



KEIGHLEY TOWN COUNCIL

Mr. Joe Cooney
Town Clerk to the Town Council
31 March 2021

Email: townclerk@keighley.gov.uk

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **Community Development Committee** which will be virtually via the following link <https://us02web.zoom.us/j/86324989547> on **Wednesday 7 April 2021 at 6.00pm**. You can also access via phone using the following number and meeting ID number **Meeting ID: 863 2498 9547 Tel No: +44203 0512874**

Mr. Joe Cooney
Town Clerk

COMMITTEE MEMBERSHIP

Mayor & Deputy Mayor (Ex-Officio)
Councillor S. Cooper - Chairman
Councillor J. Clarkson
Councillor C. Graham
Councillor C. Abberton

Councillor E. Bernardini
Councillor M. Anayat
Councillor A. Shohid

*Committee Terms of Reference are contained within the Scheme of Delegation.

ADJOURNMENT FOR PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting:

- Members of the public wishing to speak are to have given three working days' notice to the Town Clerk; this may be waived at the Chairman's discretion.
- Any member of the public shall not speak for more than five minutes.
- In the event of more than three members of the public wishing to address the Council then priority will be determined by the Chairman, based on subject matter.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided after the meeting.

Recording at Council Meetings is allowed at Council, committee and sub-committee meetings which are open to the public, subject to:- (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Town Council's Recording of Meetings Policy. Anyone wishing to record must contact the Town Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

AGENDA

1. Welcome & Introduction

The Chairman to remind members of arrangements for Virtual Meetings.

2. Apologies for absence

Members are asked to receive apologies of absence for this meeting.

3. Declarations of Interest

To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

- i) Declarations of Interest from Members
- ii) Declarations of Interest from Officers

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the Agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes – For Decision

Members are asked to approve the minutes of the meeting of the Community Development Committee held on Wednesday 3 February 2021.

Copy attached

6. Progress Report – For Noting

To receive the progress report following the last meeting held Wednesday 3 February 2021.

Copy attached

7. Budget – For Noting

To receive an update on the budget for 2020/21.

8. Town Plan – For Noting

To note the attached report relating to the Town Plan.

Copy Attached

9. Project Worker Report – For Noting

To receive an update from the Project Worker to include Community Shop and Black Lives Matter.

Copy Attached

10. The Powers of CD Committee, Town and District Councils – For Noting

To note that a motion will be presented at a future Full Council meeting.

11. Youth Voice

Bradford Council Youth Service to attend the meeting to talk about Youth Voice (Youth Council) and also for a KTC representative to sit on the Keighley Youth Offer group.

Copy Attached

12. Future Items – For Decision

Councillors are asked to suggest any agenda items for future meetings.

13. Date of next meeting

The date of the next meeting of this committee will be held on Wednesday 7 July 2021 at 6.00pm.

OFFICER SUPPORT TO THE MEETING

Officers scheduled to attend: Pip Gibson (Assistant Town Clerk)
Sarah Barnes (Project Worker)

APOLOGIES

Contact the office during normal opening hours (01535) 872126
Email: pip.gibson@keighley.gov.uk

Late apologies should be made by phone to the senior officer scheduled to attend.



KEIGHLEY TOWN COUNCIL

Minutes of a meeting of the Community Development Committee held remotely on Wednesday 3 February 2021 at 6.00pm.

Present: Councillor Cooper - Chairman
Councillor Clarkson
Councillor Abberton
Councillor Anayat
Councillor Bernardini
Councillor Shohid
Councillor Adams – Ex-Officio

Also Present: Pip Gibson, Assistant Town Clerk/CDO
Sarah Barnes, Project Worker

052/2020 (CD) Welcome & Introduction

The Chairman reminded members of the virtual meeting protocols.

053/2020 (CD) Apologies

Cllr. Graham

RESOLVED to accept and record the apologies from the Councillors listed above.

054/2020 (CD) Declarations of Interest

RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

055/2020 (CD) Public Question Time and Participation

There were no members of the public present.

056/2020 (CD) Minutes

RESOLVED to approve the minutes of the ordinary meeting of the Community Development Committee held on Wednesday 4 November 2020.

057/2020 (CD) Progress Report

RESOLVED Members noted the progress report.

058/2020 (CD) Budget

Verbal update given on current CD Budget spend and £13750 for next financial year's CD budget.

RESOLVED Members noted the budget.

059/2020 (CD) Town Plan

Members considered update from Assistant Town Clerk/CDO on the Town Plan.

RESOLVED Members noted the report.

