



KEIGHLEY TOWN COUNCIL

Minutes of the Policy & Governance (PG) Committee held remotely on Tuesday 2 September 2021

Present: Councillor Akhtar
Councillor Corkindale
Councillor Curtis
Councillor Ahmed
Councillor Dowse
Councillor Westerman
Councillor Maunsell – Ex Officio

Also Present: Pip Gibson, Assistant Town Clerk

012/2021 (PG) Welcome & Fire arrangements

The Chairman welcomed everyone to the meeting and reminded those present of the fire arrangements.

013/2021 (PG) Apologies for absence

Cllr M Walker
Cllr Ikram
Cllr Adams

RESOLVED to accept and record the above apologies.

014/2021 (PG) Declarations of Interest

RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

015/2021 (PG) Public Question Time

None.

016/2021 (PG) Minutes

RESOLVED to confirm the minutes of the meeting held on Tuesday 6 July 2021 be confirmed as a true record of the proceedings and signed by the Chair.

017/2021 (PG) Key Performance Indicators

Members considered a report from the Town Clerk on the Q1 Key Indicators performance.

RESOLVED members noted the update of quarter 1 performance.

RESOLVED members requested an update on quarter 2 performance at their October meeting.

018/2021 (PG) CCTV Policy

Members considered a report from the Town Clerk on a new CCTV Policy.

RESOLVED members approved the CCTV Policy.

RESOLVED members recommended to full council that the policy be adopted and reviewed by council every 2 years unless there is a material change that requires the policy to be amended.

019/2021 (PG) Town Magazine

The Town Clerk provided a verbal update on the Town Magazine

RESOLVED members noted the update.

RESOLVED members requested a draft copy the magazine be presented to the committee a future meeting.

020/2021 (PG) Town Plan

Members considered a report from Assistant Town Clerk/CDO on the latest progress with the Town Plan

RESOLVED members noted the update

RESOLVED members noted the importance of the committee being represented at each of the Town Plan Steering Group meetings.

021/2021 (PG) Date of Next Meeting

RESOLVED to note the date of the next scheduled meeting of this Committee will be held on Tuesday 5 October 2021 at 6.00pm.

Signed
Chair

Date