



KEIGHLEY TOWN COUNCIL

Mr. Joe Cooney
Town Clerk to the Town Council
2 March 2021

Email: townclerk@keighley.gov.uk

YOU ARE HEREBY SUMMONED TO ATTEND a meeting of the **Planning Committee** which will be virtually via the following link <https://us02web.zoom.us/j/82191874549> on **Tuesday 9 March 2021 at 6.00pm**. You can also access via phone using the following number and meeting ID number **Meeting ID: 821 9187 4549 Tel No: +44203 4815237**

Mr. Joe Cooney
Town Clerk

COMMITTEE MEMBERSHIP

Mayor & Deputy Mayor (Ex-Officio)
Councillor M Walker – Chairman
Councillor E. Bernardini – Vice Chairman
Councillor C. Abberton
Councillor J. Akhtar

Councillor A. Ahmed
Councillor M. Dowse
Councillor M. Shaw

*Committee Terms of Reference are contained within the Scheme of Delegation.

ADJOURNMENT FOR PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting:

- Members of the public wishing to speak are to have given three working days' notice to the Town Clerk; this may be waived at the Chairman's discretion.
- Any member of the public shall not speak for more than five minutes.
- In the event of more than three members of the public wishing to address the Council then priority will be determined by the Chairman, based on subject matter.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided after the meeting.

Recording meetings is allowed at Council, committee and sub-committee meetings which are open to the public, subject to:- (i) the recording being conducted with the full knowledge of the Chairman of the meeting; and (ii) compliance with the Town Council's Recording of Meetings Policy. Anyone wishing to record must contact the Town Clerk prior to the start of the meeting. Any recording must be conducted openly and not in secret.

AGENDA

1. Reminder of arrangements for remote meetings

2. Apologies for absence

Members are asked to receive apologies of absence for this meeting.

3. Declarations of Interest

To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

- i) Declarations of Interest from Members
- ii) Declarations of Interest from Officers

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the Agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes – For Decision

Members are asked to approve the minutes of the Planning Committee held on Tuesday 23 February 2021.

Copy attached

6. Committee comments on Planning Applications – For Decision

Members are asked to consider and comment on the following:

- i) New applications

No.	Application	Description	Location
1.	21/00016/FUL	New dwelling (site address details amended)	Land At Wildfell Slaymaker Lane Oakworth Keighley West Yorkshire BD22 7EU
2.	21/00708/HOU	To construct a small two storey extension to the rear of the existing property	11 Ridgeway Mount Keighley West Yorkshire BD22 6LY
3.	21/00686/FUL	Demolition of existing garage and construction of one bungalow within the grounds of the existing house with the	1 Dimples Lane East Morton Keighley West Yorkshire BD20 5SU

		addition of off-street parking for both properties	
4.	21/00656/HVC	Removal of conditions 2 (The detached annex hereby permitted shall only be occupied in connection with and incidental to the occupation of the existing dwelling and shall at no time be severed and occupied as a separate, independent dwelling unit), condition 3 (The lower ground floor of the annex hereby approved shall only be used for storage purposes as shown on the approved plan and this space shall not be converted to habitable accommodation) and condition 4 (no further windows, including dormer windows, or other openings shall be formed in the annex) of planning permission 13/00114/HOU	38 Scott Lane Riddlesden Keighley West Yorkshire BD20 5BT
5.	21/00669/HOU	Single storey side extension	Oaklea 16 Shann Lane Keighley West Yorkshire BD20 6NA
6.	21/00695/HOU	First floor rear extension	28 Dale View Road Long Lee Keighley West Yorkshire BD21 4YF
7.	21/00737/HOU	Removal of existing sun room and decking and proposed new ground floor and part lower ground floor rear extension with reduced area of decking.	5 Woodlands View Oakworth Keighley West Yorkshire BD22 7TF
8.	21/00690/HOU	Two storey rear and part side extension.	23 Lane Ends Colne Road Oakworth Keighley West Yorkshire BD22 7PR
9.	21/00583/MAF	Four-storey building providing 24 apartments (Use Class C3) and three units with flexible commercial uses	2 Low Mill Lane Keighley West Yorkshire BD21 4PD
10.	21/00769/FUL	Detached dwelling with attached garage	15 Goose Cote Lane Keighley West Yorkshire BD22 7NG
11.	21/00747/FUL	Change of use from commercial (B2) to 4 residential apartments (C3).	Airedale House Sand Street Keighley West Yorkshire BD21 3AH
12.	21/00819/HOU	Single storey wrap around extension	27 Staincliffe Drive Keighley West Yorkshire BD22 6FF
13.	21/00854/REM	Reserved matters application requesting consideration of access, appearance, landscaping and scale	Coppergate 19 Braithwaite Road Keighley West Yorkshire BD22 6PY

