



KEIGHLEY TOWN COUNCIL

Minutes of the Finance & Audit (FA) Committee held at Keighley Civic Centre, North Street, Keighley, BD21 3RZ on Monday 20 September 2021.

Present: Councillor Akhtar - Chairman
Councillor Abberton
Councillor Ahmed
Councillor Curtis
Councillor Bernardini
Councillor Wood
Councillor Ikram
Councillor Maunsell

Also Present: Joe Cooney, Town Clerk
Peter Clarke, RFO
Member of the public

Cllr Ahmed in the Chair

025/2021 (FA) Welcome & Fire Arrangements

The Chairman welcomed everyone to the meeting and reminded members of the fire arrangements.

026/2021 (FA) Apologies for absence

Cllr Zubair

RESOLVED to receive and accept the above apologies for absence.

027/2021 (FA) Declarations of Interest

Cllr Maunsell declared a non-pecuniary interest in Item 9 – Oakworth Christmas Lights grant application.

RESOLVED there were no further declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

Cllr Akhtar in the Chair

028/2021 (FA) Public Question Time

None

029/2021 (FA) Minutes

RESOLVED to confirm the minutes of the meeting held on Monday 21 June 2021 be confirmed as a true record of the proceedings and signed by the Chair, with the following amendment; Cllr Bernardini wasn't present at the last meeting but did offer his apologies, the minutes were approved

030/2021 (FA) Progress Report

Members considered the progress report on the decisions taken at their previous meeting.

RESOLVED to note the report.

031/2021 (FA) Town Plan

Members considered a report from the Assistant Town Clerk/CDO on the progress of the Town Plan.

RESOLVED members noted the update.

032/2021 (FA) Financial Reports

i) Bank Reconciliations and month end reports

Members considered the bank reconciliation and month end reports for July and August.

RESOLVED members noted the reports

ii) July & August Payments

Members reviewed the payments made in July and August.

RESOLVED members ratified the payments made in July and August.

RESOLVED members appointed Cllrs Curtis and Maunsell to undertake the monthly spot check of payments.

iii) Budget Virements

None to consider.

033/2021 (FA) Grant Applications

Members considered the following grant applications;

Oakworth Christmas Lights Group requested £3,000 to support the provision of Christmas lights in Oakworth village.

RESOLVED members approved a grant of £3,000 to Oakworth Christmas Lights Group.

Keighley Creative requested £9,970 to support the Arts & Film Festival

RESOLVED members approved a grant of £2,000 to Keighley Creative to support the Arts & Film Festival.

Treacle.me requested £1,500 to support their website.

RESOLVED members refused the application as the majority of the application related to staffing costs which is not permitted under the council grant policy.

Cllr Nasar Ali requested £890 from his Ward Development Fund to support the regeneration of planters within his ward.

RESOLVED members approved £890 for the Knowle Park planter project.

034/2021 (FA) Banking Arrangements

Members considered a report from the RFO regarding the council's current banking arrangements.

RESOLVED members approved that the Commercial Call account be closed, and the remaining balances be transferred to the Treasury Account.

RESOLVED members noted any direct debits currently made from the Commercial Call account will be transferred to the Treasury Account.

035/2021 (FA) Future Agenda Items

Members agreed to add the following items to a future agenda

- Former Cllrs Ward Improvement Fund carry forwards
- Keighley Gala Grant
- Carry Forward update

036/2021 (FA) Date of Next Meeting

RESOLVED to note the date of the next scheduled meeting of this Committee will be held on Monday 18 October 2021 at 6.00pm.

Signed
Chair

Date