



KEIGHLEY TOWN COUNCIL

Minutes of the Extraordinary Allotment & Landscape (AL) Committee held at Keighley Civic Centre, North Street, Keighley, BD21 3RZ on Tuesday 19 October 2021

Present:

Councillor Graham
Councillor Kirby
Councillor Dowse
Councillor Corkindale
Councillor Abberton
Councillor Cook
Councillor Maunsell– Ex Officio

Also Present: Pip Gibson, Assistant Town Clerk
Phil Hanson – Allotment & Landscapes Officer
Brian Morris – Contracts Officer
Cllr Westerman
Carol Owlett – member of the public
John Slater – member of the public

027/2021 (AL) Welcome & Fire Instructions

The Committee Chairman welcomed everyone to the meeting.

028/2021 (AL) Apologies for absence

None.

029/2021 (AL) Declarations of Interest

RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

030/2021 (AL) Public Question Time

- Carol Owlett spoke about Selborne Allotment.
- John Slater spoke about Selborne and mental health
- Cllr Westerman spoke about the plans for a Christmas tree for the Town Hall Square.

031/2021 (AL) Minutes

RESOLVED to confirm the minutes of the meeting held on Monday 13 September 2021 be confirmed as a true record of the proceedings and signed by the Chair.

032/2021 (AL) Committee Budget Request

RESOLVED Members agreed budget recommendations for the Allotment & Landscape Committee delegated budget 2022/23: Allotments Water £3,500; Allotments Maintenance & Repairs £20,000; Allotments Major Projects (Guardhouse) £5,000; Town Hall Square Maintenance £25,000. Total budget request £53,500.

RESOLVED Members agreed that unkempt plots be offered to people on the waiting list with the offer of a 1 year free rent and a free skip to help clear the plot. A 6 month review should take place.

RESOLVED to cut off all water supplies at all sites and to install one tap per site only.

033/2021 (AL) Ground Maintenance Report

RESOLVED Members appointed a contractor for the Ground Maintenance Contract: Steve Thorpe & Son Gardening Ltd.

Members noted that the quote from Steve Thorpe & Son Gardening Ltd showed comprehension of what is required from an experienced and knowledgeable contractor. Also that the contractor has previously won awards for his work for the Council including platinum and “Finest Memorial Gardens”. The Members want Steve Thorpe & Son Gardening to continue with their excellent work.

034/2021 Future Items

Breakdown of used and unused plots across all Town Council sites.
Community Asset Transfer Update

RESOLVED the above items would be included on future agendas.

035/2021 (AL) Date of Next Meeting

RESOLVED to note the date of the next scheduled meeting of this Committee will be held on Monday 15 November 2021 at 6.00pm.

Signed **Date**
Chair