

## KEIGHLEY TOWN COUNCIL

Mrs Anne Wilson  
Locum Clerk to the Town Council  
4<sup>th</sup> June 2019

Keighley Civic Centre, North Street  
Keighley, BD21 3RZ  
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**YOU ARE HEREBY SUMMONED TO ATTEND** a Meeting of the Community Development Committee to be held in the **Victoria Room, Civic Centre, Keighley** on **Wednesday 12<sup>th</sup> June 2019 at 6 p.m.**



Anne Wilson  
Locum Town Clerk

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### COMMITTEE MEMBERSHIP

Mayor or Deputy Mayor (Ex-Officio)

Councillor J Adams

Councillor C Chapman

Councillor J Clarkson

Councillor S Cooper

Councillor S Fletcher

Councillor J Kirby

Councillor A Mohammad

Councillor A Shohid

\*Committee Terms of Reference are contained within the Scheme of Delegation.

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### ADJOURNMENT FOR PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting:

- Members of the public wishing to speak are to have given three working days' notice to the Town Clerk; this may be waived at the Committee Chairman's discretion
- Any member of the public shall not speak for more than five minutes
- In the event of more than three members of the public wishing to address the Council, the priority will be determined by the Chairman, based on subject matter
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting, though the Chairman may direct that a written response will be provided subsequent to the meeting.

### RECORDING

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

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## **AGENDA**

### **1. Fire Safety Announcement**

### **2. Election of Chairman**

- i) Members are asked to elect a Chairman for the ensuing municipal year 2019-2020.

### **3. Election of Vice-Chairman**

- i) Members are asked to elect a Vice-Chairman for the ensuing municipal year 2019-2020.

### **4. Apologies for absence**

Members are asked to receive apologies of absence for this meeting.

### **5. Declarations of Interest**

To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

- i) Declarations of Interest from Members
- ii) Declarations of Interest from Officers

### **6. Public Question Time and Participation**

Members of the public are advised that they are welcome to ask questions about items on the Agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

### **7. Minutes**

To approve the draft minutes of the:

- i) Meeting of the Community Development Committee held on 13<sup>th</sup> March 2019
- ii) Extraordinary meeting of the Community Development Committee held on 26<sup>th</sup> March 2019

## **8. Community Development Worker**

Members are asked to receive, note and consider the report of the Community Development Worker.

Copy of report to follow

## **9. To note the date of the next meeting**

Members are asked to note that the next meeting of the Community Development Committee will be held on Wednesday 10<sup>th</sup> July 2019.