

KEIGHLEY TOWN COUNCIL

Mrs Anne Wilson
Locum Town Clerk
29th August 2019

Keighley Civic Centre, North Street
Keighley, BD21 3RZ
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YOU ARE HEREBY SUMMONED TO ATTEND a Meeting of the Events & Leisure Committee, which will be held in the **VICTORIA ROOM**, Keighley Civic Centre on **Thursday 15th August 2019** at **6.00pm**.



Mrs Anne Wilson
Locum Town Clerk

COMMITTEE MEMBERSHIP

Mayor or Deputy Mayor (Ex-Officio)

Councillor E Bernardini

Councillor C Chapman – Vice Chair

Councillor J Clarkson

Councillor B Thorne

Councillor A Walker

Councillor M Westerman - Chair

Councillor L Wrench

Councillor S Zubair

*Committee Terms of Reference are contained within the Scheme of Delegation.

ADJOURNMENT FOR PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting:

- Members of the public wishing to speak are to have given three working days' notice to the Town Clerk; this may be waived at the Committee Chairman's discretion
- Any member of the public shall not speak for more than five minutes
- In the event of more than three members of the public wishing to address the Council, the priority will be determined by the Chairman, based on subject matter
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting, though the Chairman may direct that a written response will be provided subsequent to the meeting.

RECORDING

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

AGENDA

1. Fire safety Announcement

2. Apologies for absence

Members are asked to receive apologies of absence for this meeting.

3. Declarations of Interest

To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

i) Declarations of Interest from Members

ii) Declarations of Interest from Officers

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the Agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

Liz McDonald – Keighley Charity Gala Committee – Update

Dan Palmer – Cliffe Castle – Update or sending a report

5. Minutes

Members are asked to confirm the Minutes of the Events Meeting held on Thursday 15th August 2019

Copy attached.

6. Events – Already taken place

- Keighley Community Awards – Friday 15th March 2019
- St. Georges Day Event – Tuesday 23rd April 2019

- Keighley Integrated Gala – Saturday 8th and Sunday 9th June at Cliffe Castle Park
 - Integrated Keighley ‘Great Get Together’ Event - Saturday 22nd June 2019
 - School Achievers Awards - Friday 12th July – 10am – 12pm
Update:
 - Yorkshire Day – Thursday 1st August – 10am-4pm
 - Teddy Bears Picnic – Wednesday 28th August (CANCELLED):
Now being held on Thursday 15th August. Partnering up with Cliffe Castle
- i) Members are asked to consider a verbal report from the Deputy Town Clerk and Locum Town Clerk on each event, discuss each of the events and note any updates at the meeting,

7. Events – To take place

- Heritage Days 6th-9th and 13th – 16th September (in partnership with others)
- Emergency Services Event – Moved till after Christmas
- Oktoberfest – 26/27TH October
- Bonfire Night – CANCELLED
- Remembrance Sunday – Sunday 10th November
- Christmas Lunches – Pensioners - Tuesday 10th and Thursday 12th December
Lunch in conjunction with Food Poverty (Friday 6th December?)
- The Big Carol Service – Tuesday 17th December

ii) Other Town Events

- Keighley Pride – 14th September
- Christmas Tree for Church Green
- Consideration of a Christmas Tree for Memorial Square
- VE Day – 8th-10th May 2020

7. Breakdown of finances

- Annual Budget sheet to show budget allocated for each event.
- To obtain monies spent for events already taken place from the RFO, to be brought to the meeting

8. Future Agenda items

Members are asked to notify the Clerk of any matters for inclusion on the Agenda for the next meeting.

9. Date of next meeting

Members are asked to note the date of the next meeting is Thursday 24th October 2019 at 6 p.m. in the Victoria Room, Keighley Civic Centre.