



KEIGHLEY TOWN COUNCIL

Minutes of the Events & Leisure (EL) Committee held remotely on Thursday 8 October 2020

Present: Councillor A Walker- Chairman
Councillor Bernardini
Councillor Clarkson
Councillor Anayat
Councillor Wrench
Councillor Westerman

Also Present: Pip Gibson, Assistant Town Clerk/CDO
Sarah Kissack, Admin and Events Officer

025/2020 (EL) Welcome and Introduction

Cllr Walker nominated by Cllr Clarkson, seconded by Cllr Bernardini and hereby elected. Cllr Westerman received one nomination from Cllr Wrench but no second.

The Chairman welcomed everyone to the meeting and reminded members of the virtual meeting protocols.

Cllr Anayat welcomed Sarah Kissack, Admin and Events Officer to the meeting.

026/2020 (EL) Apologies for absence

Cllr Zubair
Cllr Corkindale – Ex Officio
Cllr Adams– Ex Officio
Cllr Akhtar

RESOLVED to accept and record the apologies from the Councillors listed above.

027/2020 (EL) Declarations of Interest

None.

028/2020 (EL) Public Question Time

None.

029/2020 (EL) Minutes

RESOLVED to confirm the minutes of the meeting held on Thursday 13 August 2020 be confirmed as a true record of the proceedings and signed by the Chair.

030/2020 (EL) Progress Report

Councillors considered the Progress Report following the meeting on Thursday 13 August 2020.

RESOLVED Councillors noted the Progress report.

031/2020 (EL) Remembrance Day

Councillors considered the report on Remembrance Sunday. Sarah Kissack, Admin and Events Officer also gave a verbal update.

RESOLVED Delegate authority to the Town Clerk, in consultation with the Committee Chairman to agree future changes in accordance with Coronavirus rules.

RESOLVED To agree plans for a socially distanced Remembrance Day.

RESOLVED To agree plans for encouraging the public to not attend the Town Hall Square on Sunday 8 November 2020.

032/2020 (EL) Budget

Members considered the budget paper.

RESOLVED Members request an extraordinary meeting to go through Events Plan and allocate a budget per item.

033/2020 (EL) Events Plan

Members discussed the annual events calendar.

RESOLVED Item to be added to next agenda.

034/2020 (EL) Keighley Community Awards

Members considered the paper on the Community Awards.

RESOLVED Cllr Westerman to meet with Admin and Events Officer to discuss the possibility of running a virtual Community Awards.

035/2020 (EL) Christmas Lunches

Members considered the paper on Christmas Lunches.

RESOLVED Members agreed Option 3 – ‘Meals on Wheels’.

RESOLVED To get quotes via a preferred supplier.

036/2020 (EL) Christmas Carol Service

RESOLVED Item to be added to next agenda.

037/2020 (EL) Town Plan

Members considered the paper on the Town Plan.

RESOLVED Cllr Wrench elected as third representative.

038/2020 (EL) Future Agenda Items

None.

039/2020 (EL) Date of Next Meeting

RESOLVED to note the date of the next scheduled meeting of this Committee will be held on Thursday 10 December at 6.00pm.

Signed **Date**
Chair