060/2020 (CD) Project Worker Report

Members considered a report from the Project Worker.

RESOLVED Members noted the completion of Festive Craft Bags.

RESOLVED Members noted the progress on Keighleygraphic, Befriending PenPals, A Seat with a View and Environmental Improvement Groups.

RESOLVED Members noted the continuation of work in developing The Big Draw, Fairy Doors, People's Planters and Pop Up Markets.

RESOLVED Members agreed that Garden Projects, Walking Groups, Games Days, Book Club, Fun Run and Community Choir and Site Specific Theatre be deferred and revisited in the next financial year to be considered again.

RESOLVED Members agreed the reallocation of budget from 'Post Covid' Projects as follows:
- Garden Projects £300 and Walking Groups £300 reallocated to A Seat with a View – A Seat with a View new fund = £1050
- Game Days £500 reallocated to People's Planters – People's Planters new fund = £1500
- Book Club £250, Fun Run £300 and Community Choir £250 reallocated to The Big Draw – The Big Draw new fund = £900
- Site Specific Theatre budget of £3000 - £1520 to be spent on a portable stage that can be shared between Community Development and Events & Leisure and then the other £1480 reallocated to Utley Baby Memorial.

RESOLVED Members agreed to a report being written to the Finance and Audit Committee to ask for permission to carry over allocated funds into the next financial year.

061/2020 (CD) 'Keighleygraphic Judging Panel'

To nominate three members to choose the winners in each category.

RESOLVED members chosen are Cllrs Abberton, Shohid and Adams

062/2020 (CD) Black Lives Matter – For Decision

RESOLVED The Council to explore the development of a campaign whereby local sports stars champion the cause. Cllrs Anayat and Adams offered their support.

RESOLVED The Council to explore working with one or more secondary schools to develop ideas for challenging racism/discrimination.

063/2020 (CD) Utley Baby Memorial

As per Project Worker Report.

064/2020 (CD) Community Shop

RESOLVED A feasibility study and detailed report will be presented in the next financial year

065/2020 (CD) Items for Future Agenda

RESOLVED The Powers of CD Committee, Town and District Councils

066/2020 (CD) Date of Next Committee Meeting

RESOLVED to note that the date of the next scheduled meeting of this committee will be Wednesday 7 April 2021 at 6.00pm.

Signed Date

Chair

DRAFT



REPORT FROM: TOWN CLERK

TO: COMMUNITY DEVELOPMENT COMMITTEE

DATE: 7th April 2021

Report Author: Joe Cooney

Tel No: 01535 872126

Email: joe.cooney@keighley.gov.uk

**PROGRESS REPORT ON DECISIONS TAKEN AT THE
COMMUNITY DEVELOPMENT COMMITTEE MEETING
DATED 4 NOVEMBER 2020**

Item No	Committee Decision	Update
1.	Members agreed that Garden Projects, Walking Groups, Games Days, Book Club, Fun Run and Community Choir and Site Specific Theatre be deferred and revisited in the next financial year to be considered again.	These projects will be revisited 21/22
2.	Members agreed the reallocation of budget from 'Post Covid' Projects as follows: - Garden Projects £300 and Walking Groups £300 reallocated to A Seat with a View – A Seat with a View new fund = £1050 - Game Days £500 reallocated to People's Planters – People's Planters new fund = £1500 - Book Club £250, Fun Run £300 and Community Choir £250 reallocated to The Big Draw – The Big Draw new fund = £900 - Site Specific Theatre budget of £3000 - £1520 to be spent on a portable stage that can be shared between Community Development and Events & Leisure and then the other £1480 reallocated to Utley Baby Memorial.	Noted and updated
3.	Members agreed to a report being written to the Finance and Audit Committee to ask for	All requests carried forward at F&A Committee.

	permission to carry over allocated funds into the next financial year.	
4.	members chosen to choose winners for Keighleygraphic are Cllrs Abberton, Shohid and Adams	Judged 10th Feb 2021
5.	The Council to explore the development of a campaign whereby local sports stars champion the cause. Cllrs Anayat and Adams offered their support.	Ongoing work with Cllrs and Sports Teams
6.	The Council to explore working with one or more secondary schools to develop ideas for challenging racism/discrimination.	Ongoing work with Cllrs and Schools
7.	Community Shop -A feasibility study and detailed report will be presented in the next financial year	Within the Project Workers Report.
8.	The Powers of CD Committee, Town and District Councils	A motion will be presented at the June Full Council meeting by Cllr Shohid.