		(pursuant to outline approval 18/02356/OUT)	
14.	21/00775/HOU	Single storey front extension	1 Dockroyd Lane Oakworth Keighley West Yorkshire BD22 7RN
15.	21/00818/FUL	Change of use from existing offices (A2/E use) to a bar (A4/Sui Generis)	3 Scott Street Keighley West Yorkshire BD21 2JJ
16.	21/00874/FUL	Change of use from residential to (use class C2) children's residential home, including replacement of garage door to front with window, installation of new window opening to rear elevation, replacement of existing patio door to rear with a window and new escape stair to rear.	The Bungalow High Spring Gardens Lane Keighley West Yorkshire BD20 6JX

ii) Applications Granted

No.	Application	Description	Location	Committee Response
1.	20/04194/FUL	Construction of 2 new industrial units (B2)	Land At Parkwood Street Keighley West Yorkshire	No objection and recommend for approval
2.	20/05416/HOU	Two storey side extension and single storey rear porch extension.	Owd Ikes Cottage Scar Top Road Stanbury Keighley West Yorkshire BD22 0JP	Keighley Town Council has no objection and recommends for approval
3.	20/05557/HOU	Two storey extension to side	2 Providence Crescent Oakworth Keighley West Yorkshire BD22 7QT	Keighley Town Council has concerns the proposals would be overdevelopment of the site and therefore recommends refusal.
4.	20/05592/HOU	Two storey rear extension	1 Raglan Street Keighley West Yorkshire BD22 6BE	Keighley Town Council has no objection and recommends for approval
5.	20/05745/FUL	Extension to existing stables for private use by residents and to accommodate water treatment room	Bradup Farm Ilkley Road Riddlesden Keighley West Yorkshire	Keighley Town Council has no objection to the application

		(resubmission of 20/02765/FUL)		
6.	12/04674/SUB02	<p>Submission of details to comply with conditions 3 (phasing scheme for the construction of the dwellings), 9 (vehicular and pedestrian access), 10 (full details of the highway schemes/improvements at Shann Lane and Spring Gardens Lane), 11 (full details of the contractor's means of access, vehicle parking facilities, loading/unloading areas for materials, location of the site compound, together with internal turning facilities, temporary warning and direction signs on the adjacent highway, levels, gradients, construction, surface treatment and means of surface water drainage shall be submitted), 12 (No phase of the development shall commence until a plan showing the position of boundary treatments for that phase has been submitted to and approved in writing by the local planning authority), 14 (Phase 2 site investigation and risk assessment), 21 (tree protection plan showing root protection areas and location of temporary tree protective fencing) and 22 (bat tubes)of planning approval 12/04674/MAO dated 06/09/13.</p>	<p>Land At Grid Ref 404947 442128 Shann Lane Keighley West Yorkshire</p>	<p>No comment</p>

7.	20/05906/HOU	Construction of front and rear dormer windows.	103 Bradford Street Keighley West Yorkshire BD21 3ED	Keighley Town Council has no objection and recommends for approval
8.	20/05959/HOU	Proposed Domer Windows to front and rear	16 Mannville Grove Keighley West Yorkshire BD22 6AE	No comment as no information available to consider
9.	20/05925/FUL	Installation of palisade security fencing to existing car park	Byworth Boilers Hire Ltd Thwaites Brow Road Keighley West Yorkshire BD21 4NA	Keighley Town Council has no objection to the application and recommends for approval.
10.	21/00023/LBC	Conversion of existing single dwelling into 5 flats	10B Cavendish Street Keighley West Yorkshire BD21 3RG	Keighley Town Council Members recommend the application is deferred until a full fire risk assessment is undertaken
11.	20/05235/HOU	Additional storey to the existing dwelling	40 Leach Road Riddlesden Keighley West Yorkshire BD20 5DA	Keighley Town Council has no objection to the application and recommends for approval.

