



## KEIGHLEY TOWN COUNCIL

Minutes of the Full Council meeting of Keighley Town Council held remotely via Zoom, on Thursday 28 January 2021.

**Present:** Councillors: Corkindale – Town Mayor  
Adams – Deputy Mayor  
Abberton  
Ahmed  
Akhtar  
Anayat  
Bernardini  
Clarkson  
Cooper  
Curtis  
Dowse  
Graham  
Herd  
Kirby  
S. Mahmood  
Maunsell  
Nazam  
P. Shaw  
Shohid  
M Walker  
A Walker  
Westerman  
Wrench

**Also Present:** Joe Cooney, Town Clerk  
Pip Gibson, Assistant Town Clerk/CDO  
Inspector Khalid Khan  
Cllr Russell Brown, Bradford MDC

### **082/2020 (TC) Welcome & Introduction**

The Town Mayor welcomed everyone to the meeting and reminded members of the arrangements for virtual meetings.

### **083/2020 (TC) Apologies for Absence**

**RESOLVED:** The following apologies be accepted from:

Cllr Zubair  
Cllr M. Shaw

### **084/2020 (TC) Declarations of Interest**

**RESOLVED:** There were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Members or Officers.

### **085/2020 (TC) Public Question Time**

Laura Kelly addressed the Council regarding Keighley Town Centre and what steps were being taken to improve the town centre, increase footfall, support businesses and tackle crime.

The Town Mayor thanks Mrs Kelly for attending and confirmed the Council would respond fully to Mrs Kelly's questions in writing. Inspector Khan provided some information on what action the Police are taking to tackle some of the issues Mrs Kelly raised.

### **086/2020 (TC) Town Mayor**

#### **i) Opening Remarks**

The Town Mayor asked members to hold a minute's silence to remember the 1,000 people who have died from Covid-19 in the Bradford District and in memory of district Councillor Abid Hussain and former Town Mayoress Marion Wright.

Members paused for a minute's silence.

#### **ii) Mayoral Invitations**

Since the last meeting the Mayor and Mayoress had visited Airedale General Hospital before Christmas to handover the Tea and biscuits gift hampers purchased for each ward.

In early January the Town Mayor laid a wreath at the Tewitt Lane Memorial, Oakworth on behalf the Council.

### **087/2020 (TC) Minutes**

**RESOLVED** to confirm the minutes of the meeting held on Thursday 26 November 2020 be confirmed as a true record of the proceedings and signed by the Chairman.

### **088/2020 (TC) Reports from District Councillors and Invited Guests**

#### **i) To receive reports from District Councillors**

Cllr Russell Brown provided an update on issues relating to Bradford District Council including;

- Cllr Brown had attended the funeral of Cllr Mike Ellis a former Worth Valley Councillor who died earlier in January.

- Action taken in response to the recent flooding across the district.

- Cllr Brown had recently met with representatives of the Bradford City of Culture Bid team, he is keen to ensure Keighley is included and will be seeking the Town Councils input into the plans.

#### **ii) To receive reports from other Invited Guests**

None.

### **089/2020 (TC) Committee Minutes**

i) **RESOLVED** to confirm the minutes of the Human Resources Committee held on Tuesday 17 November 2020 be confirmed as a true record.

ii) **RESOLVED** to confirm the minutes of the Policy and Governance Committee held on Tuesday 3 November 2020 and Tuesday 1 December 2020 be confirmed as a true record.

iii) **RESOLVED** to confirm the minutes of the Planning Committee held on Tuesday 10 November 2020, Tuesday 19 November 2020, Tuesday 24 November 2020, Tuesday 8 December 2020 and Tuesday 22 December 2020 be confirmed as a true record.

iv) **RESOLVED** to confirm the minutes of the Finance and Audit Committee held on Monday 16 November 2020 and Monday 21 December 2020 be confirmed as a true record.

- v) **RESOLVED** to confirm the minutes of the Allotments and Landscapes Committee held on Monday 12 October 2020 be confirmed as a true record.
- vi) **RESOLVED** to confirm the minutes of the Events and Leisure Committee held on Thursday 12 November 2020 be confirmed as a true record.
- vii) **RESOLVED** to confirm the minutes of the Civic Centre and Strategy Committee held on Wednesday 11 November 2020 be confirmed as a true record.
- viii) **RESOLVED** to confirm the minutes of the Town Plan Committee held on Wednesday 9 December 2020 be confirmed as a true record.

#### **090/2020 (TC) Committee Vacancies**

Three committees currently have vacancies, Allotment & Landscapes Committee, Community Development Committee and Civic Centre & Strategy Committee.

**RESOLVED** to defer the vacancies until the next Council meeting.

#### **091/2020 (TC) Budget and Precept**

Members considered the budget and precept recommendations from the Finance and Audit Committee.

Proposed by Cllr Abberton and Seconded by Cllr Curtis a majority of members agreed to:

**RESOLVED** that members approve the recommended Finance & Audit Committee budget proposal for financial year 2021/22.

**RESOLVED** that members approve the recommended Finance & Audit Committee proposed precept amount of £595,438 for financial year 2021/22.

