



KEIGHLEY TOWN COUNCIL

Minutes of the Policy & Governance Committee held remotely on Tuesday 1 September 2020, 6.00pm

Present: Councillor Westerman - Chairman
Councillor M Walker
Councillor Anayat
Councillor Curtis
Councillor Dowse

Councillor Corkindale - Ex Officio

Also Present: Joe Cooney, Town Clerk

044/2020 (PG) Welcome & Introduction

The Chairman reminded members of the arrangements for virtual meetings.

045/2020 (PG) Apologies for absence

Cllr. Cooper
Cllr. Akhtar

RESOLVED to accept and record the above apologies

046/2020 (PG) Declarations of Interest

RESOLVED there were no further declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

047/2020 (PG) Public Question Time

None.

048/2020 (PG) Minutes

RESOLVED to confirm the minutes of the meeting held on Tuesday 1 September 2020 be confirmed as a true record of the proceedings and signed by the Chairman.

049/2020 (PG) Progress Report

RESOLVED to note the Progress Report.

050/2020 (PG) Social Media Update

Councillors considered the report from the Town Clerk.

RESOLVED to note the report.

RESOLVED members request an update on the plan at the December meeting.

RESOLVED members requested information on press releases issued and taken up by local media outlets.

051/2020 (PG) Councillor Skills Audit

Members considered the update report from the Town Clerk.

RESOLVED an update be provided to the December meeting.

RESOLVED to aid Councillor knowledge members requested all agenda papers are distributed to all Councillors.

052/2020 (PG) Town Plan

Members considered a report from the Assistant Town Clerk/CDO on the Town Plan.

RESOLVED members noted the report.

053/2020 (PG) Date of Next Meeting

RESOLVED to note the date of the next scheduled meeting of this Committee will be held on Tuesday 3 November 2020 at 6.00pm.

Signed **Date**
Chair