



KEIGHLEY TOWN COUNCIL

Minutes of the Finance & Audit (FA) Committee held at Keighley Civic Centre, North Street, Keighley, BD21 3RZ remotely on Monday 21 June 2021.

Present: Councillor Abberton
Councillor Ahmed
Councillor Akhtar
Councillor Curtis
Councillor Bernardini
Councillor Wood
Councillor Ikram
Councillor Maunsell – Ex Officio

Also Present: Joe Cooney, Town Clerk
Cllr Westerman– Observing

001/2021 (FA) Election of Chairman

Cllr Akhtar proposed by Cllr Ahmed and seconded by Cllr Ikram.

RESOLVED that Cllr Akhtar be elected Chairman for the Municipal year 2021/22.

002/2021 (FA) Election of Vice Chairman

Cllr Ahmed proposed by Cllr Ikram and seconded by Cllr Akhtar.

RESOLVED that Cllr Ahmed be elected Vice Chairman for the Municipal year 2021/22.

003/2021 (FA) Apologies for absence

Cllr Zubair

RESOLVED to receive and accept the above apologies for absence.

004/2021 (FA) Declarations of Interest

RESOLVED Item 10 Cllr Maunsell declared a non-pecuniary interest in the grant application from Ingrow Primary School

RESOLVED there were no further declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

005/2021 (FA) Public Question Time

Dave Fergus from KIDFIT address the meeting regarding the grant application they had submitted for consideration.

006/2021 (FA) Minutes

RESOLVED to confirm the minutes of the meeting held on Monday 26 April 2021 be confirmed as a true record of the proceedings and signed by the Chair.

007/2021 (FA) Town Plan

Members considered a report from the Assistant Town Clerk/CDO on the Town Plan update.

RESOLVED to note the report.

RESOLVED to appoint Cllr Abberton as the reserve member of the Town Plan Steering Group

008/2021 (FA) Financial Reports

i) Bank Reconciliations and month end reports

Members considered the bank reconciliation and month end reports.

RESOLVED to note the bank reconciliations and month end reports.

ii) Ratify May Payments

Members considered the payments made in May.

RESOLVED to agree the payments made in May.

RESOLVED to appoint Cllrs Maunsell and Curtis to undertake the monthly spot check.

iii) Budget Virements

Members considered a request from the Events & Leisure Committee to move £1,615 from budget line 401/5002 (St. George's Day) to 401/5003 (Yorkshire Day).

RESOLVED members approved the request from the Events & Leisure committee to move £1,615 from budget line 401/5002 (St. George's Day) to 401/5003 (Yorkshire Day).

009/2021 (FA) Reserves Policy

Members considered a report from the Town Clerk detailing a draft Reserves Policy.

RESOLVED members approve the Reserves Policy and recommend to Full Council for adoption.

010/2021 (FA) Grant Applications

Members considered a report from the Town detailing the grant applications received for consideration by the committee.

RESOLVED to approve £2,800 grant for KIDFIT for venue hire and equipment.

RESOLVED to approve £340 for Men of Worth project

RESLOVED to note the Keighley Urban Meadows application had been deferred to July committee meeting.

RESOLVED subject to clarification regarding the size, location and permissions for the flood locker, a £120 Ward Improvement Grant from each of the following Councillors: Cllr Kirby, Cllr Corkindale, Cllr Maunsell, Cllr Curtis be approved for Flood Locker at Goose Eye.

RESOLVED members delegate the authority to the Town Clerk to approve the grants once the above clarifications have been sought.

RESOLVED members approved a £200 Ward Improvement Grant from Cllr Kirby to undertake repairs to book exchange phone box in Laycock.

RESOLVED members approved a £47.50 Ward Improvement Grant from each of the following Councillors: Cllr Maunsell, Cllr M Walker, Cllr Curtis and Cllr Corkindale to fund a new Oakworth village stone sign.

RESOVLED members approved a £298 Ward Improvement Grant from each of the following Councillors: Cllr Cook, Cllr Clark and Cllr Herd for picnic benches at Ingrow Primary School.

011/2021 (FA) Internal Audit Report

Members received the draft Internal Audit report following the recent visit undertaken by the Internal Auditor.

RESOLVED to note the report.

012/2021 (FA) Future Agenda Items

None.

013/2021 (FA) Date of Next Meeting

RESOLVED to note the date of the next scheduled meeting of this Committee will be held on Monday 19 July 2021 at 6.00pm.

Signed
Chair

Date