



KEIGHLEY TOWN COUNCIL

Minutes of a meeting of the Community Development Committee held at Keighley Civic Centre on Wednesday 6 April 2022.

Present: Councillor Clark – Chairman
Councillor Shohid
Councillor C Abberton
Councillor M Wood
Councillor Adams – Ex Officio

Also Present: Pip Gibson, Assistant Town Clerk/CDO
Damien Summers, Project Worker
Councillor M Walker (Observer)

032/2021 (CD) Welcome & Fire arrangements

033/2021 (CD) Apologies

Cllr P Corkindale, Cllr J Clarkson and Jeff Bennett – Non Voting Member gave apologies.

034/2021 (CD) Declarations of Interest

RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

035/2021 (CD) Public Question Time and Participation

There were no members of the public present.

036/2021 (CD) Minutes

RESOLVED Members approved the minutes of the meeting of the Community Development Committee Meeting held Wednesday 2 February 2022.

037/2021 (CD) Progress Report

Members noted the progress report following the last meeting held Wednesday 2 February 2022.

038/2021 (CD) Town Plan

Members noted the attached report from the Assistant Town Clerk/CDO on the Town Plan.

039/2021 (CD) Downstairs Project

Members considered the attached report from the Assistant Town Clerk/CDO on the Downstairs Project.

RESOLVED Members approved the draft Service Level Agreement as outlined in Appendix A.

RESOLVED Members delegated the authority to the Town Clerk to sign the Service Level Agreement.

RESOLVED Members noted that any cost relating to the SLA will be borne by the Council and not the Community Development budget line.

RESOLVED Members requested a quarterly update report from Keighley Urban Meadows.

RESOLVED Members requested that the 4th quarter Downstairs Project update be sent via email to the Committee members.

040/2021 (CD) Project Worker Report

Members noted the attached report from the Project Worker.

041/2021 (CD) Budget Update

Members noted the budget report.

042/2021 (CD) Headings for Committee Development activity 2022/23

Members considered the suggestions for areas of community development activity.

RESOLVED Members approved the Community Development Funding Priorities detailed in this report.

RESOLVED Members approved that the Assistant Town Clerk/Community Development Officer develop appropriate criteria for the appraisal of project proposals within the proposed list of Community Development Funding Priorities.

RESOLVED Members request that "Project Proposals" be a standard item on Agendas.

043/2021 (CD) Future Items

Councillors were asked to suggest any agenda items for future meetings:

Community Showcase Update
Project Proposals

044/2021 (CD) Date of Next Committee Meeting

RESOLVED The date of the next meeting of this committee will be held on Wednesday 15 June 2022 at 6.00pm.

Signed **Date**
Chair