

KEIGHLEY TOWN COUNCIL

Deputy Clerk to the Town Council
22nd November 2019

Keighley Civic Centre, North Street
Keighley, BD21 3RZ
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YOU ARE HEREBY SUMMONED TO ATTEND A MEETING of the Town Council which will be held in the Council Chamber, Town Hall, Keighley on **Thursday 28th November 2019** at **6:30pm**.

Deputy Town Clerk

COUNCIL MEMBERS

Cllr P. Corkindale (Mayor)	Cllr P. Shaw (Deputy Mayor)	Cllr L. Maunsell
Cllr C. Abberton	Cllr S. Cooper	Cllr M. Nazam
Cllr J. Adams	Cllr M. Curtis	Cllr M. Shaw
Cllr A. Ahmed	Cllr M. Dowse	Cllr A. Shohid
Cllr J. Akhtar	Cllr S. Fletcher	Cllr B. Thorne
Cllr N. Ali	Cllr C. Graham	Cllr A. Walker
Cllr M. Anayat	Cllr C. Herd	Cllr M. Walker
Cllr E. Bernardini	Cllr J. Kirby	Cllr M. Westerman
Cllr C. Chapman	Cllr C. A. Mahmood	Cllr L. Wrench
Cllr J. Clarkson	Cllr S. Mahmood	Cllr S. Zubair

ADJOURNMENT FOR PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting:

- Members of the public wishing to speak are to have given three working days notice to the Town Clerk; this may be waived at the Clerk's discretion.
- Any member of the public shall not speak for more than five minutes.
- In the event of more than three members of the public wishing to address the Council then priority will be determined by the Town Clerk, based on subject matter.
- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

AGENDA

1. Fire safety announcement

2. Apologies for absence

3. Declarations of Interest..

To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

- i) Declarations of Interest from Members
- ii) Declarations of Interest from Officers

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the Agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

5. Town Mayor

- i) To receive the Town Mayor's opening remarks
- ii) To receive details of all the invitations that the Mayor has accepted since taking office – this will then become a monthly update at full Council

6. Minutes

To approve the draft minutes of the Keighley Town Council meeting held on Thursday 26th September 2019.

Copy attached

7. Reports from District Councillors and Invited Guests

7.1 To receive reports from District Councillors

7.2 To receive reports from other invited guests –

Invited Speaker - **Azba Wahid – Muslim Engagement and Development**

8. Committee Minutes

To approve the minutes of the meeting of the Standing Committees held on:-

- **Watch & Transport Committee Monday 29th July 2019**
- **Planning Tuesday 30th July 2019,**
- **3th August 2019,**
- **27th August 2019**

Copies to follow

9. Committee Vacancies

- **Civic Ctr & Strategy – 1 Vacancy**

10. Deputy Town Clerk

The Deputy Town Clerk will give a verbal report on matters of interest pertaining to the Town Council.

11. Adoption of updated Standing Orders

To formally adopt the revised standing orders, as discussed at Polices and Governance 08.09.2019 and Full Town Council 26.09.19.

12. Request from Finance Committee for additional grant funding (NG 15.10.19) To be tabled

13. Change of website service provider (NG 15.10.19)

14. Any items for discussion for future agenda

Members are asked to notify the Deputy Town Clerk of any matters for inclusion on the agenda of the next meeting

15. Reports from Town Councillors

- i) To receive reports from Town Councillors who have attended recent meetings or events on behalf of the Town Council.

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- Conferences and courses
- Yorkshire Local Councils Associations (South Pennine Branch)
- Parish Liaison
- Neighbourhood Forums
- Representatives appointed to outside bodies

16. Date of next meeting

The next Town Council meeting will be held on Thursday 19^h December 2019

17. Exclusion of Public and Press

RECOMMENDED: in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.