 (CCS) Town Plan**

Members considered a report from the Assistant Town Clerk/CDO on the Town Plan progress.

**RESOLVED** to note the update.

**074/2021 (CCS) Budget**

Members considered a report from the Town Clerk detailing the Committee budget for financial year 2022/23.

**RESOLVED** to request a budget update at each committee meeting in 2022/23.

**075/2021 (CCS) Health and Safety Update**

Members received a verbal update from the Town Clerk on the progress being made against the Health & Safety action plan.

**RESOLVED** members noted the update.

**076/2021 (CCS) Audio & Lighting Report**

Members considered a report from the Town Clerk relating to Audio and Lighting upgrades in the Main Hall.

**RESOLVED** members agreed to defer this item until the June Committee meeting.

**077/2021 (CCS) External Lift**

Members discussed options to improve the external lift on North Street.

**RESOLVED** members requested the Town Clerk present indicative costs to the June meeting for a full replacement lift and costs to install a cover over the current lift.

**078/2021 (CCS) Items for future agendas**

None.

**079/2021 (CCS) Date of Next Meeting**

**RESOLVED** to note the date of the next scheduled meeting of this Committee will be held on Wednesday 8 June 2022 at 6.00pm.

Signed ..... Date .....  
Chair