

## KEIGHLEY TOWN COUNCIL

### Minutes of a meeting of the Events and Leisure Committee held in the Victoria Room, Keighley Civic Centre on Thursday, 31<sup>st</sup> January 2019

**Present:** Councillor K Akthar, Chair  
Councillor F Ahmed, Ex-Officio  
Councillor Herd  
Councillor Thorne

**Also Present:** Councillor Anayat (until 18.35)  
Josh Clarkson  
Dan Palmer, Cliffe Castle (until 18.35)  
Christine Eastby  
Nichola Powell, Minute Secretary

#### **39/2018 (EL) Fire Safety Announcement**

A fire safety announcement was made.

#### **40/2018 (EL) Apologies for Absence**

**RESOLVED** to receive apologies from:

- Councillor S Ahmed
- Councillor Bernardini
- Councillor A Walker

#### **41/2018 (EL) Declarations of Interest**

**RESOLVED** there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

#### **42/2018 (EL) Public Question Time and Participation**

There were no members of the public present.

#### **43/2018 (EL) Minutes**

**RESOLVED** to confirm the minutes of the meeting held on Thursday, 20<sup>th</sup> November 2018 be confirmed as a true record of the proceedings and signed by the Chair.

#### **44/2018 (EL) Christmas Events**

##### **44.1 Feedback on Christmas Lunches**

Positive comments had been received on the event, however, members agreed that planning needed to be started earlier for this years' event.

Councillors thanks the office staff for their input into the event.

##### **44.2 Feedback on the Christmas Carol Service**

The Mayor said it was a well attended event, however, not many Councillors had attended which was disappointing.

## **45/2018 (EL) Events Coming Up**

### **45.1 Keighley Community Awards - Friday, 15<sup>th</sup> March 2019**

Councillor Akthar informed members that she had arranged a poster to advertise the event and Keighley Bid had agreed to put the banners up and to work with the Council. They had also agreed to sponsor the event.

The event would be held in Victoria Hall and the capacity was 250 so the winners and runners up would be offered 2 tickets and dignitaries would be given 2 complementary tickets. Discussions took place regarding the price of the tickets and members agreed a price of £10 per ticket.

Various companies had given sponsorship for the event but members were asked to get in touch with their contacts requesting sponsorship then to inform the office of the amount so they could issue an invoice.

The panel of judges would consist of the Mayor, Deputy Mayor, Christine Eastby and one member of the Events & Leisure Committee.

Discussions took place regarding the categories and members agreed the following:

- Neighbour award
- Volunteer award
- Community award
- Inspiring teacher
- Inspiring school/college pupil
- Sporting award

There would also be a Honorary Civic Award which would be for Councillors to nominate a member of public from their ward.

**Action:** *Christine Eastby to ensure the correct wording was used to ensure inclusion of the disability population.*

### **45.2 Keighley Integrated Gala - Saturday, 15<sup>th</sup> June 2019**

The Chair invited Dan Palmer from Cliffe Castle to address members.

He informed members that he had concerns about some of the events which the Council had agreed as they were very similar to ones that Cliffe Castle were holding. He said would be very interested in working with the Council on the Integrated Gala but a Garden Party was being held at Cliffe Castle on the 9<sup>th</sup> June which was the weekend before the Integrated Gala had been proposed. He agreed to forward his list of events to the office who would distribute to members.

Discussions then took place regarding the Integrated Event and Councillor Anayat said the idea of the event was to encapsulate all cultures in the town in one event and although himself and Councillor Adams were leading on the Government initiative, they had handed the organisation of the event to the Events & Leisure Committee.

The Chair said it was important to ensure there was a focussed vision for what the event was and also look at which partners to work with. A sub group would be

required to compile the paper as it was envisaged the event would be large. The paper would then be tabled at the next meeting.

**45.3** Members agreed to defer the following items to the next meeting:

- St Georges Day - Tuesday, 23<sup>rd</sup> April 2019
- School Achievers Awards - Friday, 19<sup>th</sup> July 2019
- Yorkshire Day - Thursday, 1<sup>st</sup> August 2019
- Teddy Bears Picnic - Wednesday, 28<sup>th</sup> August 2019
- Heritage Days - 6<sup>th</sup>-9<sup>th</sup> and 13<sup>th</sup>-16<sup>th</sup> September 2019
- Emergency Service Event - Saturday, 28<sup>th</sup> September 2019
- Oktoberfest - local date to be agreed
- Bonfire Night - Saturday, 2<sup>nd</sup> November 2019
- Remembrance Sunday - Sunday, 10<sup>th</sup> November 2019
- Christmas Lunches - Tuesday, 10<sup>th</sup> and Thursday, 12<sup>th</sup> December
- The Big Carol Service - Tuesday, 17<sup>th</sup> December

**45.4 Other Town Events**

Members noted that Keighley BID would like to work in partnership with some of the town centre events. The dates they have confirmed are:

- 26<sup>th</sup> January 2019 - Kids Theatre
- 23<sup>rd</sup> February - Character Day

**46/2018 (ALL) Future Agenda Items**

- Items listed in 45.3 above.

**47/2018 (ALL) Date of Next Committee Meeting**

**RESOLVED:** to note that the date of the next scheduled meeting of this committee will be Thursday, 21<sup>st</sup> February 2019 at 6.00pm in the Victoria Room, Keighley Civic Centre.

There being no further issues raised the Chair closed the meeting at 19.05 and thanked all for attending.

Signed ..... Date .....  
Chair