Detailed Income & Expenditure by Budget Heading 31/01/2021

Month No: 10

Committee Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Community Development</u>						
<u>103 Special Projects</u>						
4420 Keighley Graphic Photo Comp.	0	750	750		750	0.0%
4421 Festive Craft Bags	0	500	500		500	0.0%
4422 Befriending Pen Pals	271	300	29		29	90.3%
4423 A seat with a view	0	450	450		450	0.0%
4424 Book Club	0	250	250		250	0.0%
4425 The Big Draw	0	100	100		100	0.0%
4426 Fairy Doors	0	500	500		500	0.0%
4427 Enviro Improvement Groups	0	500	500		500	0.0%
4428 Planters	0	1,000	1,000		1,000	0.0%
4429 Pop Up Markets	0	1,000	1,000		1,000	0.0%
4430 Fun Run	0	300	300		300	0.0%
4431 Garden Projects	0	300	300		300	0.0%
4432 Walking Groups	0	300	300		300	0.0%
4433 Community Choir	0	250	250		250	0.0%
4434 Site Specific Theatre Projects	0	3,000	3,000		3,000	0.0%
4435 Game days	0	500	500		500	0.0%
Special Projects :- Indirect Expenditure	<u>271</u>	<u>10,000</u>	<u>9,729</u>	<u>0</u>	<u>9,729</u>	<u>2.7%</u>
Net Expenditure	<u>(271)</u>	<u>(10,000)</u>	<u>(9,729)</u>			
Community Development :- Income	0	0	0			0.0%
Expenditure	271	10,000	9,729	0	9,729	2.7%
Movement to/(from) Gen Reserve	<u>(271)</u>					
Grand Totals:- Income	0	0	0			0.0%
Expenditure	271	10,000	9,729	0	9,729	2.7%
Net Income over Expenditure	<u>(271)</u>	<u>(10,000)</u>	<u>(9,729)</u>			
Movement to/(from) Gen Reserve	<u>(271)</u>					

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<u>Community Development</u>						
<u>103 Special Projects</u>						
4420 Keighley Graphic Photo Comp.	210	750	540		540	28.0%
4421 Festive Craft Bags	500	500	0		0	100.0%
4422 Befriending Pen Pals	271	300	29		29	90.3%
4423 A seat with a view	0	450	450		450	0.0%
4424 Book Club	0	250	250		250	0.0%
4425 The Big Draw	0	100	100		100	0.0%
4426 Fairy Doors	0	500	500		500	0.0%
4427 Enviro Improvement Groups	444	500	56		56	88.8%
4428 Planters	0	1,000	1,000		1,000	0.0%
4429 Pop Up Markets	0	1,000	1,000		1,000	0.0%
4430 Fun Run	0	300	300		300	0.0%
4431 Garden Projects	0	300	300		300	0.0%
4432 Walking Groups	0	300	300		300	0.0%
4433 Community Choir	0	250	250		250	0.0%
4434 Site Specific Theatre Projects	0	3,000	3,000		3,000	0.0%
4435 Game days	0	500	500		500	0.0%
Special Projects :- Indirect Expenditure	<u>1,424</u>	<u>10,000</u>	<u>8,576</u>	<u>0</u>	<u>8,576</u>	<u>14.2%</u>
Net Expenditure	<u>(1,424)</u>	<u>(10,000)</u>	<u>(8,576)</u>			
<u>210 CLLD</u>						
4015 CLLD expenses	4	0	(4)		(4)	0.0%
CLLD :- Indirect Expenditure	<u>4</u>	<u>0</u>	<u>(4)</u>	<u>0</u>	<u>(4)</u>	
Net Expenditure	<u>(4)</u>	<u>0</u>	<u>4</u>			
Community Development :- Income	0	0	0			0.0%
Expenditure	1,429	10,000	8,571	0	8,571	14.3%
Movement to/(from) Gen Reserve	<u>(1,429)</u>					
Grand Totals:- Income	0	0	0			0.0%
Expenditure	1,429	10,000	8,571	0	8,571	14.3%
Net Income over Expenditure	<u>(1,429)</u>	<u>(10,000)</u>	<u>(8,571)</u>			
Movement to/(from) Gen Reserve	<u>(1,429)</u>					

KEIGHLEY TOWN COUNCIL

Item 8

REPORT ON TOWN PLAN PROGRESS



REPORT AUTHOR	Pip Gibson Assistant Town Clerk/CDO
EMAIL	pip.gibson@keighley.gov.uk
Date	7 April 2021

SUBJECT	TOWN PLAN UPDATE
----------------	-------------------------

PURPOSE:

1. To inform Members of the progress made towards the Town Plan Key Objectives.

RECOMMENDATION(s):

2. That Members use the information to make decisions and allocate funding where applicable with specific reference to the Committee's areas of responsibility within the Town Plan.

