

KEIGHLEY TOWN COUNCIL

Minutes of a meeting of the Community Development Committee held in the Victoria Room, Keighley Civic Centre on Wednesday, 11th September 2019

Present: Councillor A Mohammad, Chair
Councillor Adams
Councillor Chapman
Councillor Clarkson
Councillor Fletcher (from 18.10)
Councillor Kirby
Councillor P Shaw, Ex-Officio
Councillor Shohid

Also Present: Pip Gibson, Community Project Coordinator
Nichola Powell, Minute Secretary
Councillor Maunsell (until 18.20)
Mrs I Fowler, Resident Racemoor Lane (until 18.20)
Mr J Bransfield, Resident Racemoor Lane (until 18.20)

17/2019 (CD) Fire Safety Announcement

A fire safety announcement was given at the start of the meeting and there was no fire drill scheduled to take place during the meeting.

18/2019 (CD) Apologies

Apologies had been received from:

- Councillor Cooper - sickness

19/2019 (CD) Declarations of Interest

RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from either Members or Officers.

20/2019 (CD) Public Question Time and Participation

There were no members of the public present.

21/2019 (CD) Minutes

RESOLVED to approve the minutes of the meeting of the Community Development Committee held on Wednesday, 12th June 2019.

RESOLVED to approve the minutes of the meeting of the Community Development Committee held on Wednesday, 10th July 2019.

22/2019 (CD) Racemoor Lane

The Vice Chair addressed members and stated that the Community Development Committee had not "given up" on assisting with Racemoor Lane but until the current disagreements have been settled the Council could not be involved in the project. If and

when the conflict was settled the matter could then be brought back to the Community Development Committee for consideration.

Mrs Irene Fowler, a local resident, addressed members stating she had sought permission from Bradford MDC to clean up the area in question last year. One of the suggestions for use of the land had been to erect a bench but due to certain reservations it had been agreed not to continue with that proposal. The new suggestion was to tidy up the area and then plant foliage/flowers which would hopefully introduce wild life back to the area. She informed members that the main conflict had been settled, apart from one small contingent, so was seeking approval from the Community Development Committee to commence the planting.

Members acknowledged the comments and stated that before any planting could take place further clarification should be sought from Bradford MDC with regards to what can and can't be done/planted on the land as they owned it.

The Chair thanked Mrs Fowler for her input and said if she/the local community wanted any assistance with a development project for the area in the future they should bring it back to the Committee for further consideration.

23/2019 (CDC) Promotion and Marketing

The Chair reiterated comments from a previous meeting stating it was important that the work the Project Coordinator undertook was promoted throughout the area. With regards to that the Project Coordinator suggested that a new position be created for a Media/Communications Officer specifically to promote the work she undertook.

Members discussed the feasibility of employing a Media/Communications Officer for the Community Development Committee and suggested that the role could be incorporated into the role of one of the Project Workers which would also incorporate promoting the work which the Council undertook.

RESOLVED that the Project Coordinator amend the job description/person specification for one of the Project Workers to incorporate the role of media and communications. Once amended these would be placed on the agenda for the HR Committee for ratification.

24/2019 (CDC) Project Coordinator

The Project Coordinator informed members that she had amended the report in line with comments at the previous meeting so there was now a project summary which was taken directly from the project proposal, followed by a summary of the project and an impact which showed the benefits and outcomes.

Members thanked the Project Coordinator for updating the report and discussed how the information on each project should be distributed throughout each ward. All agreed as there was a Community Hub in the majority of areas information via a leaflet/flyer could be sent to each Hub manager informing them of the projects which were taking place in the area so the community could become involved.

The Chair asked whether the Project Coordinator could update the report with a timescale for each project and how much time she would be spending on them. Following discussions it was agreed that the report would include the start date of each project and a projected end date.

a) **Updates on Progress of Existing Projects**

i) **Cherry Tree Rise Project**

Members agreed that as the resources and volunteers were ready to proceed with the project it should take place as soon as possible as it would have a big impact for the local residents.

ii) **Westfell Green Space**

A pumpkin feast was being arranged for the 30th October which funding had already been obtained. An open invitation would be issued to all Councillors.

iii) **The Just Veg Initiative**

The Project Coordinator said she was looking at developing a parish wide initiative using ward improvement grants.

RESOLVED that as part of the Allotment Surplus Giveaway Project Just Veg provide free food for Councillors to have a meet and greet with members of the public.

b) **New Project Proposals**

i) **Vernon Court**

Members discussed the fact that as Vernon Court was an unadopted road Bradford MDC would not want to be involved, however, information received from Traffic and Highways stated that there may be a possibility of obtaining resident only parking.

RESOLVED that the Community Development Committee agree to support a people-led solution to parking issues on the unadopted highway at Vernon Court.

ii) **Great Get Together - Community Arts & Culture Festival**

RESOLVED that the Community Development Committee supports the Great Get Together's Community Arts and Culture Festival to bring communities together in a celebration of Keighley's cultural diversity and creative talent.

iii) **North Dean Nature Reserve**

RESOLVED that the Community Development Committee supports the creation of a new Nature Reserve at North Dean and make the most of the land's potential for wildlife. To include the planting of 1000+ trees, a bee corridor and animal habitats.

c) **KTC Event Support**

Members discussed the events which the Project Coordinator should attend and agreed that any projects/events which came through the Community Development Committee would come under her remit but she should review what input she could give to any other Keighley Town Council events and make the decision whether to attend or not.

Members also agreed that the Community Development Committee manage the Project Coordinator apart from any HR issues which would be dealt with by the office staff.

d) **Mapping**

The Project Coordinator informed members she had obtained a Keighley Town Council Parish map together with individual Ward maps which would be used to highlight the projects which were taking place in each Ward.

25/2019 (CD) Date of Next Committee Meeting

RESOLVED to note that the date of the next scheduled meeting of this committee will be Tuesday, 8th October 2019 at 6.00pm in the Victoria Meeting Room, Keighley Civic Centre.

There being no further issues raised the Chair closed the meeting at 19.40 and thanked all for attending.

Signed Date
Chair