

KEIGHLEY TOWN COUNCIL

Minutes of a meeting of the Allotments and Landscapes Committee held in the Victoria Room, Keighley Civic Centre on Monday, 10th June 2019

Present: Councillor P Shaw Chair (until 18.03)
Councillor Kirby, Chair (from 18.03)
Councillor N Ali
Councillor Bernardini
Councillor Dowse
Councillor Graham
Councillor Maunsell
Councillor A Walker
Councillor Wrench

Also Present: Anne Wilson, Locum Town Clerk
Phil Hanson, Allotments & Landscapes Officer
Nichola Powell, Minute Secretary

01/2019 (ALL) Fire Safety Announcement

A fire safety announcement was made.

02/2019 (ALL) Election of Chair

RESOLVED that Councillor Kirby be elected as Chair for the 2019/20 municipal year.

03/2019 (ALL) Election of Vice-Chair

RESOLVED that Councillor Bernardini be elected as Vice-Chair for the 2019/20 municipal year.

04/2019 (ALL) Apologies for Absence

None.

05/2019 (ALL) Declarations of Interest

RESOLVED Councillor Dowse expressed an interest in item no 8(i) Bracken Bank.

RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from the Officers.

06/2019 (ALL) Public Question Time and Participation

There were no members of the public present.

07/2019 (ALL) Minutes

RESOLVED to confirm the minutes of the meeting held on Thursday, 21st March 2019 be confirmed as a true record of the proceedings and signed by the Chair.

08/2019 (ALL) Allotments and Landscapes Officers Report

New members of the Committee raised questions regarding the frequency of checks on the allotments. The Locum Town Clerk said herself and the previous Allotments & Landscapes Officer had started an inspection regime last year but due to certain problems they had not been completed. However, herself and the new Allotments & Landscapes Officer were currently working on a new regime which would involve them, the Chair and Deputy Mayor visiting all allotments on a regular basis.

The Chair urged all members to make time to visit all allotments over the next few weeks so they could see the issues raised in the Allotments & Landscapes Officer's report. Following the site visits members could then discuss the issue of the rubbish and/or asbestos which was on a number of sites and how to proceed.

Action: *Locum Town Clerk to look at possible dates for site visits and issue to all members.*

The Allotments & Landscapes Officer said there were issues with rats on the Hard Ings Road site which would increase as the road works continued. Quotations had been sought from 3 companies to alleviate the problem and to date 2 had been received:

- Copley Pest Solutions Ltd - £1,008 for 1 site but an additional £90 per visit if the problem persisted
- Dean Taylor - £1,930 for 2 sites

Members agreed to wait for the third quotation before they agreed a way forward.

Action: *The Allotments & Landscapes Officer to check companies have the necessary compliances to undertake the required work.*

The Locum Town Clerk informed members that Steve Thorpe had been given the contract for maintaining the Dementia Garden.

Members noted the Allotments & Landscape Officer's report.

09/2019 (ALL) Keighley Town Memorial Square

09.1 Memorial Square Post and Rail Fence

The Allotments & Landscapes Officer said there were several issues with the posts and rail fence and although some had been repaired there were a number which needed either further repair or replacement.

RESOLVED that quotations be sought for metal fencing to replace the current post and rail fence.

09.2 Update on New Seats for the Memorial Square

The Locum Town Clerk informed members that the previous Committee members agreed to look at providing bespoke benches to replace the current wooden benches apart from those which were in memory. The benches would depict the life and history of Keighley and would be maintenance free for approximately 10-15 years.

The company had also produced a number of DDay commemorative benches.

RESOLVED that a DDay commemorative bench be purchased for the Town Hall Square.

Discussions took place regarding asking local companies to sponsor a bench and Councillor Dowse said he would be pleased to offer sponsorship. He also agreed to make contact with his associates to ask them if they would be willing to sponsor a bench.

09.3 Christmas Tree in the Corner by the Traffic Lights

Following discussions it was agreed that a Service Level Agreement (SLA) with Bradford was required as currently Bradford MDC had ownership of the Town Hall Square.

The Locum Town Clerk informed members that Keighley Town Council sponsor the current Christmas tree which was in Church Green but had been disappointed with the quality of the lights in 2018.

RESOLVED that the Allotments & Landscapes Officer to arrange a meeting with Bradford MDC, the Locum Town Clerk and Councillor Kirby to discuss the implementation of an SLA.

10/2019 (ALL) Other Items which Require Consideration

Members noted the report from the Community Development Officer with regard to a project of the Damens Wildlife Project.

11/2019 (ALL) Future Agenda Items

- Aura Conservation
- Land at Long Lee

12/2019 (ALL) Date of Next Committee Meeting

RESOLVED to note that the date of the next scheduled meeting of this committee will be Monday, 9th September 2019 at 6.00pm in the Victoria Meeting Room, Keighley Civic Centre.

There being no further issues raised the Chair closed the meeting at 19.10 and thanked all for attending.

Signed Date
Chair