iii) Applications Refused

No.	Application	Description	Location	Committee Response
1.	20/03822/FUL	Change of use from shop (A1) to takeaway (A5) with external flue to rear/side elevation	25A Bradford Road Riddlesden Keighley West Yorkshire BD21 4ET	No objection and recommend for approval, although concerned about the lack of parking in the vicinity of the premises and the impact it could have on the highway
2.	20/05841/FUL	Change of use from commercial to residential use	2 Green End Road East Morton Keighley West Yorkshire BD20 5TR	Keighley Town Council has no objection to the application and recommends for approval.

iv) Applications Withdrawn

No.	Application	Description	Location	Committee Response
1.	20/05313/FUL	Removal of existing structures and replacing with one live/work unit.	Site At Long Gate Oakworth Keighley West Yorkshire	Keighley Town Council has no objection and recommends for approval
2.	20/05853/HVC	Variation to condition 2 (materiald) of application 17/06950/HOU to change the walling material for the freestanding garage to natural stone facing material recycled from the existing building or else sourced to match as detailed in revised garage plans.	Higher Moss Carr Farm Moss Carr Road Long Lee Keighley West Yorkshire BD21 4SD	Keighley Town Council has no objection to the application and recommends for approval.
3.	20/05913/VOC	Variation of condition 2 (approved plans) of planning approval 20/04316/FUL: Drawing numbers 795-05 and 795-09 (works to windows) to be added	Holly House Spring Gardens Lane Keighley West Yorkshire BD20 6LE	Subject to a conservation report being submitted, the council has no objection to the application

v) Other Planning Matters

None.

7. Delegation of comments on Planning Applications

No.	Application	Description	Location	Delgated Response
1.	21/00663/HOU	Proposed first floor rear extension	371 Bradford Road Sandbeds Keighley West Yorkshire BD20 5LN	Keighley Town Council has no objection to the application and recommends for approval.
2.	21/00584/LBC	Replacement of existing windows and front door	Laurel Bank Main Road East Morton Keighley West Yorkshire BD20 5TE	Keighley Town Council has no objection to the application and recommends for approval.

3.	21/00631/HOU	loft conversaton with dormer window extension to front and permitted development dormer to rear.	18 Braithwaite Road Keighley West Yorkshire BD22 6PA	Keighley Town Council has no objection to the application and recommends for approval.
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8. Pre-Application Consultation – For Decision

To consider the Council’s response to the Bradford Local Plan Consultation.

To Follow

9. Planning Appeals

Notice of Appeal

Appeal by: Mr & Mrs P Maughan

Address: Land Adjacent To 2 Stocks Hill Close East Morton Keighley West Yorkshire BD20 5TP

Proposal: Detached dwelling

Appeal Number: 20/00119/APPFL2

Inspectorate Reference Number: APP/W4705/W/20/3266149

Start Date: 18.02.2021

10. Town Plan – For noting

Members to consider update on Town Plan.

Copy attached

11. Date & Time of Next meeting

Councillors agree the next meeting will be held on Tuesday 23 March 2021 at 6.00pm.

OFFICER SUPPORT TO THE MEETING

Officers scheduled to attend: Joe Cooney (Town Clerk)

APOLOGIES

Contact the office during normal opening hours (01535) 872126

Email: joe.cooney@keighley.gov.uk

Late apologies should be made by phone to the senior officer scheduled to attend.



KEIGHLEY TOWN COUNCIL

Minutes of the Planning (P) Committee held remotely on Tuesday 9 February 2021 at 6.00pm

Present:

Councillor Walker – Chairman
Councillor Akhtar
Councillor Abberton
Councillor Dowse
Councillor Bernardini
Councillor Adams – Ex Officio

Also Present: Joe Cooney, Town Clerk

0139/2020 (P) Welcome & Introduction

The Chairman reminded members of the arrangements for virtual meetings.

