



KEIGHLEY TOWN COUNCIL

Minutes of the Policy & Governance (PG) Committee held at Keighley Civic Centre, North Street, Keighley, BD21 3RZ on Tuesday 5 October 2021

Present: Councillor Akhtar
Councillor Walker
Councillor Curtis
Councillor Ahmed
Councillor Dowse
Councillor Westerman
Councillor Adams – Ex Officio

Also Present: Joe Cooney, Town Clerk

022/2021 (PG) Welcome & Fire arrangements

The Chairman welcomed everyone to the meeting and reminded those present of the fire arrangements.

023/2021 (PG) Apologies for absence

Cllr Corkindale

RESOLVED to accept and record the above apologies.

024/2021 (PG) Declarations of Interest

RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

025/2021 (PG) Public Question Time

None.

026/2021 (PG) Minutes

RESOLVED to confirm the minutes of the meeting held on Tuesday 7 September 2021 be confirmed as a true record of the proceedings and signed by the Chair.

027/2021 (PG) Progress Report

The Progress Report was noted.

028/2021 (PG) Community Governance Review

Members considered the motion regarding Community Governance referred to the committee by Full Council.

RESOLVED to request the Town Clerk present a report on the process and requirements for undertaking a Community Governance Review to the November meeting.

RESOLVED to request the Town Clerk present a draft terms of reference for a working group of the Policies & Governance Committee to the November meeting.

029/2021 (PG) Corporate Risk Assessment

Members considered a report from the Town Clerk on the actions identified as part of the Corporate Risk Assessment.

RESOLVED members noted the updated and requested the next update be presented to the March 2022 meeting.

030/2021 (PG) Town Plan

Members considered a report from Assistant Town Clerk/CDO on the latest progress with the Town Plan

RESOLVED members noted the update.

031/2021 (PG) Date of Next Meeting

RESOLVED to note the date of the next scheduled meeting of this Committee will be held on Tuesday 2 November 2021 at 6.00pm.

Signed **Date**
Chair