

KEIGHLEY TOWN COUNCIL

Cllr Peter Corkindale
Locum Clerk to the Town Council
4th November 2019

Keighley Civic Centre, North Street
Keighley, BD21 3RZ
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YOU ARE HEREBY SUMMONED TO ATTEND a Meeting of the Allotments & Landscapes Committee to be held in the **Victoria Meeting Room**, Keighley Civic Centre on **Monday 11th November 2019 at 6:00pm**

COMMITTEE MEMBERSHIP

Mayor or Deputy Mayor (Ex-Officio)

Cllr J. Kirby - Chair

Cllr E. Bernardini – Vice-Chairman

Cllr M. Dowse

Cllr C. Graham

Cllr L. Maunsell

Cllr A. Walker

Cllr L. Wrench

Cllr N Ali

***Committee Terms of Reference are contained within the Scheme of Delegation.**

ADJOURNMENT FOR PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representations on the business of the agenda for the meeting:

- Members of the public wishing to speak are to have given three working days' notice to the Town Clerk; this may be waived at the Clerk's discretion.
- Any member of the public shall not speak for more than five minutes.
- In the event of more than three members of the public wishing to address the Council, a priority will be determined by the Town Clerk, based on subject matter.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

AGENDA

1. Fire safety Announcement

2. Apologies for absence

Members are asked to receive and approve apologies for absence for this meeting.

3. Declarations of Interest

To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

- i) Declarations of Interest from Members
- ii) Declarations of Interest from Officers

4. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the Agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

5. Minutes

Members are asked to approve the minutes of the ex-ordinary meeting of the Allotments and Landscapes Committee held on Monday 9th September 2019.

Copy attached

6. Allotments and Landscapes Matters

Members are asked to note the following and make decisions where required.

Allotment and Landscapes officer's report

Copy attached

- a. To confirm the continued membership of the National Allotment Society at a cost of. **£55 + VAT**
- b. To agree a pesticide training course for the Allotments Officer that will enable him to treat and eradicate Japanese Knotweed and other invasive weeds on Council Land. The cost for this is **£510** no VAT for 2 day course + assessment.
- c. Fixed price for cenotaph cleaning, **£4800, including VAT** for the next 3 years which needs to be added to the budget if agreed. Purchase order given.

- d. The owner of Applegarth homes has asked if Keighley Town Council will contribute to the maintenance of the perimeter fence; a ramp and access which he has provided at his own cost for the benefit of our allotments **£2,500** (this would have been erected by Keighley Town Council at a much higher cost to us)
- e. Price for radically reducing the 4 trees around plot St Johns Road Utley, plot SJ08 due to a complaint from tenant. **£420 (£350 +VAT)**
- f. Item 29/2019 has been proposed but not followed to its conclusion.

g. Guardhouse

Two quotes for fencing at the back of the allotments to prevent fly tipping and to enable some more allotments for vegetables

1 £20,000 + £50 per extra-long post where required

2 £33,000

Both prices include VAT

7. Finance

Members are asked to receive the financial information in relation to the Allotments and Landscapes Committee. To be tabled

8. Remembrance Plaque in the Town Hall Square for children who have lost their lives in tragic Circumstances.

9. Merlin Top Primary School

10. New railings for RHS of Town Hall Square

11. Asset Transfer

12. Award for Steve Thorpe

13. Matters to be tabled relevant to this Committee

Only at this meeting Members may be asked to consider any matters tabled relevant to this Committee.

14. Future Agenda items

Members are asked to notify the Clerk of any matters for inclusion on the Agenda of the next meeting.

15. Date of next meeting

The next Allotments and Landscape Committee meeting is Monday 24th February 2020 at 6pm in the Victoria Meeting Room.