

KEIGHLEY TOWN COUNCIL

Minutes of a meeting of the Events and Leisure Committee held in the Victoria Room, Keighley Civic Centre on Monday, 4th March 2019

Present: Councillor A Walker, Chair
Councillor Bernardini
Councillor P Corkindale, Ex-Officio
Councillor Thorne

Also Present: Councillor Adams
Councillor Morris
Councillor Westerman
Christine Eastbury
Nichola Powell, Minute Secretary

48/2018 (EL) Fire Safety Announcement

A fire safety announcement was made.

49/2018 (EL) Apologies for Absence

RESOLVED to receive apologies from:

- Councillor K Akthar
- Councillor Herd

50/2018 (EL) Declarations of Interest

RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

51/2018 (EL) Public Question Time and Participation

There were no members of the public present.

52/2018 (EL) Keighley Community Awards - Friday, 15th March 2019

The Deputy Mayor addressed members and said the main reason the meeting had been called was to ratify decisions which had been made at a non-quorate meeting of the Committee on the 21st February 2019. However, he said that he was under the impression that the items on the agenda had been rushed through instead of discussing in more detail and organising for next year.

Discussions took place regarding the budget for this event as the budget at the beginning of the year had been set at £1,000, however, this had now escalated to approximately £6,000. It was acknowledged that to date 8 tables had been sold at £200 per table.

RESOLVED that the following decisions discussed and noted in the planning notes at the meeting on the 21st February 2019 be ratified:

- to agree the overall events budget
- to agree food budget

- decoration planner quotes
- catering updates
- volunteers food
- additional volunteers
- additional banner
- KTC website publicity for the event
- weekly update
- flyer to businesses encouraging raffle prizes
- thank you letters
- Councillors register of interests
- award scoring template
- event hosts
- videography quote
- ticket distribution

53/2018 (EL) International Woman's Day

Members discussed the fact that the event had been widely publicised stating that Keighley Town Council were the sponsors, however, this had not been resolved by the Events & Leisure Committee. A member felt that as the correct procedure had not been followed the Chair of the Committee should stand down. An update from the Chair had also stated that the lead officer for the event was a non-Keighley Town Council officer which should not be the case.

The Deputy Town Mayor said when the Chair and the Mayor returned from their trip they would be informed of the correct procedure for agreeing events such as this.

RESOLVED that the budget for the International Woman's Day be set at £1,000.

54/2018 (EL) Future Agenda Items

None.

55/2018 (EL) Date of Next Committee Meeting

RESOLVED: to note that the date of the next scheduled meeting of this committee will be confirmed as soon as possible.

There being no further issues raised the Chair closed the meeting at 18.20 and thanked all for attending.

Signed
Chair

Date