



KEIGHLEY TOWN COUNCIL

Minutes of the Full Council meeting of the Keighley Town Council held at Keighley Town Hall, Keighley, BD21 3PA on Thursday 20 January 2022, 6:30pm.

Present:

Cllr J. Adams – Town Mayor	Cllr J. Kirby
Cllr L. Maunsell – Deputy Town Mayor	Cllr M. Shaw
Cllr C. Abberton	Cllr A. Walker
Cllr N. Ali	Cllr M. Walker
Cllr A Clark	Cllr L. Wrench
Cllr P. Corkindale	Cllr M. Wood
Cllr P. Cook	
Cllr M. Dowse	
Cllr C. Graham	
Cllr. K. Hussain	

Also Present:

Joe Cooney, Town Clerk
Pip Gibson, Assistant Town Clerk
Peter Clarke, RFO
Inspector John Barker, West Yorkshire Police
Representatives of the Army Cadets and Air Cadets

087/2021 (TC) Welcome & Fire Arrangements

The Town Mayor welcomed everyone to the meeting and reminded those present of the arrangements should the fire alarm sound.

088/2021 (TC) Apologies

RESOLVED: The following apologies be accepted from Cllrs Ahmed, Akhtar, Clarkson, Curtis, Herd, Ikram, Nazam, Shohid, Westerman, Zubair.

089/2021 (TC) Declarations of Interest

RESOLVED: There were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Members or Officers.

090/2021 (TC) Public Question Time

None.

091/2021 (TC) Town Mayor

i) Opening Remarks

The Mayor thanks all those who helped and supported the Christmas Lunches and Civic Carol Service in December.

ii) Mayors Invitations

Wednesday 1 December - Wardley Winter Wonderland

Thursday 2 December – Emily St Mosque Vaccination Centre

Friday 3 December - Euro Pride

Tuesday 7 December – Sue Ryder Manorlands

Friday 10 December – Café Eden

Friday 10 December- Cougarmania Schools Tournament

Saturday 11 December – Keighley Library Launch

Monday 13, Wednesday 15 and Friday 17 December – Christmas Lunches

Tuesday 14 December – Martin House Hospice visit

Thursday 16 December – Keighley Works Christmas Party

Sunday 19 December- Christmas Singalong at Holden Park

Tuesday 21 December – Civic Christmas Carol Service

092/2021 (TC) Minutes

RESOLVED to confirm the minutes of the meeting held on Thursday 25 November 2021 be confirmed as a true record of the proceedings and signed by the Chair.

093/2021 (TC) Reports from District Councillors and Invited Guests

7. Reports from District Councillors and invited guests

i) District Councillors

None.

ii) Invited Guests

Inspector John Barker provided council with a general update regarding policing across Keighley.

094/2021 (TC) Committee Minutes

i) **RESOLVED** to confirm the minutes of the Planning Committee held 9 November 2021 be confirmed as a true record.

ii) **RESOLVED** to confirm the minutes of the Planning Committee held on 23 November 2021 be confirmed as a true record.

iii) **RESOLVED** to confirm the minutes of the Finance and Audit Committee held on 18 October 2021 be confirmed as a true record.

iv) **RESOLVED** to confirm the minutes of the Finance and Audit Committee held on 22 November 2021 be confirmed as a true record.

v) **RESOLVED** to confirm the minutes of the Events and Leisure Committee held on 14 October 2021 be confirmed as a true record.

vi) **RESOLVED** to confirm the minutes of the Events and Leisure Committee held on 11 November 2021 be confirmed as a true record.

vii) **RESOLVED** to confirm the minutes of the Civic Centre and Strategy Committee held on 13 October 2021 be confirmed as a true record.

viii) **RESOLVED** to confirm the minutes of the Allotments and Landscapes Committee held on 19 October 2021 be confirmed as a true record.

ix) **RESOLVED** to confirm the minutes of the Community Development Committee held on 6 October 2021 be confirmed as a true record.

x) **RESOLVED** to confirm the minutes of the Human Resources Committee held on 21 September 2021 be confirmed as a true record.

095/2021 (TC) Committee Vacancies

Members consider the vacancies for the following committees

i) Allotments & Landscape – None

ii) Watch & Transport

Cllr M Walker proposed by Cllr A Walker seconded by Cllr Hussain

Cllr Dowse proposed by Cllr Cook seconded by Cllr Wood

On being put to the vote it was;

RESOLVED that Cllr Dowse be appointed to the Watch & Transport Committee

iii) Community Development – None

iv) Planning

Cllr Graham proposed by Cllr Corkindale seconded by Cllr Abberton

On being put to the vote it was;

RESOLVED that Cllr Graham be appointed to the Planning Committee

096/2021 (TC) Budget 2022/23

Members considered the draft budget recommendation from the Finance & Audit Committee.

Proposed by Cllr Maunsell seconded by Cllr Adams

RESOLVED members agreed the recommended Budget Proposal made by the Finance & Audit Committee for financial year 2022/23.

RESOLVED members agreed the recommended Finance & Audit Committee proposed precept amount of £729,824 for financial year 2022/23.

RESOLVED members agreed that the funding of up to £10,000 for Operation Steerside is conditional on appropriate match funding being sourced by West Yorkshire Police.

RESOLVED that the Town Mayor signs and returns the precept demand issued by BMDC requesting Band D property be charged a precept of £48.11.

097/2021 (TC) Members Allowance

Members considered a report from the Town Clerk concerning Cllr Ahmed's allowance.