REASONS FOR RECOMMENDATION:

3. The Council is responsible for the delivery of the Town Plan, either through the implementation of its own projects and activities, individually, in partnership with key service providers or by commissioning projects and services from third party organisations, groups and individuals.

SUMMARY OF KEY POINTS:

4. The Town Plan sets out the Council's aims and objectives over the next 3 years.
5. The Town Plan Steering Group meet quarterly to develop and monitor a general strategic approach and champion the Town Plan's vision and objectives.
6. It is important that all members are involved in the delivery of the Town Plan. The Chair of this Committee will attend the Town Plan Steering Group to share the Committee's progress. In the absence of the Chair, the Vice or another Member of the Committee will attend.
7. The Key Objectives, attached as Appendix A, detail the responsibilities of the Committee over the life of the Plan.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION:

8. With the exception of staffing and essential running costs, all other Council funding including Committee Budgets should be allocated with reference to Town Plan Objectives.

TOWN PLAN IMPLICATIONS:

9. All decisions should be made with direct reference to the Town Plan.

CLIMATE CHANGE IMPLICATIONS:

10. Wherever appropriate climate change considerations are factored into all activities implemented with reference to the Town Plan.

POLICY IMPLICATIONS:

11. There are no new policy implications arising from this report.

DETAILS OF CONSULTATION:

12. In some circumstance's consultations may have taken place.

BACKGROUND PAPERS:

13. Town Plan.

FURTHER INFORMATION PLEASE CONTACT:

