

KEIGHLEY TOWN COUNCIL

Mrs Anne L Wilson
Locum Clerk to the Town Council
4th June 2019

Keighley Civic Centre, North Street
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YOU ARE HEREBY SUMMONED TO ATTEND a Meeting of the Allotments & Landscapes Committee to be held on **Monday 10th June 2019** in the Victoria Room, Civic Centre, Keighley at 6 p.m.

Mrs Anne Wilson
Locum Town Clerk

COMMITTEE MEMBERSHIP

Mayor or Deputy Mayor (Ex-Officio)

Councillor N Ali

Councillor E Bernardini

Councillor M Dowse

Councillor J Kirby

Councillor C Graham

Councillor L Maunsell

Councillor A Walker

Councillor L Wrench

*Committee Terms of Reference are contained within the Scheme of Delegation.

ADJOURNMENT FOR PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representations on the business of the agenda for the meeting:

- Members of the public wishing to speak are to have given three working days' notice to the Town Clerk; this may be waived at the Clerk's discretion.
- Any member of the public shall not speak for more than five minutes.
- In the event of more than three members of the public wishing to address the Council, a priority will be determined by the Town Clerk, based on subject matter.
- A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

RECORDING OF MEETINGS

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

AGENDA

1. Fire safety Announcement

2. Election of Chairman

- i) Members are asked to elect a Chairman for the ensuing municipal year 2019-2020.

3. Election of Vice-Chairman

- i) Members are asked to elect a Vice-Chairman for the ensuing municipal year 2019-2020.

4. Apologies for absence

Members are asked to receive and approve apologies for absence for this meeting.

5. Declarations of Interest

To receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer.

- i) Declarations of Interest from Members
- ii) Declarations of Interest from Officers

6. Public Question Time and Participation

Members of the public are advised that they are welcome to ask questions about items on the Agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

7. Minutes

Members are asked to approve the minutes of the meeting of the Allotments and Landscapes Committee held on Thursday 21st March 2019

Copy attached

8. Allotments and Landscapes Officers Report

- i) Members are asked to note the report and make decisions where required.
- ii) Any other relevant matter that needs consideration or discussion

Copy attached

9. Keighley Town Memorial Square

Members are asked to consider and note the following:

- i) Memorial Square post and rail fence
- iii) Update on new seats for the Memorial Square
- ii) Christmas Tree in the corner by the traffic lights

10. Other Items which require consideration

- i) Members are asked to note the report from the Community Development Officer with regard to a project of the Damem's Wildlife Project.

11. Future Agenda items

Members are asked to notify the Clerk of any matters for inclusion on the Agenda of the next meeting.

12. Date of next meeting

Members are asked to note that the next meeting of this Committee is due to be held on Monday 9th September 2019 at 6 p.m. in the Victoria Room, Civic centre.