0140/2020 (P) Apologies for absence

Cllr M Shaw.

RESOLVED to record and accept the apologies from the above Councillors.

0141/2020 (P) Declarations of Interest

None.

0142/2020 (P) Public Question Time

None.

0133/2020 (P) Minutes

RESOLVED to confirm the minutes of the meeting held on Tuesday 9 February 2021 be confirmed as a true record of the proceedings and signed by the Chair.

0134/2020 (P) Planning Applications

i) New Applications

Application No	Comment
21/00364/FUL	Keighley Town Council has no objection to the application and recommends for approval.
21/00475/HOU	Keighley Town Council has no objection to the application and recommends for approval.
21/00505/HOU	Keighley Town Council has no objection to the application and recommends for approval.

21/00479/HOU	Keighley Town Council has no objection to the application and recommends for approval.
21/00528/HOU	Keighley Town Council recommend refusal as it is an overdevelopment of the site
21/00464/FUL	Keighley Town Council has no objection to the application and recommends for approval.
21/00376/FUL	Keighley Town Council has no objection to the application and recommends for approval.
20/00323/MAF	Keighley Town Council has no objection to the application and recommends for approval.
21/00530/ADV	Keighley Town Council has no objection to the application and recommends for approval.
21/00529/FUL	Keighley Town Council has no objection to the application and recommends for approval.
21/00559/HOU	Keighley Town Council has no objection to the application and recommends for approval.
21/00016/FUL	Keighley Town Council recommend refusal based on development
21/00577/HOU	Keighley Town Council has no objection to the application and recommends for approval.

RESOLVED to submit the above comments to Bradford MDC in response to each application.

ii) Applications Granted

Councillors noted the following applications.

No.	Application	Description	Location	Committee Response
1.	20/04461/FUL	Replacement of existing windows with UPVC windows	Keighley Healthy Living Network 13 Scott Street Keighley West Yorkshire BD21 2JH	Keighley Town Council has no objection and recommends for approval
2.	20/05359/HOU	Front and rear dormer windows	29 Worth Avenue Keighley West Yorkshire BD21 4EP	Keighley Town Council has no objection and recommends for approval
3.	20/05437/HOU	Construction of front dormer window	14 Caledonia Road Keighley West Yorkshire BD21 3JP	Keighley Town Council has no objection and recommends for approval
4.	20/05603/FUL	Installation of new van canopy	Asda Bingley Street Keighley West Yorkshire BD21 3ER	Keighley Town Council has no objection and recommends for approval

5.	20/05675/HOU	Single storey rear extension for disabled person	45 Ashleigh Street Keighley West Yorkshire BD21 3BL	Keighley Town Council has no objection and recommends for approval
6.	20/05480/FUL	Change of use from Place of worship (F1) to Dwelling house (C3). Alterations to the single-story side extension roof (flat to pitched) and restoration of the original front door from a window.	Christian Science Church 204 Skipton Road Keighley West Yorkshire BD21 2TA	Keighley Town Council has no objection and recommends for approval
7.	20/05727/ADV	Installation of free standing totem sign and v-board signs on front elevation	Coronation Business Centre Hard Ings Road Keighley West Yorkshire	Keighley Town Council has no objection and recommends for approval
8.	18/01148/SUB01	Submission of details to comply with condition 3 (full details and specifications of the works associated with the alterations to Station Road and Dockroyd Lane) of planning approval 18/01148/FUL	Land South East Of Romiley House Station Road Oakworth Keighley West Yorkshire	No Comment
9.	20/05475/FUL	Conversion of existing offices to create 8 apartments including external alteration to the building	Blazefield House Suresnes Road Keighley West Yorkshire BD21 2JX	Keighley Town Council has no objection and recommends for approval
10.	20/05845/HOU	Construction of sun room extension	Netherside Morton Lane East Morton Keighley West Yorkshire BD20 5RP	Keighley Town Council has no objection and recommends for approval
11.	20/05812/FUL	Amended route of the agricultural track, approved under 20/00473/FUL (retrospective)	Slippery Stones Farm Cragg Bottom Road Oldfield Keighley West Yorkshire BD22 0JL	Keighley Town Council has no objection and recommends for approval
12.	20/05836/ADV	One hoarding sign	Land At Former Keighley Training Centre 55 To 71 Bradford Road Riddlesden Keighley West Yorkshire	Keighley Town Council has no objection and recommends for approval

