

## KEIGHLEY TOWN COUNCIL

Ms Safia Kauser  
Town Clerk to the Town Council  
20 June 2017

Keighley Civic Centre, North Street  
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**YOU ARE HEREBY SUMMONED TO ATTEND** a meeting of the Planning Committee which will be held in the **BRIGG ROOM**, Town Hall, Keighley on **Tuesday 20 June 2017 at 6.00pm.**

Deputy Town Clerk

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### COMMITTEE MEMBERSHIP

Mayor or Deputy Mayor (Ex-Officio)  
Councillor J Akhtar  
Councillor Corkindale  
Councillor Herd  
Councillor Hussain

Councillor Khan  
Councillor C A Mahmood  
Councillor M Walker  
Councillor Westerman

\*Committee Terms of Reference are contained within the Scheme of Delegation.

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### ADJOURNMENT FOR PUBLIC PARTICIPATION

Notice is given that at a time agreed by the meeting, 15 minutes may be set aside for members of the public to make representation on the business of the agenda for the meeting:

- Members of the public wishing to speak are to have given three working days notice to the Town Clerk; this may be waived at the Clerk's discretion.
- Any member of the public shall not speak for more than five minutes.
- In the event of more than three members of the public wishing to address the Council then priority will be determined by the Town Clerk, based on subject matter.
- A question asked by a Member of the Public during Public Participation shall not require a response or debate during the meeting though the Chairman may direct that a written response will be provided subsequent to the meeting.

Under the Openness of Local Govt. Bodies Regulations 2014, members of the public may now film, photograph and make audio recordings of the proceedings of the formal Council meeting, though not, under current legislation, of the Public Participation session, as this is not part of the formal agenda of the meeting. Recording activity should be respectful to the conduct of the meeting and behavior that disrupts the meeting (such as oral commentary) will not be permitted

## AGENDA

### 1 **Election of Committee Chairman**

To elect a committee chair for the ensuing year

### 2 **Election of Committee Vice-Chairman**

To elect a committee vice-chair for the ensuing year

### 3 **To receive and approve apologies for absence**

### 4 **Disclosures of Interest (Members' Code of Conduct)**

To receive disclosures of personal and prejudicial interests from members and co-opted members on matters to be considered at the meeting: the disclosure must include the nature of the interest. An interest must also be disclosed in the meeting when it only becomes apparent to the member during the meeting.

Note: Members may remain in the meeting and take part fully in discussion and voting unless the interest is a disclosable pecuniary interest or an interest which the Member feels would call into question their compliance with the wider principles set out in the Code of Conduct. Disclosable pecuniary interests relate to the Member concerned or their spouse/partner.

Members must withdraw from the meeting if the interest is a prejudicial interest unless a dispensation has been obtained from the Town Clerk. Members are reminded that under the Members Code of Conduct they must register within 28 days changes to their financial and other interest and notify the Monitoring Office of any gifts and hospitality received.

### 5 **Officers' Disclosure of Interests**

Under the Local Government Act 1972, section 117; Officers must make a formal declaration about council contracts where the employee has a financial interest. Every officer is responsible for identifying whether he/she has any conflict of interest in any matter which is under consideration, actual or perceived, within the Council, and notifying the Town Clerk.

Where an Officer has a conflict of interest in any matter, he/she shall not participate in that matter in his/her capacity as an Officer except with the prior approval of the Town Clerk. Any approval granted by the Town Clerk shall be formally recorded in the Council minutes. Where such approval has been granted for the Officer to participate in a Council meeting of that subject matter, he/she must ensure that the disclosure of interest is also declared at the start of the Council meeting under the disclosures of interests for members and officers.

### 6 **Public Participation**

To adjourn the meeting to allow members of the public to make representation on the business item on the agenda for the meeting

Note: No resolution can be made under public participation.

### 7 **Minutes**

To approve the minutes of the Planning Committee meeting held on 06 June 2017

### 8 **Comments on Planning Applications**

To consider and comment on planning applications within the Keighley parish on the Bradford Council planning portal (see Table 1), as at 1 June 2017

- 9 Bradford Council Area Planning Panel and Regulatory & Appeals Committee**  
 9.1 – To receive details of planning applications to be discussed by Bradford Council's Area Planning Panel (Keighley and Shipley)  
 9.2 – To receive details of planning applications to be discussed by Bradford Council's Regulatory & Appeals Committee
- 10 Enforcement Cases and Appeals**  
 8.1 – To receive the list of planning enforcement cases  
 8.2 – To receive any notifications of appeals
- 11 Footpaths and Public Rights of Way**  
 To bring forward details of any footpaths or public rights of way which are under the threat from any planning applications
- 12 Site Visits**  
 To set the date and time for site visits (if any).
- 13 Any items for discussion for future agenda**  
 To notify the Clerk of any matters for inclusion on the agenda of the next meeting
- 14 Date of next committee meeting**  
 To note that the date of the next committee meeting will be Tuesday 04 July at 6.00pm in the Brigg Room, Town Hall, Bow Street, Keighley

**Table 1: Planning applications for comment by Planning Committee**

	<b>Plan Number</b>	<b>Address</b>	<b>Description</b>
<b>1</b>	17/03197/FUL	Land At Street Lane East Morton Keighley West Yorkshire	Detached dwelling on vacant garden
<b>2</b>	17/03196/HOU	Far Jack Lodge Street Lane East Morton Keighley West Yorkshire BD20 5SE	Detached garage - retrospective application
<b>3</b>	17/03139/HOU	43 River Crest Bradford Road Riddlesden Keighley West Yorkshire BD21 4HH	Demolition of rear extension & construction of new extension The extension will be the same size.
<b>4</b>	17/03267/LBC	Blakey Cottage Aire Valley Road Keighley West Yorkshire BD16 2DN	Demolition of collapsing stone and timber shed and replacement by fully weatherproof new single storey building on existing footprint
<b>5</b>	17/03248/FUL	8 Vale Street Keighley West Yorkshire BD21 4DA	Change of use of doctor's surgery to form 2 apartments

<b>6</b>	17/03351/FUL	Barley Cote Farm Ilkley Road Riddlesden Keighley West Yorkshire BD20 5PY	Formation of new field access
<b>7</b>	17/03371/HOU	32 Elmwood Road Keighley West Yorkshire BD22 7DW	Construction of two storey side extension and porch
<b>8</b>	17/03375/FUL	Land North Of 14 Slaymaker Lane Moorfield Drive Oakworth Keighley West Yorkshire	Construction of detached dwelling with garage