



## KEIGHLEY TOWN COUNCIL

Minutes of the Civic Centre & Strategy (CCS) Committee held at Keighley Civic Centre, North Street, Keighley, BD21 3RZ on Wednesday 23 June 2021

**Present:** Councillor Abberton  
Councillor Bernardini  
Councillor Corkindale  
Councillor Wood  
Councillor Kirby  
Councillor M Walker  
Councillor Adams – Ex Officio

**Also Present:** Joe Cooney, Town Clerk

### **001/2021 (CCS) Election of Chairman**

Cllr Corkindale proposed by Cllr Kirby seconded by Cllr M Walker.

**RESOLVED** that Cllr Corkindale be elected Chairman for the Municipal year 2021/22.

### **002/2021 (CCS) Election of Vice Chairman**

Cllr Mahmood proposed by Cllr Abberton seconded by Cllr Kirby

**RESOLVED** that Cllr Mahmood be elected Vice Chairman for the Municipal year 2020/21.

### **003/2021 (CCS) Apologies for absence**

None

### **004/2021 (CCS) Declarations of Interest**

**RESOLVED** there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

### **005/2021 (CCS) Public Question Time**

None.

### **006/2021 (CCS) Minutes**

**RESOLVED** to confirm the minutes of the meeting held on Wednesday 10 March 2021 be confirmed as a true record of the proceedings and signed by the Chair.

**007/2021 (CCS) Town Plan**

Members considered a report from the Assistant Town Clerk/CDO on the Town Plan

**RESOLVED** to note the report.

**RESOLVED** to appoint Cllr Bernardini as the third representative on the Town Plan Steering Group

**008/2021 (CCS) Civic Centre Improvements**

Members considered a report from the Town Clerk on proposed improvements to the Civic Centre.

**RESOLVED** members approved the budget breakdown as follows:

<b>Item</b>	<b>Maximum budget</b>
Replace Roller Shutter door to Downstairs Project entrance	£4,400
Redecorate bar area	£2,100
100 stackable event chairs	£1,900
Additional Paxton lock security	£900
New signage	£700

**RESOLVED** members noted the sourcing of quotes will be undertaken in accordance with the adopted Procurement Policy.

**009/2021 (CCS) Health and Safety Update**

Members received a verbal update from the Town Clerk on the recent Health & Safety audit conducted by Ellis Whittam.

**RESOLVED** members noted the update.

**010/2021 (CCS) Future Agenda Items**

None.

**012/2021 (CCS) Date of Next Meeting**

**RESOLVED** to note the date of the next scheduled meeting of this Committee will be held on Wednesday 14 July 2021 at 6.00pm.

**Signed** .....  
**Chair**

**Date** .....