iii) Applications Refused

No.	Application	Description	Location	Committee Response
1.	20/05654/HOU	Front and rear dormer windows	24 Grange Road Riddlesden Keighley West Yorkshire BD20 5AE	Keighley Town Council has no objection and recommends for approval
2.	20/05838/HOU	Two storey extension to side and front	Kambi Providence Lane Oakworth Keighley West Yorkshire BD22 7QY	Keighley Town Council has no objection and recommends for approval
3.	20/05653/ADV	Upgrade of existing 48 sheet advert to support digital poster	Land At 257 South Street Keighley West Yorkshire BD21 1AG	Keighley Town Council has no objection and recommends for approval

iv) Applications Withdrawn

No.	Application	Description	Location	Committee Response
1.	20/05464/FUL	Demolition of the existing workshop and construction of one bungalow in the grounds of existing house with the addition of off-street parking to both properties.	1 Dimples Lane East Morton Keighley West Yorkshire BD20 5SU	Keighley Town Council is concerned the proposals would have a negative impact on the street scene and would be an overdevelopment of the site. Therefore, the council recommends the application be refused.
2.	20/05313/FUL	Removal of existing structures and replacing with one live/work unit.	Site At Long Gate Oakworth Keighley West Yorkshire	Keighley Town Council has no objection and recommends for approval

v) Other Planning Matters

None.

0145/2020 (P) Delegation of comments on Planning Applications

None.

0146/2020 (P) Pre-Application Consultation – For Decision

a. Change of use of Nos 30, 32 and 34 Church Street to taxi/private hire offices with No 30 as booking office/waiting room and Nos 32/34 for administration offices at 30 - 34 Church Street Keighley West Yorkshire BD21 5HS.

b. Construction of an industrial unit to be used as a steel fabricating workshop at Land To The West Of Low Mill The Old Cotton Mill Gresley Road Keighley West Yorkshire.

c. Addition of an industrial unit for use as a steel fabricating workshop over the former waterways and sluices associated with the adjacent Grade II* listed Low Mill at Land To The West Of Low Mill The Old Cotton Mill Gresley Road Keighley West Yorkshire.

RESOLVED Noted.

0147/2020 (P) Town Plan

Members considered an update from the Assistant Town Clerk/CDO on the Town Plan

RESOLVED Members noted the report.

0148/2020 (AL) Date of Next Meeting

RESOLVED to note the next scheduled meeting of this Committee will be on Tuesday 9 March 2021 at 6.00pm.

Signed
Chair

Date

**Christine Eastbury
Keighley Town Council
Keighley Civic Centre
North Street
Keighley
BD21 3RZ**

Department of Place

Planning, Transportation and Highways Development Services

District Team
Britannia House, Hall Ings
Bradford, BD1 1HX

Contact: Kerry Thompson
Tel: (01274) 434605
E-Mail: planning.appeals@bradford.gov.uk
Ward: Keighley East (ward 16)
Application Number: 20/02021/FUL

23 February 2021

Dear Sir/Madam

Notice of Appeal

Appeal by: Mr & Mrs P Maughan

Address: Land Adjacent To 2 Stocks Hill Close East Morton Keighley West Yorkshire
BD20 5TP

Proposal: Detached dwelling

Appeal Number: 20/00119/APPFL2

Inspectorate Reference Number: APP/W4705/W/20/3266149

Start Date: 18.02.2021

I am writing to advise you that an appeal has been made to the Secretary of State in respect of the above application and enclose, for your information, a copy of a letter sent to those persons on the attached list, who the Council considers to be most affected by this appeal.