Pip Gibson, Assistant Town Clerk/CDO pip.gibson@keighley.gov.uk

Town Plan 2020-2023					
Key Objective	What we will do	Timescale	Who's responsible	Actions 2021/22	Actions 2020/21
Civic Pride					
CP008	Organise Regular Community Showcase Events to evidence the work of groups and projects supported by Keighley Town Council.	Ongoing (2020-23)	Community Development and Events & Leisure Committees		2020 - Postponed due to Covid-19 lockdown in March.
CP009	Promote civic pride and public participation.	Ongoing (2020-23)	All Councillors and staff		Virtual Ward Forums created for each Ward. Weekly media programme showcasing the work of KTC. funding approved for Pop Up Markets. Oakworth
CP024	Support a programme of creative activities for children and young people to develop awareness, skills and knowledge related to democracy and voting.	Ongoing (2021-23)	Community Development Committee		
Community Development					
CD001	Develop and maintain working partnerships to access funding in support of our Key Objectives.	Ongoing (2020-23)	Community Development Committee & Town Clerk's Office		Partnership established with Craven College (CLLD). Officers attend the weekly Keighley area response meetings. This group is led by BHADC officers and is made up of third sector organisations and public bodies who are working on the response to the Coronavirus pandemic. Developing a partnership with Environment Agency. Festive Craft Bags, Ma Kelly's Kitchen WDF, Keith Thompson Food Bank WDF
CD003	Design and implement projects that support lifelong learning and employability with key partners and local groups.	Ongoing (2020-23)	Community Development Committee		CLLD funding obtained for KTC/Craven College initiative supporting employability project October 2020-June 2022. Pop Up Markets, Cabbage Club, Casey's Corner Bench Downstairs Project draft workshop programme created, Phone Box Seed Exchange
CD005	Support and encourage local people to develop and manage their own community resources.	Ongoing (2020-23)	Community Development Committee		Grants/funding requests allocated with ref to Town Plan also appropriate Project Worker support made available. Projects include Knowle Park Planters Laycock Phone Box, Casey's Corner Bench, Environmental Improvement Groups, People's Planters, Pop Up Markets, Cabbage Club, Oakworth Benches, Oakworth Gardening Equipment, Ma Kelly's Kitchen WDF, Keith Thompson Food Bank WDF, Phone Box Seed Exchange, Braithwaite Senior Voice supported to run Foster gardens community Centre as a local hub and contact point for the Keighley Works initiative
CD006	Organise public participation activities and events that encourage cohesion and promote harmonious integration.	Ongoing (2020-23)	Community Development Committee & Events & Leisure Committee		Covid-19 limitations. Ward Development Forums implemented on social media platforms. Knowle Park Planters Laycock Phone Box, Merlin Top Bin, Utley Baby Memorial, Befriending Pencil, Book Club, Environmental Improvement Groups, The Big Draw, People's Planters, Pop Up Markets, Fun Runs, Games Days, Garden Projects, Community Choir. BLM Oakworth Gardening Equipment
CD008	Seek external funding and sponsorship for the development of open access Cafe/Workshops in the Civic Centre.	Short Term (2020/21)	Community Development Committee & Civic Centre & Strategy Committee		Match resources and F&A award. REFURBISHMENT PROPOSALS SUBMITTED TO TOWN FUND AND CROWD FUNDING APPEAL LAUNCHED BY K.U.M. 13/11/20
CD009	Develop and implement Town Council ward based healthy eating events.	Medium Term (2021/22)	Community Development Committee		Just Veg initiative approved. Ward Development Funding allocated 2019/20. facilities and equipment acquired
CD011	Implement a programme of community-based Ward Development Forums.	Medium Term (2021/22)	Community Development Committee		Virtual Ward Development Forums set up. Funding agreed for Ward based Forums post Covid-19 restrictions. MEMBERS ADVISED ON PROCESS FOR IMPLEMENTING COUNCILLOR LED VIRTUAL WARD SURGERIES
CD013	Support the establishment of working partnerships between key agencies to develop a comprehensive social prescribing network.	Medium Term (2021/22)	Community Development Committee		links established with local practitioners and educational establishments. Green Prescribing bid supported KTC to take the lead.
CD015	Support the development, health and wellbeing of children and young people.	Ongoing (2021-23)	Community Development Committee		
CD016	Support the engagement of children and young people in Science, Technology, Engineering and Maths (STEM) learning.	Ongoing (2021/23)	Community Development Committee		
Developing the Local Environment					
DLE001	Support the development of environmental improvement partnerships.	Ongoing (2020-23)	Community Development Committee		Tree planting partnership with Environment Agency developing. A Seat with a View, Environmental Improvement Groups, People's Planters, Oakworth Benches, Oakworth Gardening Equipment, Phone Box Seed Exchange New working partnership formed between KTC Cravel College, Free Seeds Co. and Keighley urban meadows to develop and manage Cabbage Club facilities at North Dean allotments). Allotment Photo competition successful.
DLE002	Support the ongoing development of outdoor education and community activity facilities.	Ongoing (2020-23)	Community Development Committee		Future programme for Cabbage Club agreed between KTC and partners. Environmental Improvement Groups Supported. Fairy Doors, People's Planters, Oakworth Gardening Equipment, Phone Box Seed Exchange projects implemented
DLE003	Implement a community tree planting programme.	Ongoing (2020-23)	Community Development Committee		Tree planting partnership with Environment Agency established
DLE008	Implement a local people led green space development programme.	Short Term (2020/21)	Community Development Committee		Knowle Park Planter Project – phase one completed in October. Environmental Improvement Groups, Fairy Doors, People's Planters, Cabbage Club, Oakworth Gardening Equipment
Arts & Culture					
AC002	Organise an integrated programme of multi-cultural Community Arts Activities.	Ongoing (2020-23)	Community Development Committee		Festive Craft Bags, The Big Draw, Mobile Stage, Downstairs Project.
AC003	Create a 'Creative Keighley' Arts and Culture Channel on YouTube and invite the community to submit content for publication.	Ongoing (2020-23)	Community Development Committee		Under Development as part of website re-development
AC004	Maintain a database of creative practitioners.	Ongoing (2020-23)	Community Development Committee		Project Worker liaising with Keighley Creative. Building as part of larger database including Community Groups etc
AC005	Organise an annual exhibition of local creative talent.	Ongoing (2020-23)	Community Development Committee and Events & Leisure Committee		funding for mobile stage approved. Contributions invited via social media and web site. see AC003
	Seek funding and sponsorship to engage the services of a professional creative practitioner to develop and facilitate our Community Arts Programme.	Short Term (2020/21)	Community Development Committee		Matched resources total value in excess of £20,000 pledged and available. Change of use of funding approved 21/09/20 F&A UNTIL 31/04/21. Site specific theatre programme put on hold due to pandemic restrictions

