



KEIGHLEY TOWN COUNCIL

Minutes of the Allotment & Landscape (AL) Committee held remotely on Monday 12 October 2020

Present: Councillor Maunsell – Chair
Councillor Bernardini
Councillor Graham
Councillor A Walker
Councillor M Shaw

Also Present: Pip Gibson – Assistant Town Clerk/CDO
Don Graham – Member of the public
Fiona Sugden – Environment Agency

026/2020 (AL) Welcome and Introduction

The Chairman reminded members of the arrangements for virtual meetings.

027/2020 (AL) Apologies for absence

Cllr. Adams.
Cllr. Corkindale.

028/2020 (AL) Declarations of Interest

RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

029/2020 (AL) Public Question Time

Don Graham to participate in Item 12

030/2020 (AL) Minutes

RESOLVED to confirm the amended minutes of the meeting held on Monday 10 August 2020 be confirmed as a true record of the proceedings and signed by the Chair.

031/2020 (AL) Progress Report

RESOLVED to note the Progress Report.

RESOLVED the items requiring an update from the A&L Officer be added to the next Progress Report

032/2020 (AL) Allotments and Landscapes Officer Report

Councillors considered the written report from the Allotments and Landscapes Officer.

RESOLVED To approve hire of a skip at Arncliffe Road allotments up to a cost of £300 to be funded from the Allotment Repair and Maintenance budget line.

RESOLVED noted update on the work to create additional allotment capacity at the Arncliffe Road site.

RESOLVED noted the update on including asbestos in regular Allotment inspections.

RESOLVED To consider the request from a tenant at Guardhouse allotment site for a new gate onto his plot at the next meeting. Exact description of where the gate will be sited and a risk assessment will be provided at the next meeting.

RESOLVED reject the recommendation to request the Assistant Town Clerk/CDO provides a report to the December meeting, including all the options, on co-opting tenant representatives onto the committee.

RESOLVED that the Council continues to support its tenants and entuse them to set up Allotment Associations. That a representative from their associations be invited to attend meetings once per quarter on a rotation basis.

033/2020 (AL) Budget

Councillors considered the budget report.

RESOLVED Members request a sum of £15,000 for Allotment Repair & Maintenance budget for the financial year 2021/22.

RESOLVED Members request a sum of £10,000 for Asset Transfer budget for the financial year 2021/22.

RESOLVED Members request a sum of £4,500 for the Allotment water charges budget.

RESOLVED Members request a sum of £15,000 for Town Hall Square budget.

034/2020 (AL) Quotes for Town Hall Square Benches

Members considered the quotes for the Town Hall Square Benches.

RESOLVED Members award the replacement benches contract to Rattan and Teak.

RESOLVED Members agree to purchase 15 Orwell Range benches.

RESOLVED Members note the cost of £5,684.70 will be met from the Town Hall Square benches capital reserve.

RESOLVED Members request an update on the installation of the new benches at the December committee meeting.

RESOLVED Sponsorship of Town Hall Square Benches be added to next Agenda.

035/2020 (AL) Memorial Benches

RESOLVED that costings are sought for a plaque to be placed on a bench in the Town Hall Square in memory of all the children who were lost for bereaved parents who prefer not to sit in a graveyard.

036/2020 (AL) Town Plan

RESOLVED Cllr Graham be elected as the third representative.

037/2020 (AL) Land for potential Asset Transfer

Members considered a report on land for potential asset transfer.

RESOLVED members decide which publicly owned assets to pursue Community Asset Transfers with Bradford Council. The chosen assets are looked at in more depth by the Town Council, with approximate costings on how much it would cost the Council if they did pursue them with Bradford Council. Report back at the next meeting.

RESOLVED Chosen assets approved are: Oakworth Park - War Memorial and statues, St John`s Churchyard - War Memorial, Morton Cemetery -War Memorial, 53937 Long Lee recreation ground – Land, Moor Drive – Land Near High Field, Carr Bank – Land, North Dean Road - graveyard at bottom of North Dean Road, land at end of Woodhouse Road and St John`s Road Rugby ground.

038/2020 (AL) Allotment Photo Competition

Members received a verbal update from the Assistant Town Clerk on the Allotment Photo Competition.

RESOLVED the judging panel will be Cllr. Maunsell, Cllr. Graham and Cllr. Shaw.

RESOLVED Admin and Events Officer to arrange a date for judging.

RESOLVED to promote the competition again to encourage more entries.

039/2020 (AL) Allotment Surgeries

Members received an update on the recent allotment surgery held at St. John`s Allotment site.

RESOLVED add all actions to the Allotments Program of Work.

RESOLVED a programme of dates for all the other sites be presented to the next committee meeting.

040/2020 (AL) Tree Planting

RESOLVED That members agree to the planting of up to 15000 trees at the North Dean Nature Reserve and Damems Nature Trail.

RESOLVED That members delegate the Assistant Town Clerk/CDO the authority to enter into a partnership agreement with the Environment Agency.

RESOLVED That members receive an update on progress from the Assistant Town Clerk/CDO at the December committee meeting.

041/2020 (AL) Future item for Agendas

Councillors requested the following items be included on future agendas that has not already been mentioned.

- Damems vandalism – repair update and costings for a metal replacement

042/2020 (AL) Date of Next Meeting

RESOLVED to note the date of the next scheduled meeting of this Committee will be held on Monday 14 December 2020 at 6.00pm.

Signed Date

Chair