

## KEIGHLEY TOWN COUNCIL

### Minutes of an extra-ordinary meeting of the Keighley Town Council held in the Main Hall, Keighley Civic Centre on Thursday, 31<sup>st</sup> October 2019

**Present:** Councillors: Corkindale, Mayor (to 18.36) Fletcher  
Abberton Herd  
Adams Kirby  
Ahmed Nazam, Chair (from 18.36)  
Akhtar M Shaw  
Anayat A Walker  
Bernardini M Walker  
Cooper Westerman  
Dowse

**Also Present:** Nichola Powell, Minute Taker

#### **057/2019 (TC ) Fire Safety Announcement**

A fire safety announcement was made.

#### **058/2019 (TC) Apologies for Absence**

**RESOLVED** to receive apologies from:

- Councillor Graham, previous commitments
- Councillor Maunsell, illness
- Councillor P Shaw, illness
- Councillor Thorne, illness
- Councillor Wrench, illness

#### **059/2019 (TC) Declarations of Interest**

The Mayor expressed an interest in item 4 - Temporary Town Clerk on the agenda.

**RESOLVED:** There were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Officers.

*The Mayor, Councillor Peter Corkindale, left the meeting.*

#### **069/2019 Temporary Town Clerk**

The Chair informed members that the interviews for the new Town Clerk were due to take place week commencing 12<sup>th</sup> November 2019, however, in the interim problems have been encountered in the office which need somebody to manage in the absence of a Town Clerk. The HR Committee held on the 25<sup>th</sup> October had agreed that the Mayor, Councillor Peter Corkindale, be appointed as interim Town Clerk as he was already undertaking the majority of the role, however, he was unable to make any decisions as his interim post had not been ratified by the Full Town Council.

Following a question regarding whether somebody who was unqualified could take over the role of Town Clerk, the Chair confirmed that enquiries had been made regarding this issue and confirmed that it was legal to take on an interim Town Clerk without the qualification.

**RESOLVED** that Councillor Peter Corkindale be appointed as temporary Town Clerk to Keighley Town Council with immediate effect. *1 abstention.*

**070/2019 (TC) Date of Next Meeting**

**RESOLVED** to note that the date of the next scheduled meeting of this committee will be Thursday, 28<sup>th</sup> November 2019 at 6.30pm in the Council Chamber, Keighley Town Hall.

There being no further business the Chair closed the meeting at 18.45.

**Signed** ..... **Date** .....  
**Chair**