

KEIGHLEY TOWN COUNCIL

Minutes of a meeting of the Finance & Audit (FA) Committee held in the Victoria Meeting Room, Keighley Civic Centre on Monday, 15th July 2019

Present: Councillor Corkindale
Councillor Thorne
Councillor J Adams
Councillor Abberton
Councillor Clarkson
Councillor Curtis
Councillor Graham
Councillor Maunsell
Councillor P Shaw
Councillor Wrench

Also Present: Anne Wilson, Locum Town Clerk
Councillor Fletcher
2 Members of the Public

14/2019 (FA) Fire Safety Announcement

A fire safety announcement was given at the start of the meeting and there was no fire drill scheduled to take place during the meeting.

15/2019 (FA) Apologies for Absence

None.

16/2019 (FA) Declarations of Interest

RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from Officers.

17/2019 (FA) Public Question Time and Participation

Saima from The Community Cougars Foundation made a presentation about her application and explained how she was delivering a government programme to help local residents.

Andrew Wood from Rock the Castle outlined their application and about the fundraising for Manorlands

RESOLVED that all papers be distributed with the agenda until the tablets had been distributed to Councillors.

18/2019 (FA) Minutes

RESOLVED: to confirm the minutes of the meeting held on Monday, 17th June 2019 be confirmed as a true record of the proceedings and signed by the Chair.

19/2019 (FA) Financial Reports

RESOLVED to note and confirm the following

- a) Bank reconciliation
- b) Income and expenditure report
- c) Virements:
Allotment budget heading 4351/350 – re-allocation to current financial year

20/2019 (FA) Uniform Equality

Brian Morris spoke about the work he had been carrying out on behalf of the Town Council and the great response he had received from local schools. However, he said that some schools felt the project should go across both primary and secondary schools. It was shared that the proposal was for school uniform only, not PE kits, pumps or pump bags and if the full value of the uniform was not used the difference would be returned to the Town Council.

The current proposal was for £75 per pupil which had to be used by 5th October 2019.

Discussion ensued about only offering one local trader as the base where the voucher could be exchanged but it was explained that the other possibility would not be able to deliver the quality of goods.

RESOVLED that the project is extended to primary and secondary schools and that £35 be the value of the voucher with an option of up to £50 investigated from the budget.

Members paid tribute to Brian Morris and stated that they were proud of what Keighley Town Council has achieved in this project.

Brian would make a presentation on this proposal to full council.

21/2019 (FA) Risk Management and Grant Application Procedure

RESOLVED that members noted that the draft updated Risk Management Strategy and Grant Application procedure/forms be presented to an extra-ordinary meeting of this committee.

22/2019 (FA) Ward Improvement Funds

- i) **RESOLVED** to grant £500 towards Dockroyd Cemetery restoration project as requested by Councillor Maunsell.
- ii) **RESOLVED** to grant £500 towards KYDZ Theatre Company project as requested by Councillor Maunsell.
- iii) **RESOLVED** that the residents letter about a planned seat and flower bed at Moor Drive be reviewed by the Allotment and Landscapes Committee

20/2019 (FA) Grants

a) Acorn Fund

None received.

b) Oak Funds

i) Musicians Centre

RESOLVED that the Musicians Centre for local musicians performing as part of The Keighley Arts and Film Festival for £350 be refused as the application had not

been signed by a councillor. This application should be recommended at the extraordinary meeting when signed.

- ii) **Revive Dancers**
RESOLVED that the Revive Dancers be granted £1000 towards various items, costumes, footwear, accessories, etc for competitions and events in the community.
 - iii) **FC Sporting Keighley**
RESOLVED that the FC Sporting Keighley be granted £1000 towards the 28 training sessions led by FA qualified coaches and pitch hire.
- c) **Grants over £1,000**
- i) **Rock The Castle**
RESOLVED that Sue Ryder Manor Lands be granted £4,900 towards the Rock the Castle event at Cliffe Castle.
 - ii) **Community Cougars Foundation [Saima]**
RESOLVED that the Community Cougars Foundation be rewarded £10,000 towards inspiring project to work with young people through changing lives through sport and education workshops

21/2019 (FA) Cheques for Payment

RESOLVED to agree payments since last Finance and Audit Committee

RESOLVED that the schedule of payments be received and signed to the value of £93,344.11.

24/2019 (FA) Date of Next Meeting

RESOLVED to note that the date of the next meeting is 16th September 2019 at 6pm in the Victoria Meeting Room, Keighley Civic Centre, but noted it was likely an extra-ordinary meetings of this committee would be called dating August.

Signed
Chair

Date