

KEIGHLEY TOWN COUNCIL

Minutes of a meeting of the Events & Leisure Committee held in the Victoria Room, Keighley Civic Centre on Monday, 8th July 2019

Present: Councillor Westerman, Chair
Councillor Chapman
Councillor Clarkson
Councillor Thorne
Councillor Wrench

Also Present: Christine Eastbury, Deputy Town Clerk
Nichola Powell, Minute Secretary

11/2019 (EL) Fire Safety Announcement

A fire safety announcement was given at the start of the meeting and there was no fire drill scheduled to take place during the meeting.

12/2019 (EL) Apologies for Absence

Apologies had been received from:

- Councillor Bernardini, personal reasons
- Councillor Corkindale, Civic duties
- Councillor P Shaw, Civic duties

13/2019 (EL) Declarations of Interest

RESOLVED there were no declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and the relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012 from the Members or Officers.

14/2019 (EL) Public Question Time and Participation

i) Dan Palmer, Cliffe Castle - Updates regarding the Teddy Bear's Picnic

The Deputy Town Clerk informed members that Dan Palmer was unable to attend the meeting but had sent an update regarding the Teddy Bear's Picnic.

It had been previously agreed that collaborative working between KTC and Cliffe Castle would be beneficial to both parties, therefore, two events had been organised which would be partially funded by KTC and BMDC - Explore Keighley weekend and the Teddy Bear's picnic. Both events would be marketed as being a partnership between the Councils.

Explore Keighley had been financed largely by KTC at around 70% total spend, therefore, the Teddy Bear's picnic would be funded 100% by BMDC to equal the spend across the two events.

The Teddy Bear's picnic would be held on Thursday, 15th August and would include:

- Teddy Bear's disco
- face painter
- Khatta dance demo and workshop

- South Asian visual artist workshop
- Teddy Bear's hospital
- Paralympics Heritage Trust accessible sports day
- Bracken Hall messy play
- Visit from the Book Start Bear
- Book sales
- Traditional Punch and Judy puppet show

The event had been publicised on FaceBook and on a poster advertising summer events at Cliffe Castle which would include the KTC logo.

ii) **Liz, Living Lights UK - Ideas of a Gala integrating Christian and Muslim Communities**

Liz addressed members stating that Living Lights UK had held numerous fund raising events over the past 3 years and although they were not holding any events in 2019 they would like to revive Keighley Gala in 2020 which would embrace the diversity of the community. They would look at having a "twist" on the traditional gala and would look at having a modern theme as well and keeping some traditional aspects of galas. Living Lights UK would be leading the project but would be looking for support from Keighley Town Council.

Action: *The Deputy Town Clerk to discuss with Liz the sponsorships available from Keighley Town Council and details of how to submit.*

15/2019 (EL) Minutes

RESOLVED to confirm the minutes of the meeting held on Thursday, 13th June 2019 be confirmed as a true record of the proceedings and signed by the Chair.

08/2019 (EL) Events

i) **Review of Events which have already taken place**

a) **Keighley Community Awards - Friday, 15th March 2019**

This was discussed at the meeting on 13th June 2019.

b) **St George's Day Event - Tuesday, 23rd April 2019**

This was discussed at the meeting on 13th June 2019.

c) **Keighley Integrated Gala - 8th/9th June 2019**

This was discussed at the meeting on 13th June 2019.

iii) **Review of Forthcoming Events**

a) **School Achievers Awards - Friday, 12th July 2019**

The Chair informed members that this event had been changed due to the unavailability of the Mayor and members.

b) **Yorkshire Day - Thursday, 1st August 2019**

The Deputy Town Clerk had been in touch with numerous organisations and was awaiting to hear back. In the meantime she asked for suggestions for the event from members. Some of the suggestions were:

- ferrets

- white roses to be handed out to all the women
- face painting
- tug of war - Yorkshire -v- Lancashire
- Yorkshire Hakka
- Urban Meadows to provide Yorkshire pudding and gravy

The Chair requested that as many members attended the event as possible.

c) **Teddy Bear's Picnic - Wednesday, 28th August 2019**

This event had been cancelled and KTC were now partnering with Cliffe Castle and was now being held on Thursday, 15th August 2019. Bradford MDC were fully funding the event, however, Keighley Town Council were the main sponsors (at no cost to the Council).

d) **Heritage Days - 6th-9th and 13th-16th September 2019**

The Chair informed members that this event had been very popular when it was held in the past. The event would be held in the Town Hall where the Council's silverware would be put on display and in the Civic Centre. Members agreed that it was important to ensure the event was multi-cultural and all communities in the Town would be involved.

Councillor Adams left the meeting at 18.25.

e) **Emergency Services Event - Saturday, 28th September 2019**

Members discussed who they thought should be included in this event and all agreed that it should only include the police, fire and ambulance services. They also discussed what type of event it should be ie. services in the Keighley Shared Church and one of the local Mosques followed by refreshments in either the Civic Centre or Victoria Hall depending on numbers or a parade and a service in Town Hall Square followed by refreshments. Each service would be asked to put forward names of people who had gone "over and above" their line of duty.

RESOLVED that Councillor Chapman contact Keighley College to see whether they could assist in the arrangements for the event.

f) **Oktoberfest - date to be agreed**

Members discussed the possibility of having a beer tent which would be provided by ManorLands.

RESOLVED that this item would be discussed in more detail at the next meeting.

g) **Bonfire Night - Saturday, 2nd November 2019**

It had been agreed at the previous meeting this event would be cancelled.

Councillor Adams rejoined the meeting at 18.50.

h) **Remembrance Sunday - Sunday, 10th November 2019**

Members agreed that the event, following the service in Town Hall Square, would be held in the Drill Hall. The Deputy Town Clerk had requested a quotation for food from Barretts Kitchen and agreed to contact Charles Dent regarding the supply of alcohol. Discussions also took place regarding booking old time singers and members agreed that the Deputy Town Clerk would look into the possibility of booking Kitty LaMare.

Members also discussed the issue of distribution of tickets for the event and agreed that this would be handled by the office staff only.

- i) **Christmas Lunches - Tuesday, 10th and Thursday, 12th December 2019**
The Deputy Town Clerk informed members if a third day was required she would have to liaise with the office staff to ensure that the demands of additional work could be met. She also said that to ensure the events ran smoothly plenty of volunteers would be required to assist on all days.
- j) **The Big Carol Service - Tuesday, 17th December 2019**
The Chair said it was important for the Town Council and the Town that as many Councillors as possible attend the event.

iii) **Other Town Events**

- a) **Christmas Tree for Church Green**
This was discussed at the meeting on 13th June 2019.
- b) **Consideration of a Christmas Tree for Memorial Square**
This item was referred back to the Allotments & Landscapes Committee at the meeting on the 13th June 2019.
- c) **VE Day - 8th-10th May 2020**
The Chair informed members that Bruno Peek, Pageantmaster for VE Day 75 was organising countrywide events in 2020 to celebrate VE Day. Members agreed to discuss this in more detail at the next meeting.

14/2019 (EL) Future Agenda Items

- VE Day 2020
- Christmas Market - 15th December 2019
- Christmas Card Design competition for Primary School
- Keighley Community Awards

15/2019 (EL) Date of Next Committee Meeting

RESOLVED to note that the date of the next scheduled meeting of this committee will be Thursday, 1st August 2019 at 6.00pm in the Victoria Meeting Room, Keighley Civic Centre.

There being no further issues raised the Chair closed the meeting at 19.20 and thanked all for attending.

Signed
Chair

Date