



KEIGHLEY TOWN COUNCIL

Minutes of the Events & Leisure Committee (EL) Committee held Keighley Civic Centre on Thursday 15 July 2021

Present: Councillor Corkindale
Councillor Clark
Councillor Graham
Councillor M Ikram
Councillor M Westerman
Councillor J Adams – Ex-officio

Also Present: Pip Gibson, Assistant Town Clerk
Sarah Kissack, Admin and Events Officer
Laura Kelly – Non-Voting Member

009/2021 (EL) Welcome & Fire Instructions

The Chair welcomed the committee to the meeting and reminded members about the fire escape routes.

0010/2021 (EL) Apologies for absence

Councillor A Walker
Councillor Anayat

0010/2021 (EL) Declarations of Interest

RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Members.

0011/2021 (EL) Public Question Time

None.

0012/2021 (EL) Minutes

RESOLVED to confirm the minutes of the meeting held on Thursday 17 June 2021 be confirmed as a true record of the proceedings and signed by the Chair.

0013/2021 (EL) Progress Report

Members received the progress report following the last meeting held Thursday 17th June 2021.

RESOLVED Noted.

0014/2021 (EL) Town Plan

RESOLVED Cllr Ikram voted as third representative.

0015/2021 (EL) Events Officer Report

RESOLVED The Report was discussed not noted.

RESOLVED Members rejected the request to move the afternoon tea date to later in the year.

RESOLVED Members agreed that the Assistant Town Clerk be given the authority to source the appropriate contractors within the budgets of the Christmas Tree, Christmas Decorations and Celebration lights.

RESOLVED Assistant Town Clerk to liaise with Laura Kelly for Christmas Trees.

RESOLVED School achievers Award has an overspend of £259.60 - resolved to ask Finance & Audit Committee to make a virement from the underspent Tea on The Square budget.

RESOLVED Cllrs Westerman, Adams & Clark will volunteer on both days for Yorkshire Day.

RESOLVED Events Officer liaise with the Mayor regarding Afternoon Tea.

0016/2021 (EL) Community Awards

RESOLVED That an extraordinary meeting be called for the Community Awards.

RESOLVED Members rejected to approve the Caterer C for the Community Awards.

RESOLVED Members rejected to approve the menu for the Community Awards as outlined in this report.

RESOLVED Members approved the award categories:

- Barry Thorne Sporting Hero of the Year
- Inspiring Young Person of the Year
- Lifetime Achievement
- Neighbour of the Year
- Climate Change Champion of the Year
- Gary Pedley's Community Award of the Year
- Teacher of the Year
- Volunteer of the Year
- Emergency Service Hero of the Year

RESOLVED Members approve the timeline for nominations:

Monday 19 July 2021	Nomination Form on website, social media and press release sent
Friday 20 August 2021	Nominations close
W/C 23 August 2021	Judging panel to meet and decide the shortlist, runners up and winners. Shortlist to be announced on social media. Nominees to be invited to the award ceremony.

Saturday 18 September 2021	Community Awards
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RESOLVED Members approve the Judging panel consisting of the Town Mayor, Chairman of Events & Leisure Committee and the Assistant Town Clerk/CDO.

RESOLVED Members not the Administration & Events Officer will support the Judging panel in their deliberations.

RESOLVED Members to defer discussing ticket prices to the extraordinary meeting.

RESOLVED Members delegate to the Assistant Town Clerk/CDO in consultation with the Committee Chairman the authority to agree sponsorship details with interested parties.

0017/2021 (EL) Working Groups

RESOLVED Approved that working groups be set up for each event and that the office contact Committee members via email per event.

0018/2021 (EL) Budget

Noted.

0019/2021 (EL) Future Items

Philip Snowden
 Christmas Lunches
 Business Sponsorship for KTC events

RESOLVED Request that the Chair and Laura Kelly are issued with paper copies of the Agenda packs.

0020/2021 (EL) Future Items

RESOLVED to note the date of the next scheduled meeting of this Committee will be held on Thursday 14 October 2021 at 6.00pm.

Signed **Date**
 Chair