Yours faithfully

**Kerry Thompson
Planning Officer**

Copy of letter sent to neighbours

Department of Place

Planning, Transportation and Highways Development Services

District Team
Britannia House, Hall Ings
Bradford, BD1 1HX

Contact: Kerry Thompson
Tel: (01274) 434605
E-Mail: planning.appeals@bradford.gov.uk
Ward: Keighley East (ward 16)
Application Number: 20/02021/FUL

23 February 2021

Dear Sir/Madam

THE TOWN AND COUNTRY PLANNING ACT 1990 APPEAL UNDER SECTION 78

Appeal by: Mr & Mrs P Maughan

Address: Land Adjacent To 2 Stocks Hill Close East Morton Keighley West Yorkshire
BD20 5TP

Proposal: Detached dwelling

Appeal Number: 20/00119/APPFL2

Inspectorate Reference Number: APP/W4705/W/20/3266149

Start Date: 18.02.2021

I am writing to advise you that an appeal has been made to the First Secretary of State in respect of the above Planning application.

This appeal is against the refusal of the Council to grant Planning Permission for the following reason(s):

1. The proposed dwelling would appear as a cramped over development of a restricted site and, due to its projection forward of the adjoining terrace and the proposed intention to use of brick and tiles, it would be poorly related to its surroundings and form a visually incongruous intrusion adjoining the traditional buildings of East Morton Conservation Area. The proposed development would fail to preserve or enhance the character or appearance of the Conservation Area and would be contrary to Core Strategy Development Plan Document policies EN3, SC9, DS1 and DS3.
2. Due to its proposed proximity to neighbouring properties the proposal would be overbearing and cause harm to the outlook of the adjoining residential property of 7 Hartley Square and Homestead Cottage. It would also feature windows that would overlook those adjoining dwellings and 2 Stocks Hill Close at close quarters. The proposal would thereby have a detrimental impact on the amenity of the existing and future occupiers of those

adjoining residential dwellings contrary to a core objective of the National Planning Policy Framework and Core Strategy Development Plan Document Policy DS5.

3. The proposal provides insufficient off street parking for the existing dwelling and the proposed dwelling, thus, creating additional pressure for on-street parking and exacerbating existing problems of congestion in this substandard cul-de-sac. The proposal would therefore be detrimental to the amenity and safety of road users and pedestrians contrary to Core Strategy Development Plan Document policies TR2 and DS5 and the National Planning Policy Framework.

The appeal is to be decided on the basis of **written representations**.

We have forwarded all the representations made to us on the application to the Planning Inspectorate and the appellant. These will be considered by the Inspector when determining the appeal.

If you wish to make comments, or modify/withdraw your previous representation, you can do so online at <https://acp.planninginspectorate.gov.uk>. If you do not have access to the internet, you can send your comments to Deb Smith at 3D Eagle Wing Temple Quay House 2 The Square Bristol BS1 6PN.

All representations must be received **within five weeks of the Start Date** above. Any representations submitted after the deadline will not usually be considered and will be returned. The Planning Inspectorate does not acknowledge representations. **All representations must quote the appeal reference.**

Please note that any representations you submit to the Planning Inspectorate will be copied to the appellant and this local planning authority and will be considered by the Inspector when determining the appeal.

The original application 20/02021/FUL together with details for the appeal can be viewed on the Council's online planning system at www.bradford.gov.uk/onlineplanning. The relevant documents can also be viewed at Britannia House, Hall Ings during normal office hours.

You can get a copy of one of the Planning Inspectorate's "Guide to taking part in planning appeals" booklets free of charge from <https://www.gov.uk/government/collections/taking-part-in-a-planning-listed-building-or-enforcement-appeal>.

