

KEIGHLEY TOWN COUNCIL

Mrs Anne Wilson
Locum Clerk to the Town Council
2nd September 2019

Keighley Civic Centre, North Street
Keighley, BD21 3RZ
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YOU ARE HEREBY SUMMONED TO ATTEND a Meeting of the Community Development Committee to be held in the **Victoria Room, Civic Centre, Keighley** on **Wednesday 11th September 2019 at 6 p.m.**



Anne Wilson
Locum Town Clerk

COMMITTEE MEMBERSHIP

Mayor or Deputy Mayor (Ex-Officio)

Councillor J Adams

Councillor C Chapman

Councillor J Clarkson

Councillor S Cooper

Councillor S Fletcher

Councillor J Kirby

Councillor A Mohammad

Councillor A Shohid

*Committee Terms of Reference are contained within the Scheme of Delegation.

ADJOURNMENT FOR PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting:

- Members of the public wishing to speak are to have given three working days' notice to the Town Clerk; this may be waived at the Committee Chairman's discretion
- Any member of the public shall not speak for more than five minutes
- In the event of more than three members of the public wishing to address the Council, the priority will be determined by the Chairman, based on subject matter
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting, though the Chairman may direct that a written response will be provided subsequent to the meeting.

RECORDING

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

AGENDA

1. Fire Safety Announcement

2. Apologies for absence

Members are asked to receive apologies of absence for this meeting.

3. Declarations of Interest

To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

i) Declarations of Interest from Members

ii) Declarations of Interest from Officers

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the Agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes

To approve the draft minutes of the meetings of the Community Development Committee held:

i) 12th June 2019

ii) 10th July 2019

Copies attached

6. Racemoor Lane

Note Project Co-ordinators comments in 4.2.

7. Promotion & marketing

Members are asked to consider the development of a process for the effective marketing and promotion of Keighley Town Councils commitment to community development.

8. Project Worker

Update on the pursuance of the Town Council's intention to employ two Project Workers

9. Project Co-ordinator

Members are invited to consider the report of the Project Co-ordinator

Copy of report attached

8. To note the date of the next meeting

Members are asked to note that the next meeting of the Community Development Committee will be held on Tuesday 8th October 2019.