AC006	Seek funding and sponsorship to engage the services of a professional creative practitioner to develop and facilitate our Community Arts Programme.	Short Term (2020/21)	Community Development Committee		Matched resources total value in excess of £20,000 pledged and available. Change of use of funding approved 21/09/20 F&A UNTIL 31/04/21. Site specific theatre programme put on hold due to pandemic restrictions
AC007	Organise a pilot programme of open access Creative Cafe/Workshops.	Short Term (2020/21)	Community Development committee. Civic Centre & Strategy		Delayed due to Covid-19 restrictions. Virtual activities in place. Photo/postcard competition, Befriending Penpals
AC008	Organise regular Creative Practitioners Forums to share knowledge encourage and support collaborative working practice across the Parish.	Medium Term (2021/22)	Community Development Committee		To be implemented as part of the "Downstairs Drop-in" programme 2021/2
AC009	Support the development of music, visual and performing arts programmes for young people.	Medium Term (2021/22)	Community Development Committee		Project Worker employed with Theatrical background. Photo/Postcard Competition, The Big Draw, Stage
AC010	Support community groups offering arts and craft activities for older, vulnerable and socially isolated young people	Medium Term (2021/22)	Community Development Committee		Laycock Phone Box, Festive Craft Bags, Befriending Penpals, Photo/Postcard Competition, The Big Draw Artist in residence services available as part of F&A approved contractual arrangements for Downstairs project. See AC 006

KEIGHLEY TOWN COUNCIL

Item 9

REPORT TO COMMUNITY DEVELOPMENT COMMITTEE



REPORT AUTHOR	Sarah Barnes Project Worker
EMAIL	sarah.barnes@keighley.gov.uk
Date	7 th April 2021

SUBJECT	Project Worker Report
----------------	------------------------------

PURPOSE:

1. This report provides members with an update on current activities concerning Community Development Projects.
2. There are also updates on Black Lives Matter, Community Shop and Ward Development Forums.

RECOMMENDATION(s):

3. That members note the progress and continuation of work.
4. That members note updates on Black Lives Matter, Community Shop and Ward Development Forums.

REASONS FOR RECOMMENDATION:

5. This report is an update only and no decisions are required.

SUMMARY OF KEY POINTS:

6. Community Development Committee Projects:
 - a. **Keighleygraphic**
Judging of the Keighleygraphic entries took place in February. The favourite in each category was chosen anonymously. This turned out to be the same gentleman in all 3 categories. There were also 12 designs picked for the postcards. Lots of hard work has gone into the

Downstairs Project and all the entries are framed and ready for the opening exhibition when restrictions allow. The postcards need to be sent to the printers and when they are ready, will be on sale in aid of the Mayors Charities.

b. Befriending PenPals

As before, the hope is to engage a school and a nursing home to kickstart this project. It has still not yet been appropriate to suggest people post items to each other with the worries around Covid transmission.

c. A Seat with a View

A reminder of the locations - Morton in Bloom Community Orchard, Laycock Layby, Westfell Rd Fell Lane, Parson Street Lawkholme, Green Head Road Spring Gardens and Casey's Corner in Riddlesden.

Racemoor Lane has been removed because of ongoing resident discussions in the area.

Allan Clark and team have been working hard but have suffered delays because of Covid. The benches will now be ready in April. The first 4 will be put at Laycock, Westfell Road, Green Head Road and additional Harehills Lane, which is paid for as part of Oakworth Councillors Ward Development Funds. In the second batch of benches we will tackle Parson Street (as we need 2 benches there) and Casey's Corner and hopefully have a spare for a newly announced bench in Long Lee.

A site visit has taken place in Morton and these benches are very different, so will be bought separately, as previously mentioned. The old ones will be placed in the wooded area to create natural habitats, as discussed with Bradford Council Parks.

Members may wish to consider adding more funding to this project in the future. It has had a really positive uptake and more and more people have come forward, through Ward Development and off their own steam.

d. Fairy Doors

It is hoped to get this moving in the next few months. Current thinking involves using Damems Nature Trail. As the weather picks up and Covid calms down this will be a great little project for children to get involved with.

e. Environmental Improvement Groups

As much equipment has been bought as possible, within the budget, as well as some donations from Keighley Urban Meadows. This is enough to set up 6 groups of 6 (or equivalent) across the Town. Currently a full set of 6 (pickers, hi viz, gloves, bin hoops, bags) have been donated to the Lund Park Community Group and a set of 2 to a couple in East

Morton. We also have interest in Riddlesden and Laycock and possibly some in Low Utley and Woodhouse.