When made, the decision will be published online at <https://acp.planninginspectorate.gov.uk>

Yours faithfully

Kerry Thompson
Planning Officer

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NEIGHBOURS NOTIFIED

4 Stocks Hill Close East Morton Keighley West Yorkshire BD20 5TP

7 Hartleys Square East Morton Keighley West Yorkshire BD20 5TN

52 Main Road East Morton Keighley West Yorkshire BD20 5TE

6 Stocks Hill Close East Morton Keighley BD20 5TP

15 Stockbridge Wharf Riddlesden Keighley West Yorkshire BD20 5AZ

6 Hartley Square East Morton BD20 5TN

5 Hartleys Square East Morton BD20 5TN

Homestead Cottage 52 Main Road East Morton BD20 5TE

24 Morton Grove East Morton Keighley BD20 5SN

4 Stocks Hill Close East Morton Keighley BD20 5TP

2 Hartley Square East Morton Keighley BD20 5TN

9 Highfold East Morton Bradford BD20 5TH

7 Hartleys Square East Morton Bingley BD20 5TN

KEIGHLEY TOWN COUNCIL

Item 10

REPORT ON TOWN PLAN PROGRESS



REPORT AUTHOR	Pip Gibson Assistant Town Clerk/CDO
EMAIL	pip.gibson@keighley.gov.uk
Date	Tuesday 2 March 2021

SUBJECT	TOWN PLAN UPDATE
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PURPOSE:

1. To inform Members of the progress made towards the Town Plan Key Objectives.

RECOMMENDATION(s):

2. That Members use the information to make decisions and allocate funding where applicable with specific reference to the Committee's areas of responsibility within the Town Plan.

REASONS FOR RECOMMENDATION:

3. The Council is responsible for the delivery of the Town Plan, either through the implementation of its own projects and activities, individually, in partnership with key service providers or by commissioning projects and services from third party organisations, groups and individuals.

SUMMARY OF KEY POINTS:

4. The Town Plan sets out the Council's aims and objectives over the next 3 years.
5. The Town Plan Steering Group meet quarterly to develop and monitor a general strategic approach and champion the Town Plan's vision and objectives.
6. It is important that all members are involved in the delivery of the Town Plan. The Chair of this Committee will attend the Town Plan Steering Group to share the Committee's progress. In the absence of the Chair, the Vice or another Member of the Committee will attend.
7. The Key Objectives, attached as Appendix A, detail the responsibilities of the Committee over the life of the Plan.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION:

8. With the exception of staffing and essential running costs, all other Council funding including Committee Budgets should be allocated with reference to Town Plan Objectives.

TOWN PLAN IMPLICATIONS:

9. All decisions should be made with direct reference to the Town Plan.

CLIMATE CHANGE IMPLICATIONS:

10. Wherever appropriate climate change considerations are factored into all activities implemented with reference to the Town Plan.

POLICY IMPLICATIONS:

11. There are no new policy implications arising from this report.

DETAILS OF CONSULTATION:

12. In some circumstance's consultations may have taken place.

BACKGROUND PAPERS:

13. Town Plan.

FURTHER INFORMATION PLEASE CONTACT:

Pip Gibson, Assistant Town Clerk/CDO pip.gibson@keighley.gov.uk

Town Plan 2020-2023

Key Objective	What we will do	Timescale	Who's responsible	Budget Implications	Actions 2020/21	Budget implications 2021/22	Actions 2022/23
Civic Pride							
CP009	Promote civic pride and public participation.	Ongoing (2020-23)	All Councillors and staff		Virtual Ward Forums created for each Ward. Weekly media programme showcasing the work of KTC. funding approved for Pop Up Markets, Oakworth Village Sign, Oakworth Gardening Equipment. The council has used its social media pages to encourage greater participation in several issues, including seeking submissions to the Environment Agency regarding the permit for a incinerator within Keighley and submitting thier views to the Town Deal fund on how the £25m should be spent across Keighley. Allotment Photo Competition		
Community Development							
Developing the Local Environment							
DLE004	Scrutinise and comment on Planning Applications.	Ongoing (2020-23)	Planning Committee		Core business - also forms part of the Councils KPI's		
DLE007	Ensure any Community Infrastructure Levy (CIL) collected from Bradford MDC is appropriately allocated across Keighley.	Ongoing (2020-23)	Planning & Full Council		Collected approx. £700 for the previous financial year 19/20. No decision has been taken on what to use this funding for. We have 5 years to spend it		
DLE015	Consider developing a Neighbourhood Plan for Keighley	Long Term (2022/23)	Planning Committee		Structure and terms of reference to be included on future Planning committee agendas		