RESOLVED members approved the Town Clerk to make a payment of £1,168, from general reserves to Cllr Amjid Ahmed in respect of outstanding Councillor Allowance payments from June 2019 – March 2021.

RESOLVED members noted the payment will be made via the normal payroll process.

098/2021 (TC) Councillor Vacancy

Members noted the following vacancy has been declared in Woodhouse & Hainworth following the resignation of Cllr Sam Cooper. The notice of vacancies expires on 28 January 2022.

099/2021 (TC) Review of Council Policies

Members considered recommendations from the Policies & Governance committee to readopt the Anti-Fraud policy and the Pesticide Policy.

Proposed by A Walker seconded by Cllr Anayat.

RESOLVED members reaffirm the Anti-fraud policy and Pesticide's policy.

RESOLVED members note both policies will next be reviewed in 2024, unless there are any amendments to regulations/legislation.

0100/2021 (TC) External Bodies Report

NOTED members received general updates from members appointed to external bodies:

Organisation	Representative
Oakworth Village Society	Cllr Curtis
Town Deal Board	Cllr Peter Corkindale
YLCA	Cllr Mick Westerman
Bronte Country Partnership	Cllr Chris Herd
Bradford District Local Council's Liaison Group	Cllr Julie Adams
Keighley Child Exploitation Steering Group	Cllr Mick Westerman

Oakworth Village Society – Cllr Maunsell
Nothing to report

Town Deal Board – Cllr Corkindale
The Town Deal Board continues to meet, the first pathfinder submissions have been sent to Government for approval, awaiting the outcome before progressing to the next stage

YLCA – Cllr Graham
No meeting has been held since the last Council meeting, the next meeting is scheduled for mid-February

Bronte County Partnership – Cllr Herd
No report

Parish Liaison Group – Cllr Adams

The meeting, as always, was really useful and interesting. It gave an insight into how other Parish Councils work and enables the Council to be immediately up-to-date with any relevant changes District-wide.

To begin with, we received a presentation on behalf of the Armed Forces Covenant which has been set up, nation-wide, to offer support to those who serve in the Forces. It gives a unique opportunity for individuals, businesses and councillors to express their backing of the Armed Forces. Further information can be found here:
<https://www.armedforcescovenant.gov.uk/>.

We then heard that plans for Covid Memorials and Remembrance Events in the District have been put on hold due to the new variant. However, everyone is keen to honour those who have suffered and sadly passed away because of the virus. Further research is being done though on how some other Councils have memorialised covid and this information will be discussed at a later meeting.

After this, we were told about the work of Trees for Streets which seeks to get community funded trees in situ throughout the district. It has been rolled out in Council's throughout the Country and anyone interested can find additional information at:
<https://sponsor.treesforstreets.org/start>. It may be good for the Council or for individual councillors to promote and back the scheme via its website.

Then, it was revealed that a new Code of Conduct for Councils is being drawn up. New training on this is being investigated. Asset Transfers were also raised with a desire from some to be really clear on devolving assets and services to Parish Councils and treating them differently from smaller groups and other organisations. This will be taken back to Bradford and investigated in more detail. Further discussions on Disseminations and Complaints are also being reviewed which should help modify Bradford's Charter to provide greater accountability.

Penultimately, a presentation was provided by the Clerk of Shipley Town Council. He explained how their Council have set up a committee specifically to look at Climate issues and ensures that there is a Climate Change tool to help lead decisions. The Clerk also showed the different tools which the Council are using to help track their climate impact and how they have set up a Climate Grant Fund for specific environmental projects. It may be wise for the Town Council to get in touch with the Clerk and bring back suggestions on how we could further our own climate commitments.

Keighley Child Exploitation Steering Group – Cllr Westerman
No report.

0101/2021 (TC) Councillors Leave of Absence

Members considered the leave of absence currently in place for Cllr Zubair
Proposed by Cllr Corkindale seconded by Cllr Anayat

RESOLVED to extend the current leave of absence for Cllr Zubair to 25 March 2022

RESOLVED requests the Town Clerk contacts Cllr Zubair to discuss his leave of absence.

0102/2021 (TC) Notices of Motion

i) Armed Forces Covenant

Proposed by Cllr Maunsell seconded by Cllr Graham

RESOLVED;

That Keighley Town Council:

- Collectively signs and offers its support for the Armed Forces Covenant.
 - Encourages all 30 Members to individually sign the Covenant.
 - Promotes the Covenant through its networks and provides information on its website to help others sign the document.
 - Asks the Events and Leisure Committee and the Policies and Governance to look at the Covenant and consider any way to further support its work through the Council's structure.
- Appoints an Armed Forces Representative at its Annual Council Meeting

ii) Council Chamber

Proposed by Cllr Cook seconded by Cllr Abberton

The Chamber in Keighley Town Council is part of the towns heritage and should be maintained to preserve the traditions and heritage of the council chamber.

Keighley Town Council is concerned about the current condition of the council chamber. In particular, incomplete repairs to the walls, several photos of former Mayors not hung correctly, chairs and seats in need of repair and brass plaques tarnished.

Therefore, council **RESOLVED** to:

Request the Town Clerk writes to Bradford MDC to raise the above concerns and request details of when repairs will be completed/undertaken to improve the condition of the chamber.

0103/2021 (TC) Date and time of next meeting

RESOLVED that the next meeting will be held on Thursday 24 March 2022 6.30pm.

Signed Date
Chair