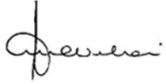


KEIGHLEY TOWN COUNCIL

Mrs Anne L Wilson
Locum Town Clerk
14th March 2019

Keighley Civic Centre, North Street
Keighley, BD21 3RZ
Tel: 01535 618252
E-mail:anne.wilson@bradford.gov.uk

YOU ARE HEREBY SUMMONED TO ATTEND a Meeting of **Full Council** to be held in the **Council Chamber**. Town Hall, Keighley on **Thursday 21st March 2019 at 6.30pm**



Anne Wilson (Mrs) Locum Town Clerk

COUNCIL MEMBERS

Adams	Fletcher	Mohammed, Anayat
Ahmed, A	Herd	Nazam
Ahmed, F (Town Mayor)	Hussain	Pedley
Ahmed, S	Khan	Shaw
Akhtar, J	Kirby	Thorne
Akthar, K	Mahmood, CA	Walker, A
Ali	Mahmood, CT	Walker, M
Bernardini	Mahmood, S	Westerman
Corkindale	Morris	Zaman
Curtis	Maunsell	Zubair

ADJOURNMENT FOR PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representations on the business of the agenda for the meeting:

- Members of the public wishing to speak are to have given three working days' notice to the Town Clerk; this may be waived at the Clerk's discretion.
- Any member of the public shall not speak for more than five minutes.
- In the event of more than three members of the public wishing to address the Council, a priority will be determined by the Town Clerk, based on subject matter.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

Bill Graham will address the meeting about the work of the Airdale Community Partnership and the Modality Partnership

1. Fire safety Announcement

2. Apologies for absence

Members are asked to receive apologies of absence for this meeting.

3. Declarations of Interest.

To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

- i) Declarations of Interest from Members
- ii) Declarations of Interest from Officers

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the Agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Town Mayor

- i) To receive the Town Mayor's opening remarks
- ii) To receive details of all the invitations that the Mayor has accepted since taking office – this will then become a monthly update at full Council

6. Minutes

To approve the draft minutes of the Keighley Town Council meeting held on Thursday 24th January 2019

Copy attached

7. Reports from District Councillors and Invited Guests

7.1 To receive reports from District Councillors

7.2 To receive reports from other invited guests

8. Committee minutes

The Committee Chairman will present their minutes.

- i) To receive and adopt the approved minutes of open session of committees
- ii) To adopt the recommendations and resolutions contained within these minutes as highlighted by the Committee Chairman
- iii) Members are asked to note the recommendations and resolutions to be adopted are on the minutes attached to this agenda and will not be listed out below. Members are therefore asked to read the minutes to find out what recommendations and resolutions are to be adopted from each Committee.

Copies attached

9. Finance Matters

- i) New IT and phone system

10. Members' Items

Members are asked to note that it will be at the discretion of the Town Clerk whether items are accepted for this agenda item or if they can wait and go to the next relevant committee.

- a) Members are asked to consider whether any further discussions or resolutions should be made following the presentations from Graham from the Modality Partnership

11. Establishment matters

- i) Town Mayors Dinner - This will take place in the week after the elections
- ii) Keighley Community Awards – (Town Council Event) these will take place on Tuesday 19th March 2019 - all Councillors will be circulated with full information
- iii) Meeting additions and amendments

6 p.m. Thursday 24th January 2019 in the Council Chamber Town Hall Extraordinary Finance and Audit Committee

6 p.m. Tuesday 29th January 2019 in the Victoria Room, Civic Centre Extraordinary HR Committee

Watch and Transport Committee due to take place on Monday 25th March 2019 will now take place on Thursday 7th March 2019 at 6 p.m. in the Victoria Room, Keighley Civic Centre. This is to ensure that minutes can be taken to the full council before Purdah.

- iv) Purdah – Purdah for Members commences on Tuesday 26th March 2019 for this years' elections

12. Locum Town Clerk

The Locum Town Clerk will give a verbal report on matters of interest pertaining to the Town Council.

13. Any items for discussion for future agenda

To notify the Clerk of any matters for inclusion on the agenda of the next meeting

14. Reports from Town Councillors

To receive reports from Town Councillors who have attended recent meetings or events on behalf of the Town Council:

- Conferences and courses
- Yorkshire Local Councils Associations (South Pennine Branch)
- Parish Liaison
- Neighbourhood Forums
- Representatives appointed to outside bodies

15. Exclusion of Public and Press

RECOMMENDED That in view of the confidential nature of the business about to be transacted, it is advisable in the public interest that the press and public be temporarily excluded, and they are instructed to withdraw, due to the nature of the business about to be transacted which is considered to be prejudicial to the public interest

16. Confidential Minutes

- i) HR Committee - Friday 2nd November 2018

17. Establishment Matters

The Town Clerk on behalf of the Locum Town Clerk will give a verbal report on any matters relating to Keighley Town Council and its staffing.