

## KEIGHLEY TOWN COUNCIL

Deputy Clerk to the Town Council  
22<sup>nd</sup> November 2019

Keighley Civic Centre, North Street  
Keighley, BD21 3RZ  
Tel: 01535 858161  
Email: towncklek@keighley.gov.uk

**YOU ARE HEREBY SUMMONED TO ATTEND A MEETING** of the Town Council which will be held in the Council Chamber, Town Hall, Keighley on **Thursday 28<sup>th</sup> November 2019** at **6:30pm**.

Deputy Town Clerk

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### COUNCIL MEMBERS

Cllr P. Corkindale (Mayor)  
Cllr C. Abberton  
Cllr J. Adams  
Cllr A. Ahmed  
Cllr J. Akhtar  
Cllr N. Ali  
Cllr M. Anayat  
Cllr E. Bernardini  
Cllr C. Chapman  
Cllr J. Clarkson

Cllr P. Shaw (Deputy Mayor)  
Cllr S. Cooper  
Cllr M. Curtis  
Cllr M. Dowse  
Cllr S. Fletcher  
Cllr C. Graham  
Cllr C. Herd  
Cllr J. Kirby  
Cllr C. A. Mahmood  
Cllr S. Mahmood

Cllr L. Maunsell  
Cllr M. Nazam  
Cllr M. Shaw  
Cllr A. Shohid  
Cllr B. Thorne  
Cllr A. Walker  
Cllr M. Walker  
Cllr M. Westerman  
Cllr L. Wrench  
Cllr S. Zubair

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### ADJOURNMENT FOR PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting:

- Members of the public wishing to speak are to have given three working days notice to the Town Clerk; this may be waived at the Clerk's discretion.
- Any member of the public shall not speak for more than five minutes.
- In the event of more than three members of the public wishing to address the Council then priority will be determined by the Town Clerk, based on subject matter.
- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted

## **AGENDA**

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### **1. Fire safety announcement**

### **2. Apologies for absence**

### **3. Declarations of Interest..**

To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

- i) Declarations of Interest from Members
- ii) Declarations of Interest from Officers

### **4. Public Question Time and Participation**

Members of the public are advised that they are welcome to ask questions about items on the Agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

### **5. Town Mayor**

- i) To receive the Town Mayor's opening remarks  
  
Cllrs who worked over Bonfire night throughout the town  
Cllrs not giving apologies to the office and not turning up for meetings
- ii) To receive details of all the invitations that the Mayor has accepted since taking office – this will then become a monthly update at full Council

Copy attached

### **6. Minutes**

To approve the draft minutes of the Keighley Town Council meeting held on Thursday 26<sup>th</sup> September 2019.

Copy attached

### **7. Reports from District Councillors and Invited Guests**

7.1 To receive reports from District Councillors

7.2 To receive reports from other invited guests –

Invited Speaker – Jane Lee – Keighley Carnegie Library

Pip and Geoff to speak regarding proposal to implement a 'Just Veg' allotment surplus

### **8. Committee Minutes**

To approve the minutes of the meeting of the Standing Committees held on:-

- Allotments & Landscapes - 11<sup>th</sup> November 2019
- Civic Ctr & Strategy - 28<sup>th</sup> October 2019
- Community & Development - 8<sup>th</sup> October 2019 & 13<sup>th</sup> November 2019
- Events & Leisure - 24<sup>th</sup> October 2019 & 21<sup>st</sup> November 2019
- Finance - 14<sup>th</sup> October 2019 (18<sup>th</sup> November 2019- postponed until 4<sup>th</sup> December)
- Planning - 8<sup>th</sup> October, 22<sup>nd</sup> October, 5<sup>th</sup> November, 19<sup>th</sup> November 2019
- Policies & Governance – 4<sup>th</sup> November 2019
- Full Town Council – 26<sup>th</sup> September 2019
- Watch & Transport – 4<sup>th</sup> November 2019

Copies to follow

#### **9. Committee Vacancies**

- Civic Ctr & Strategy – 1 Vacancy

#### **10. Virement from Events and Leisure Committee for £5,000 for Finance and Audit Committee**

For payment of Keighley Gala Committee.

#### **11. Transfer from reserves of £60,000 to Finance and Audit Committee for Grant Funding**

#### **12. Adoption of updated Standing Orders**

To formally adopt the revised standing orders, as discussed at Policies and Governance 8<sup>th</sup> September 2019 and Full Town Council 26<sup>th</sup> September 2019.

#### **13. Change of website service provider**

#### **14. Recommendation from HR regarding Town Clerk**

#### **15. Any items for discussion for future agenda**

Members are asked to notify the Deputy Town Clerk of any matters for inclusion on the agenda of the next meeting

#### **16. Reports from Town Councillors**

- To receive reports from Town Councillors who have attended recent meetings or events on behalf of the Town Council.

**Cllr M. Westerman** – Oktoberfest, Remembrance Day,  
Pensioners Xmas Lunches Monday 9<sup>th</sup> and Friday 13<sup>th</sup> December 2019  
Vulnerable locals Xmas Lunch Wednesday 11<sup>th</sup> December 2019

BIG Carol Service:

- Conferences and courses
- Yorkshire Local Councils Associations (South Pennine Branch)
- Parish Liaison
- Neighbourhood Forums
- Representatives appointed to outside bodies

#### **17. Date of next meeting**

The next Town Council meeting will be held on Thursday 19<sup>h</sup> December 2019

#### **18. Exclusion of Public and Press**

**RECOMMENDED:** in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.