**RESOLVED** that the Town Mayor signs and returns the precept demand issued by BMDC requesting Band D property be charged a precept of £39.69.

#### **092/2020 (TC) Councillor Vacancies**

Members noted the following vacancies have been declared in Morton & Sandbeds, Highfield and Knowle Park wards. The notice of vacancies expires on 29 January 2021.

#### **093/2020 (TC) Memorial Bench Policy**

Members considered a report from the Town Clerk detailing a new Memorial Bench Policy recommended by the Allotment & Landscape Committee.

**RESOLVED** members approved the Memorial Bench Policy.

#### **094/2020 (TC) Keighley BID**

Members noted a report from the Town Clerk providing an update on the Keighley BID.

**RESOLVED** to note the report.

## **095/2020 (TC) Local Council Award Scheme**

Members considered a report from the Town Clerk detailing the requirements for the Local Council Award Scheme.

**RESOLVED** that Members agree to submit an application for the Quality Award in the Local Council Award Scheme.

**RESOLVED** that members note the application submission will be overseen by the Policy & Governance Committee.

## **096/2020 (TC) Outside Bodies**

Members noted updates from the representatives on Outside Bodies;

### **Oakworth Village Society**

Report from Councillor Luke Maunsell

A wreath was laid to honour Remembrance Sunday and at Tewitt Lane to honour the fallen Canadian Servicemen who died in a plane crash on the hillside. Due to Covid, the Society hasn't met for months.

### **CBMDC & Local Council Liaison Meeting**

Report from Councillor Peter Corkindale

Standards Committee representatives

Jonathan Hayes updated the committee on the progress of the formation of the committee for which there are four applicants for two places and an election will be taking place. Two of the applicants are KTC councillors.

COVID 19 Response & Future

Ian Day informed the committee that every effort will be made to increase the number of lateral flow tests available and spoke of the hubs, one in the Airedale centre that are up and running. Vaccinations will in the first place be administered by the Hospitals AGH in Keighley and Modality Doctors partnership at Long Lee in the first instance but a further one is planned at Silsden.

Census 2021

Trevor Speight one of the area co-ordinators who is covering Bradford North and Keighley said that the census was to be held as normal in March 2021 but it would be in the main a computer-based project. Households will receive a single piece of paper which will have all the log on details and requirements in order to complete the on-line forms.

He is aware as are all those involved that this may not be possible for some and a team is being put together with the necessary language skills to be able to visit homes in order that the census will be as complete as is possible.

Bradford Council Budget Consultation

Helen Johnstone from CoBMDC said that there was to be a 1.9% increase in the community charge which will mean an increase of around £70 per year for a band D property Bradford will also be increasing the charge in line with Government regulations to pay for Adult and

youth services I am not aware how much this will add to the bill but will be shown as a separate entry on the bills received by householders. She also stated that there will be no further cuts to services in the District.  
City of Culture 2025

Si Cunningham heading the bid for Bradford spoke about the work that was needed to bring the district up to scratch and give it a fighting chance against the other bids. This would include much needed work in relation to the road's infrastructure and condition, fly tipping, dog fouling and littering in general.

Work to promote the areas main attractions such as Haworth and Cliffe Castle was to be undertaken.

Climate Emergency

Attending representatives led by Cllr Peter Allison from Wilsden reiterated their respective councils' commitment to tackling climate change and the resolutions passed.

### **Yorkshire Local Councils Associations Report** Report from Councillor Cooper and Councillor Anayat

There hasn't been a meeting of the YLCA since the last Full Council Meeting so there is nothing to report.

### **097/2020 (TC) Notices of Motion**

#### **a) Cllr Abid Hussain**

Proposed by Cllr Mahmood Seconded by Cllr Nazam  
On 24 December 2020, our Bradford District Council colleague Cllr Abid Hussain sadly passed away. Cllr. Hussain had represented Keighley since 2010 and served as Lord Mayor of Bradford in 2017.

Cllr. Hussain served the Keighley community diligently and was dedicated to representing the best interests of Keighley. During his time as Lord Mayor of Bradford he raised thousands of pounds for charitable causes. To recognise the service to Keighley, Council will seek to support a memorial plaque being sited within Keighley, in consultation with Cllr. Hussain's family.

Council therefore resolves:

**RESOLVED** to request the Town Clerk identifies a suitable location for a memorial plaque to be sited within Keighley.

**RESOLVED** that any cost for the provision of the plaque, its production and siting be met by Keighley Town Council and the Finance & Audit Committee oversee the budget allocation for any costs incurred.

**RESOLVED** that the style, wording, and siting of the plaque be arranged in consultation with Cllr. Hussain's family.

**RESOLVED** to request the Town Clerk presents a report to Council at a later date providing a memorial policy for consideration

**098/2020 (TC) Committee Attendance**

**RESOLVED** Members agreed to defer this item to the next meeting.

**099/2020 (TC) Items for Future Agenda**

None.

**0100/2020 (TC) Date of Next Meeting**

**RESOLVED** to note the date of the next scheduled meeting of this Committee will be held on Thursday 25 March 2021 at 6.30pm.

**Signed** ..... **Date** .....  
**Chair**