

## KEIGHLEY TOWN COUNCIL

Mrs Anne L Wilson  
Locum Clerk to the Town Council  
4<sup>th</sup> December 2018

Keighley Civic Centre, North Street  
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**NOTICE IS HEREBY GIVEN OF** an meeting of the Watch and Transport Committee to be held in the **Victoria Meeting Room, Keighley Civic Centre** on Monday 10<sup>th</sup> December 2018 at 6pm.

Councillor M. Westerman  
Chairman of the Watch & Transport Committee

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### **COMMITTEE MEMBERSHIP**

Councillor Westerman – Chair  
Councillor M Walker – Vice Chair  
Mayor or Deputy Mayor (Ex-Officio)  
Councillor Adams  
Councillor J Akhtar

Councillor S Ahmed  
Councillor A Ahmed  
Councillor Fletcher  
Councillor Zaman

\*Committee Terms of Reference are contained within the Scheme of Delegation.

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### **ADJOURNMENT FOR PUBLIC PARTICIPATION**

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting:

- Members of the public wishing to speak are to have given three working days' notice to the Town Clerk; this may be waived at the Committee Chairman's discretion
  - Any member of the public shall not speak for more than five minutes
  - In the event of more than three members of the public wishing to address the Council, the priority will be determined by the Chairman, based on subject matter
  - A question asked by a member of the public during Public Participation shall not require a response or debate during the meeting, though the Chairman may direct that written response will be provided subsequent to the meeting.
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### **RECORDING**

Under the Openness of Local Government Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behaviour that disrupts the meeting (such as oral commentary) will not be permitted.

## **AGENDA**

### **1. Fire safety Announcement**

### **2. Apologies for absence**

Members are asked to receive apologies of absence for this meeting.

### **3. Declarations of Interest**

Members are asked to receive declarations of interest under consideration on this agenda in accordance with the Localism Act 2011 s32 and The Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012.

(Members are reminded that should you declare a pecuniary interest at a meeting, it is your responsibility to inform the Monitoring Officer).

i) Declarations of Interest from Members

ii) Declarations of Interest from Officers

### **4. Public Question Time and Participation**

Members of the public are advised that they are welcome to ask questions about items on the Agenda. It is not always possible to give a verbal response at the meeting and questions may receive a written reply. No resolution can be made under this item.

Questions should relate to matters of Town Council policy or practice and not relate to the individual affairs of either the questioner or any other named person.

### **5. Minutes**

To approve the draft minutes of the ordinary meeting of the Policies and Governance Committee held Monday 5<sup>th</sup> November 2018

Copy attached

### **6. Police Report**

Members are asked to note the report from the Police.

### **7. Public Watch and Transport Committee**

The Chairman would like to raise the proposed new policy for drivers on Hackney Carriage and Private Hire.

Information attached

### **8. Finance Report**

Members are asked to note and consider the following:

- i) Financial information
- ii) Budget – any monies for projects for the Watch and Transport Committee and general expenditure for the committee to also be considered

Information to follow

## **9. Grit Bins**

A request has been received from the residents of Laycock for two new grit bins. Cllr. Kirby as the Ward Member feels that this is a genuine application and asks that Members agree to the purchase which will be paid for out of his Ward Improvement Grant funds.

## **10. Future Items**

To notify the Clerk of matters for inclusion on the agenda of the next meeting.

## **11. Date of next committee meeting**

To note the date of the next ordinary committee meeting will be held on Wednesday 23rd January 2019 at 6.00pm in the Victoria Room, Keighley Civic Centre unless due to the nature of the business to be transacted extra-ordinary meetings of this committee are required