



KEIGHLEY TOWN COUNCIL

Minutes of the Finance & Audit (FA) Committee held at Keighley Civic Centre, North Street, Keighley, BD21 3RZ on Monday 22 November 2021, 18:00.

Present: Councillor Akhtar [Chairman]
Councillor Abberton
Councillor Ahmed
Councillor Bernardini
Councillor Ikram
Councillor Wood
Councillor Curtis
Councillor Adams [Ex Officio]

Also Present: Joe Cooney, Town Clerk
Peter Clarke, RFO

050/2021 (FA) Introduction from Chairman

The Chairman welcomed everyone to the meeting and reminded members of the fire arrangements.

051/2021 (FA) Apologies for absence

Cllr Zubair

RESOLVED to receive and accept the above apologies for absence.

052/2021 (FA) Declarations of Interest

There were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

053/2021 (FA) Public Question Time

None

054/2021 (FA) Minutes

Minute 045/2021(FA) had incorrectly recorded the committee resolution made relating to the Bolt Academy grant. Proposed by Cllr Akhtar seconded by Cllr Curtis to amend the minutes to read:

RESOLVED defer the £6,000 grant to Bolt Academy for their Christmas show to the November committee meeting.

RESOLVED the amended minutes of the meeting held on Monday 18 October 2021 be confirmed as a true and correct record of the proceedings and be signed by the Chairman.

055/2021 (FA) Progress Report

Members considered the progress report on the decisions taken at their previous meeting.

RESOLVED to note the report.

056/2021 (FA) Town Plan

Members considered a report from the Assistant Town Clerk/CDO on the progress of the Town Plan.

RESOLVED members noted the update.

057/2021 (FA) Financial Reports

i) Bank Reconciliations and month end reports

Members considered the bank reconciliations and month end reports for October.

RESOLVED members noted the reports

ii) October payments

Members reviewed the payments made in October.

RESOLVED members ratified the payments made in October.

RESOLVED members appointed Cllrs Abberton and Curtis to undertake the monthly spot check.

iii) Budget Virements

Members considered budget virement requests from the Civic Centre & Strategy committee and Events & Leisure Committee.

Civic Centre & Strategy Committee

RESOLVED to approved a virement of £1,500 from budget line 801/8027 (Business Rates) to budget line 801/8035 (Repair & Maintenance).

Events & Leisure Committee

RESOLVED approved a virement of £100 from St. Georges Day budget to Market budget.

RESOLVED approved a virement of £340 from Afternoon Tea budget to Market budget.

RESOLVED approved a virement of £625 from Tea on the Square budget to Market budget.

RESOLVED approved a virement of £1000 from Community Awards budget to Market budget.

058/2021 (FA) Grant Applications

Members considered the following grant applications:

i) Ma Kellys

RESOLVED to approve £3,000 for their Christmas hamper project.

ii) Bracken Bank Community Association

RESOLVED to approve £500 for the Children’s Christmas party.

iii) Cllr Adams Ward Improvement Grant

RESOLVED to approve £100 from Cllr Adams Ward Improvement Fund to support Christmas Light switch on event.

iv) BOLT Academy

RESOLVED to approve £6,000 for their pantomime, subject to satisfactory submission of their financial information.

059/2021 (FA) Keighley Gala

Members received an update on the arrangements for Keighley Gala 2022.

RESOLVED members noted the update.

060/2021 (FA) Budget Carry Forward Update

Members received an update on the budget carried forward from 2020/21.

RESOLVED members noted the update

061/2021 (FA) Future Agenda Items

None.

062/2021 (FA) Date of Next Meeting

RESOLVED to note the date of the next scheduled meeting of this Committee will be held on Monday 20 December 2021 at 18:00.

Signed Date
Chair