

Civic Centre Managers Report

Roof Repairs

Due to inclement weather conditions during September and October the roof works are still on going. However, I have been informed by Tim Croft (Croft Roofing) that with the weather set to be fair week commencing Monday 28th October all work should be completed and the scaffolding removed week commencing Monday 4th November

Recycling

We have now successfully implemented a comprehensive recycling policy and everyone who works in the Civic Centre have been informed how this works

We have bespoke internal bins in offices and other areas throughout the building which are emptied on a regular basis

Yellow bins for general waste

Blue bins for mixed paper and card

Red bins for mixed recycling

We have weekly collections in place for general waste and for mixed paper and card and fortnightly collections for mixed recycling

We also have a few green bins for broken glass which will be taken by myself from time to time to a glass bank in Keighley town centre

Internal Decorating

Worth Valley Decorators will complete all the internal decorating work agreed at the last Civic Centre and Strategy Committee meeting held on 31st July 2019 by close of play 30th October 2019

Future possible works in bar area including new toilets

We invited both Davrick Construction and Rombalds Builders to take a second look at the toilets quote element by reducing the number of units, making them simpler and more cost effective. We are just waiting for the revised spec and quotes to come in

We also invited Stuart Currie Building Contractors to attend site but they failed to turn up on two separate occasions

Proposed café area room design and function changes

We invited Rombalds Builders to re-visit site and take a second look at the proposed changes and to include provisions for one of the cells within the café area to be converted into a disabled toilet with baby changing facilities. We also asked Davric Construction to look at this too. Again we are just waiting for the revised spec and quotes to come in

As above Stuart Currie Building Contractors were invited to quote but failed to turn up.

Internal Lighting Survey and Costs

FIRST FLOOR OFFICE CORRIDOR AND SCOTT STREEST ENTRANCE

13 18watt integral LED fittings

1 600x600 LED grid type fitting

Please note out of the 13 18w integral LED fittings, some will have to be emergency type.

Rear entrance to Scott Street a battery operated light and sensor are required.

PROJECT CO-ORDINATOR/ALLOTMENT OFFICE

4 600x600 LED grid type fittings but one will need to be an emergency type

CIVIC CENTRE MANAGERS OFFICE

2 600x600 LED grid type fittings but one will need to be an emergency type

FIRST FLOOR KITCHEN

1 600x600 LED grid type fitting

ADMIN OFFICE

4 600x600 LED grid type fittings

4 600x600 LED grid type fittings in office opposite

MAIN ENTRANCE AND STAIRS

5 18watt integral LED fittings

There are no emergency lights over the stairs. (600x600 LED grid type fittings have been proposed over the stairwell possibly 2).

BAR

12 twin P.L recessed down lights (swap for LED type)

RECEPTION AND INTERVIEW ROOMS

2 600x600 LED grid type fittings

MUSEUM AND MP'S CORRIDOR

2 600x600 LED grid type fittings

1 emergency 600x600 LED grid type fitting

1 twin P.L recessed down lights (swap for LED type)

MP'S OFFICE

2 surface 600x600 LED grid type fittings

6 600x600 LED grid type fittings

1 emergency 600x600 LED grid type fitting

DEVONSHIRE STREET ENTRANCE AND KITCHEN STAIRS

2 12watt LED integral

2 600x600 LED grid type fittings

5 18watt integral LED fittings

1 emergency 600x600 LED grid type fitting

There are no emergency lights over the stairs (600x600 LED grid type fittings have been proposed over the stairwell possibly 2).

GROUND FLOOR W.C'S

6 12watt LED integral fittings

3 emergency type 12watt LED integral fittings

FIRST FLOOR W.C'S

7 12watt LED integral fittings

4 emergency 12watt LED integral fittings

Costs below are per light inclusive of installation

1 battery operated P.I.R. light	@£35	£35
24 18w LED surface fitting	@£53	£1272
1 18w LED surface emergency fitting	@£78	£78
15 12w LED surface fitting	@£49	£735
7 12w LED surface emergency fitting	@£65	£455
26 600x600 grid LED fitting	@£55	£1430
2 600x600 surface LED fitting	@£85	£170
5 600x600 grid emergency fitting	@£98	£490
13 flush LED fitting (main hall type)	@£42	£546
		£5211