Members may want to consider adding some more funding to this project in the future. In May there is the 'Great British Spring Clean', in which we could mobilise these groups across the town, as well as involving schools and achieve a huge tidy of Keighley.

f. People's Planters

This still hasn't been advertised, purely because of workload and being able to manage the project. As soon as it is possible, it will be advertised on the Facebook Ward Development Forums

g. Pop Up Markets

Once the A Seat with a View Project is completed with Lions Den, this Project will hopefully fit in with their work too.

h. Portable Stage

The Stage has been purchased! There are 9 1x1 metre sections that can be attached in any configuration. We built it in the Civic Centre and believe it will be a real asset to both Community Development and Events and Leisure.

i. Utley Baby Memorial

The first tidy of Utley Baby Memorial was carried out in early March. It has been very well received by parents and friends. The first Zoom Meeting was also held, which has brought up the option of looking at the area as a whole, making it look like one piece rather than different sections. This is what the money allocated from the Community Development Budget will help to achieve. The next step is a meeting with Iain from Bradford Bereavement Services, at the graveside, to discuss options further. Another Zoom Meeting will be held before any work is completed.

7. Black Lives Matter

Discussions were had at February's Meeting. There are plans to contact sports clubs and schools as suggested. Work will start as soon as possible, especially with schools being back now and sports clubs opening up.

8. Community Shop

This was first presented at November's meeting. However, the management and running of such a venture is not within the capacity of the Council at this time.

9. Ward Development Forums

Development work on these forums will begin over the next few months. Councillors will be contacted and a full report will go to July's CD meeting.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION:

10. The Community Development Budget 21/22 is £10,000.
11. + £3750 for Ward Development Forums @ £250 per ward x 15 Wards.
12. There are no implications to this budget in this report.

TOWN PLAN IMPLICATIONS:

13. The projects listed above meet the following Town Plan Key Objectives.
 - a. Keighleygraphic: CP003, AC009, AC010
 - b. Befriending Pen Pals: CD006, AC010
 - c. A Seat with a View: DLE001
 - d. Fairy Doors: DLE002, DLE008
 - e. Environmental Improvement Groups: CD005, CD006, DLE001, DLE002, DLE008
 - f. People's Planters: CD005, CD006, DLE001, DLE002, DLE008
 - g. Pop Up Markets: CP009, CD003, CD005, CD006
 - h. Portable Stage: AC002, AC005, AC006, AC009
 - i. Utley Baby Memorial: CD004, CD006
14. Black Lives Matter: CD004, CD006
15. Ward Development Forums: CP009, CD006, CD011

CLIMATE CHANGE IMPLICATIONS:

16. A Seat with a View – this project is repurposing benches that have been replaced in from Town Hall Square, therefore supporting the development of environmental improvement partnerships.
17. Environmental Improvement Groups – this project in its title is about improving the environment, developing community activity and implementing local people led green space action.
18. People's Planters – as above this project is about improving the environment, developing community activity and implementing local people led green space action.

POLICY IMPLICATIONS:

19. N/A

DETAILS OF CONSULTATION:

20. N/A

BACKGROUND PAPERS:

21. N/A

FOR FURTHER INFORMATION PLEASE CONTACT:

Sarah Barnes

Project Worker sarah.barnes@keighley.gov.uk

The Keighley Youth Voice Strategy

This document has been created by Keighley Youth Offer group in the recognition that we need to hear the voices of all young people from the Keighley community in order to make meaningful change. Therefore, we need a wide range of methods for young people to participate in having their voices heard. We also need to ensure young people can participate at a level they are happy with. Yet ensuring ambassador and youth action groups are there for young people who are willing to represent others and organise. We will ensure a platform is available for young people to speak out about the things that matter to them.

Our Reach

Our organisations reach across the Keighley constituency and work with young people in many different ways.

We are able to reach young people through:

Drop-ins

Street work

Home visits

One to one work

Youth clubs/ open sessions

Support groups

Social media

Sports groups

Uniformed organisations

Care homes

Schools

Faith Groups

Special interest groups

Keighley College

Young people will be given the opportunity to feed in their issues at a level they are comfortable with. Any common issues could be taken up by our Youth Ambassador’s groups. In the first instance young people would always be supported to bring forward their own issues and voice.

Enabling a voice for disadvantaged, marginalised, vulnerable, minority or underrepresented groups of young people.

Our body of organisations are in the unique position to reach young people from across all sections of our community. In accordance with our shared values we will ensure access for all young people including:

Girls and young women

Young men’s groups

Black and Asian young people

Eastern European and migrant young people

LGBTQ young people

Disabled young people

Young people not attending school or education

Looked after young people

Young people with mental health difficulties

Young people living in poverty.

