

## KEIGHLEY TOWN COUNCIL

Joe Cooney  
Clerk to the Town Council  
14<sup>th</sup> January 2020

Keighley Civic Centre North Street  
Keighley, BD21 3RZ  
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**YOU ARE HEREBY SUMMOND TO ATTEND** an **Extraordinary Meeting** of the Finance and Audit Committee, which will be held in the **VICTORIA MEETING ROOM**, Keighley Civic Centre on Monday 20<sup>th</sup> January 2020 at 6.00pm.



Joe Cooney  
Town Clerk

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### COMMITTEE MEMBERSHIP

Councillor C Abberton, Chair  
Councillor M Curtis, Vice-Chair  
Councillor L Maunsell  
Councillor S Zubair

Councillor J Clarkson  
Councillor C Graham  
Councillor L Wrench

\*Committee Terms of Reference are contained within the Scheme of Delegation.

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### ADJOURNMENT FOR PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting:

- Members of the public wishing to speak are to have given three working days' notice to the Town Clerk; this may be waived at the Committee Chairman's discretion
- Any member of the public shall not speak for more than five minutes
- In the event of more than three members of the public wishing to address the Council, the priority will be determined by the Chairman, based on subject matter
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting, though the Chairman may direct that a written response will be provided subsequent to the meeting.

### RECORDING

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

## **AGENDA**

### **1. Fire safety Announcement**

### **2. Apologies for absence**

Members are asked to receive apologies of absence for this meeting.

### **3. Declarations of Interest**

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012. (Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer).

- i) Declarations of Interest from Members
- ii) Declarations of Interest from Officers

### **4. Public Question Time and Participation**

Members of the public are advised that they are welcome to ask questions about items on the agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

### **5. 2020-2021 Budget**

To agree the 2020 -2021 budget proposals to be put before full Town Council on Thursday 23<sup>rd</sup> January 2020.

To be tabled

### **6. Finance and Audit 14<sup>th</sup> October 2019 item 56/2019 (FA):**

#### **Grants over £1,000:**

- ii) **Keighley District Volunteer Centre - £20,535 per annum**  
The RFO informed members that the total cost of the project was £20,535 but they were only applying for £9,000 from Keighley Town Council.
- iii) **The Lion's Den (Shed) - £7,000**

RESOLVED that items ii) and iii) be deferred to allow the Finance & Audit Committee to request monies from reserves for grants from the Town Council based on a projection by the RFO.

14.10.19 Min **56/2019 (FA)**

### **7. Date of next meeting**

The date of the next scheduled Finance and Audit Committee meeting is the 17<sup>th</sup> February 2020.