

KEIGHLEY TOWN COUNCIL

Mr Joe Cooney
Town Clerk
23rd January 2020

Email: townclerk@keighley.gov.uk

YOU ARE HEREBY SUMMONED TO ATTEND a Meeting of the Events & Leisure Committee, which will be held in the **VICTORIA ROOM, Keighley Civic Centre on Thursday 30th January 2020**

Mr. Joe Cooney
Town Clerk

COMMITTEE MEMBERSHIP

Mayor or Deputy Mayor (Ex-Officio)
Councillor M. Westerman - Chair
Councillor C Chapman – Vice Chair
Councillor J Clarkson

Councillor A Walker
Councillor E Bernardini
Councillor L Wrench
Councillor S Zubair

Non-Voting Member-Graham Mitchell
1 Vacancy

***Committee Terms of Reference are contained within the Scheme of Delegation.**

ADJOURNMENT FOR PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting:

- Members of the public wishing to speak are to have given three working days' notice to the Town Clerk; this may be waived at the Committee Chairman's discretion
- Any member of the public shall not speak for more than five minutes
- In the event of more than three members of the public wishing to address the Council, the priority will be determined by the Chairman, based on subject matter
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting, though the Chairman may direct that a written response will be provided subsequent to the meeting.

RECORDING

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

AGENDA

1. Fire safety Announcement

2. Apologies for absence

Members are asked to receive apologies of absence for this meeting.

3. Declarations of Interest

To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

- i) Declarations of Interest from Members
- ii) Declarations of Interest from Officers

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the Agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes – For Decision

Members are asked to confirm the Minutes of the Ex-Ordinary Events Meeting held on 8th January 2020

Copy attached

6. Keighley Community Awards – For Decision

Friday 3rd April 2020

- Venue
- Categories - Last years attached
- Catering
- Advertising
- Price of tables
- Cut off date
- Any other requirements in relation to the event

7. St Georges Day – For Decision

Thursday 23rd April 2020

- Entertainment
- Food
- Risk Assessment/First Aiders
- Any other requirements in relation to the event

8. Poix du Nord Representatives visit - For Noting

Friday 24th, Saturday 25th and Sunday 26th April 2020

- Arrangements for the weekend.

9. Budget Update – For Decision

To receive an update on the Committee budget for financial year 2020/21. Receive a report on the budget for financial 2019/20.

10. Other Town Events – For Noting

- Keighley Transport Festival – Graham Mitchell
- VE Day – 8th-10th May 2020

11. Future Agenda items

Members are asked to notify the Deputy Town Clerk of any matters for inclusion on the Agenda for the next meeting.

12. Date of next meeting

Members are asked to note the date of the next meeting is Thursday 26th March 2020 at 6 pm in the Victoria Room, Keighley Civic Centre.