Young people in rural communities

Third Draft 22nd Feb 2021

Keighley Youth Offer Group – a partnership of young people’s services across the Keighley area dedicated to supporting young people to have a voice on what matters to them.

Young people who are seeking asylum

Homeless young people

Young people who are reintegrating back into society

Young carers

We are able to offer safe spaces for groups to come together and talk about the issues that affect them.

Creating a pathway for all young people who want to express their voice on community and national issues.

We have existing Youth Ambassadors / Action Groups and intend to create more across the Keighley district. The groups will represent and take forward issues on behalf of other young people as well as assisting young people in building their own voice.

This will work in conjunction with single issue groups or minority and under-represented groups of young people who will be encouraged to represent and bring issues forward themselves.

The Youth Ambassadors will hold a key role in organising the annual Keighley Youth conference and supporting groups to facilitate action.

It is crucial that that young people are able to gain regular access to decision makers and politicians. We would recommend this happens no fewer than four times a year.

As Youth Practitioners we will use a large variety of methods to create a platform for young people to speak, ranging from the Arts, Social Media, Sports Events and many more.

Our shared values mean that we will only engage with young people in meaningful consultation. We will ensure young people are supported in understanding what may or may not be attainable. We do not want to set

Third Draft 22nd Feb 2021

Keighley Youth Offer Group – a partnership of young people’s services across the Keighley area dedicated to supporting young people to have a voice on what matters to them.

young people up to fail, equally we want to enable young people to have genuine opportunities to create change.

The Role of Social Media

All our organisations will use their social media accounts to consult and inform young people who regularly follow them and will constantly be working for greater reach in our communities.

We currently use WhatsApp, Instagram, Facebook, Twitter and Tik Tok. We will evolve with youth trends.

Flow of information

We feel it is essential that young people being consulted receive feedback on what has happened with their information and that they are informed of any change that has come of it. This will be done through our Youth Practitioners, through our partner organisations and also through social media, the local press, annual conferences and the Young Ambassadors.

In conjunction with our ongoing group and project work we will be collecting monthly information from young people on issues affecting their lives. We will be able to monitor trends in communities, enabling us to pre-empt problems and analyse gaps in provision. This information will be collected centrally and acted on by the Youth Offer Group, the Youth Ambassadors and other key decision makers and local politicians.

We are aware that outside agencies may want to consult with young people from time to time on specific issues. We will manage these requests centrally to ensure young people do not get overwhelmed and requests are relevant, meaningful and are shared out equally. It is essential however that if young people are giving their time that they are given feedback on how that information has been used and what the outcomes were. We would also recommend that young people are compensated for their time.

Third Draft 22nd Feb 2021

Keighley Youth Offer Group – a partnership of young people’s services across the Keighley area dedicated to supporting young people to have a voice on what matters to them.

The Youth Offer Group organisations committed to this Keighley Youth Voice Strategy are:

Bradford Youth Service – Keighley Team

Highfield Community Association

Keighley Association Women and Children’s Centre

JAMES

ICLS

Keighley Creative

Roshni Ghar

Keighley & Ingrow Parish Youth worker

Project 6/ Gr8 Minds

Urban Saints

Keighley College

Please email your organisation official title

@ helen.johnson-renshaw@bradford.gov.uk

Third Draft 22nd Feb 2021

Keighley Youth Offer Group – a partnership of young people’s services across the Keighley area dedicated to supporting young people to have a voice on what matters to them.

Keighley Youth Offer Group is a partnership of young people's services across the Keighley area dedicated to supporting young people to have a voice on what matters to them.

The group seeks real and actionable results from consultation, in part achieved through their Youth Ambassador and Youth Conference programmes for young people.

Keighley Youth Voice Model

Monthly information will feed in from:

Single issue groups / Minority or vulnerable groups /
Support groups / Youth clubs/Schools/ Street work &
Individual young people

Keighley young people have a say on what's important in their lives. What's good? what's difficult? What do you want help with? What do you want to make happen in the town?

Youth Ambassadors

Information from monthly groups is passed on to the Youth Ambassadors and Youth Offer Group or specialist groups for further research, action and support if needed.

Decision Makers

Youth Ambassadors and other young people take their findings to decision makers and elected representatives, the media, and district wide/ national forums.

Outcomes

Outcomes are fed into the Annual Youth Voice Conference, and directly to monthly groups and back to young people.

Annual Youth Voice Conference

led by young people, supported by the Youth offer group and, decision makers.

The Youth Offer Group

This group of organizations will monitor and support this strategy, committing time, resource, and expertise to ensure it is successful and sustainable.

