

KEIGHLEY TOWN COUNCIL

Minutes of an extra-ordinary meeting of the Policies & Governance (PG) Committee held in the Victoria Room, Keighley Civic Centre on Wednesday, 23rd October 2019

Present: Councillor Adams, Chair
Councillor Akhtar
Councillor Chapman
Councillor Curtis
Councillor Dowse
Councillor P Shaw, ex-Officio
Councillor Westerman

Also Present: Nichola Powell, Minute Taker

042/2019 (PG) Fire Safety Announcement

A fire safety announcement was given at the start of the meeting and there was no fire drill scheduled to take place during the meeting.

043/2019 (PG) Apologies for Absence

Apologies had been received from:

- Councillor Cooper, maternity leave
- Councillor M Walker, personal reasons

044/2019 (PG) Declarations of Interest

RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from the Members or Officers.

045/2019 (PG) Public Question Time and Participation

There were no members of the public present.

046/2019 (PG) Minutes

RESOLVED to confirm the minutes of the meeting held on Monday, 9th September 2019 be confirmed as a true record of the proceedings and signed by the Chair.

047/2019 (PG) Standing Order

The Deputy Mayor informed members that due to the previous Standing Orders not being updated in line with the NALC model standing orders a number of legal amendments (those in bold) had been inserted.

A copy of the revised Standing Orders had been issued to all Councillors and were to take immediate effect.

Discussions took place regarding attendance at meetings and information obtained from YLCA stated that the only meetings which should have a confidential section were the HR Committee and Finance and Audit Committee when discussing the budget whereby non-committee

members, officers and the minute taker should leave the meeting. This information should also be put into the Standing Orders.

RECOMMENDATION that the Standing Orders with the suggested amendments be passed to Full Council on Thursday, 28th November for full approval.

048/2019 (PG) Any Other Business

None.

049/2019 (PG) Items for Discussion for a Future Agenda

- Standing Orders
- Councillor training from YLCA

050/2019 (PG) Date of Next Meeting

RESOLVED to note that the date of the next meeting of this committee will be Monday, 4th November 2019 at 6.00pm in the Victoria Meeting Room, Keighley Civic Centre.

There being no further issues raised the Chair closed the meeting at 18.25 and thanked all for attending.

Signed
Chair

Date