



## KEIGHLEY TOWN COUNCIL

Minutes of the Events & Leisure (EL) Committee held remotely on Thursday 8 October 2020

**Present:** Councillor A Walker- Chairman  
Councillor Bernardini  
Councillor Clarkson  
Councillor Anayat  
Councillor Wrench  
Councillor Westerman

**Also Present:** Pip Gibson, Assistant Town Clerk/CDO  
Sarah Kissack, Admin and Events Officer

### **025/2020 (EL) Welcome and Introduction**

Cllr Walker nominated by Cllr Clarkson, seconded by Cllr Bernardini and hereby elected. Cllr Westerman received one nomination from Cllr Wrench but no second.

The Chairman welcomed everyone to the meeting and reminded members of the virtual meeting protocols.

Cllr Anayat welcomed

### **026/2020 (EL) Apologies for absence**

Cllr Zubair  
Cllr Corkindale – Ex Officio  
Cllr Adams– Ex Officio  
Cllr Akhtar

**RESOLVED** to accept and record the apologies from the Councillors listed above.

### **027/2020 (EL) Declarations of Interest**

None.

### **028/2020 (EL) Public Question Time**

None.

### **029/2020 (EL) Minutes**

**RESOLVED** to confirm the minutes of the meeting held on Thursday 13 August 2020 be confirmed as a true record of the proceedings and signed by the Chair.

### **030/2020 (EL) Progress Report**

Councillors considered the Progress Report following the meeting on Thursday 13 August 2020.

**RESOLVED** Councillors noted the Progress report.

### **031/2020 (EL) Remembrance Day**

Councillors considered the report on Remembrance Sunday. Sarah Kissack, Admin and Events Officer also gave a verbal update.

**RESOLVED** Delegate authority to the Town Clerk, in consultation with the Committee Chairman to agree future changes in accordance with Coronavirus rules.

**RESOLVED** To agree plans for a socially distanced Remembrance Day.

**RESOLVED** To agree plans for encouraging the public to not attend the Town Hall Square on Sunday 8 November 2020.

### **032/2020 (EL) Budget**

Members considered the budget paper.

**RESOLVED** Members request an extraordinary meeting to go through Events Plan and allocate a budget per item.

### **033/2020 (EL) Events Plan**

Members discussed the annual events calendar.

**RESOLVED** Item to be added to next agenda.

### **034/2020 (EL) Keighley Community Awards**

Members considered the paper on the Community Awards.

**RESOLVED** Cllr Westerman to meet with Admin and Events Officer to discuss the possibility of running a virtual Community Awards.

### **035/2020 (EL) Christmas Lunches**

Members considered the paper on Christmas Lunches.

**RESOLVED** Members agreed Option 3 – ‘Meals on Wheels’.

**RESOLVED** To get quotes via a preferred supplier.

### **036/2020 (EL) Christmas Carol Service**

**RESOLVED** Item to be added to next agenda.

### **037/2020 (EL) Town Plan**

Members considered the paper on the Town Plan.

**RESOLVED** Cllr Wrench elected as third representative.

### **038/2020 (EL) Future Agenda Items**

None.

### **039/2020 (EL) Date of Next Meeting**

**RESOLVED** to note the date of the next scheduled meeting of this Committee will be held on Thursday 10 December at 6.00pm.

**Signed** ..... **Date** .....  
**Chair**