



## KEIGHLEY TOWN COUNCIL

Minutes of the Events & Leisure Committee (EL) Committee held Keighley Civic Centre on Thursday 29 July 2021

**Present:** Councillor Graham  
Councillor Ikram  
Councillor Westerman  
Councillor Wrench  
Councillor Adams – Ex-officio

**Also Present:** Joe Cooney, Town Clerk  
Sarah Kissack, Admin and Events Officer  
Cllr Ahmed, Observing

### 030/2021 (EL) Welcome & Fire Instructions

The Chair welcomed the committee to the meeting and reminded members about the fire escape routes.

### 031/2021 (EL) Apologies for absence

Councillor Corkindale

**RESOLVED** to receive and accept the above apologies for absence.

### 032/2021 (EL) Declarations of Interest

**RESOLVED** there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Members.

### 033/2021 (EL) Public Question Time

None.

### 034/021 (EL) Minutes

**RESOLVED** to confirm the minutes of the meeting held on Thursday 29 July 2021 be confirmed as a true record of the proceedings and signed by the Chair.

### 035/2021 (EL) Community Awards

Members received a verbal update from the Town Clerk on the planning for the Community Awards. The update covered:

- Room layout

- Seating plan
- Ticket & promotional design
- Menu
- Event Timeline
- Sponsors
- Event budget

**RESOLVED** members noted the update.

**036/2021 (EL) Date of Next Meeting**

**RESOLVED** to note the date of the next scheduled meeting of this Committee will be held on Thursday 14 October 2021 at 6.00pm.

**Signed** ..... **Date** .....  
**Chair**

DRAFT