

## KEIGHLEY TOWN COUNCIL

### Minutes of a meeting of the Keighley Town Council held in the Council Chamber, Keighley Town Hall on Thursday, 25<sup>th</sup> July 2019

**Present:** Councillors: Corkindale, Mayor  
P Shaw, Deputy Mayor  
Abberton  
Adams  
Anayat  
Bernardini  
Chapman  
Clarkson  
Cooper  
Curtis  
Dowse  
Fletcher  
Graham  
Herd (from 18.40)  
S Mahmood  
Maunsell  
Thorne  
M Walker  
Westerman  
Zubair

**Also Present:** Anne Wilson, Locum Town Clerk  
Christine Eastby, Deputy Town Clerk  
Nichola Powell, Minute Taker

#### **021/2019 (TC ) Fire Safety Announcement**

A fire safety announcement was made.

#### **022/2019 (TC) Apologies for Absence**

**RESOLVED** to receive apologies from:

- Councillor Ali, work commitments
- Councillor Akhtar, family commitments
- Councillor Kirby, unwell
- Councillor Mahmood, family commitment
- Councillor Nazam, family commitment
- Councillor M Shaw, work commitments
- Councillor Sohid, personal commitment
- Councillor A Walker, unwell
- Councillor Wrench, family commitments

#### **023/2019 (TC) Public Question Time and Participation**

No members of the public had asked any questions about items on the agenda.

#### **024/2019 (TC) Minutes**

**RESOLVED** to confirm the minutes of the meeting held on Thursday, 27<sup>th</sup> June, 2019 be confirmed as a true record of the proceedings and signed by the Chair.

#### **025/2019 (TC) Committee Minutes**

Members queried why the resolutions were listed on the agenda to which the Locum Town Clerk said that it had been agreed at the first meeting of the Town Council that they would all be listed so she was complying with what had been agreed. The resolutions were for members to note as they had already been resolved by the relevant Committees.

The Mayor said if any member would like to have this issue reviewed they should put it in writing to the Locum Town Clerk.

**RESOLVED** to accept the resolutions of the Community Development Committee held on Wednesday, 12<sup>th</sup> June 2019.

**RESOLVED** to accept the resolutions of the Finance & Audit Committee held on Monday, 17<sup>th</sup> June 2019.

**RESOLVED** to accept the resolutions of the Planning Committees held on Tuesday, 18<sup>th</sup> June and Tuesday, 2<sup>nd</sup> July 2019.

### **026/2019 (TC) Committee Vacancies**

The Mayor said if members were unable to attend meetings regularly they should inform either himself, the Deputy Mayor and/or the Locum Town Clerk because if meetings were inquarate they were unable to go ahead.

#### **026.1 HR Committee**

The Deputy Mayor said at the meeting on 16<sup>th</sup> May 2019 the Locum Town Clerk had stated that the HR Committee should be made up of 8 members which members had disputed, therefore only 6 members had been voted onto the Committee, however, since then it had been confirmed that the Committee should be made up of 6 members plus the Mayor and Deputy Mayor. Therefore, Councillors Anayat, Graham and Thorne would be members of the Committee as it was their second choice.

#### **026.2 Watch & Transport Committee**

**RESOLVED** That Councillor Fletcher becomes a member of the Watch & Transport Committee

### **027/2019 (TC) Motion to Full Council**

**RESOLVED** that Keighley Town Council supports the LGBTQ Community and would welcome the opportunity to sponsor any Pride events. Further to our support we welcome any policies that would potentially improve the quality of life and safety of the LGBTQ Community and we strongly condemn any country that discriminate against and/or criminalises the LGBTQ Community.

### **028/2019 (TC) Locum Town Clerk**

The Locum Town Clerk reminded members that the Mayor's race night was being held on Friday, 16<sup>th</sup> August 2019 and encouraged members to attend.

She also informed members that for future meetings non-disposable cups would be available and a wider selection of vegetarian food would be available.

### **029/2019 (TC) Any Items for Discussion for Future Agenda**

- Civic Centre Committee vacancy

### **030/2019 (TC) Reports from Town Councillors**

Councillor Westerman attended the YLCA Annual meeting where the Chair had requested to attend the next meeting of the Town Council. The Locum Town Clerk would make contact.

The Mayor updated members with the events he had attended to date.

Councillor M Walker addressed the meeting stating that attendance from Councillors at the Mayor's Civic Service on the 1<sup>st</sup> July 2019 had been very poor. He requested this item be on the agenda for the next meeting.

**031/2019 (TC) Date of Next Meeting**

**RESOLVED:** to note that the date of the next scheduled meeting of this committee will be Thursday, 26<sup>th</sup> September 2019 at 6.30pm in the Council Chamber, Keighley Town Hall.

**032/2019 (TC) Exclusion of Public and Press**

**RESOLVED** that in terms of Schedule 12A, Local Government Act 1972, the following items will be likely to disclose exempt information relating to establishment and contractual matters and it is, therefore, **RECOMMENDED** that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.

**033/2019 (TC) Appointment of a Permanent Town Clerk**

Members discussed whether the Locum Town Clerk and the Deputy Town Clerk should be asked to leave the meeting. However, as the discussions were only regarding the post and as the Locum Town Clerk had already been involved with previous discussions members agreed neither should leave the meeting. The Locum Town clerk left the meeting and was invited back in before the discussion ensued.

Councillor Graham informed members that this was a senior post which carried a significant salary and as such it should not be advertised in the local press and by using agencies it would make the search pool much bigger. All agencies who had quoted were reputable companies.

**RESOLVED** that the HR Committee employ a recruitment specialist to ensure fairness and transparency and all costs in relation to this be approved by full Council up to £15,000.

There being no further business the Chair closed the meeting at 20.00.

Signed ..... Date .....  
Chair